

DO-6

OFFICE OF DIRECTOR
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

November 6, 1951

Inspector Victor P. Keay, Chief
of the Correlation and Liaison
Unit of the Domestic Intelligence
Division, would like to come in to
see you for a few minutes at your
convenience concerning a personal
matter. I told him I knew you would
be happy to call him at your first
opportunity.

Mr. Tolson ☒
Mr. Ladd ☐
Mr. Nichols ☐
Mr. Belmont ☐
Mr. Clegg ☐
Mr. Glavin ☐
Mr. Harbo ☐
Mr. Rosen ☐
Mr. Tracy ☐
Mr. Laughlin ☐
Mr. Jones ☐
Mr. Mohr ☐
Tele. Room ☐
☐
Miss Gandy ☒

b6
b7C

His name is being placed on the books
and a brief of his file is being requested.

cc: Telephone Room

GAN

Deems.
W.

4-215

NOV 11 1951 76

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 10/23/51

FROM : CLYDE TOLSON

SUBJECT: ORGANIZATIONAL SETUP
DOMESTIC INTELLIGENCE DIVISION

I have reviewed the organizational setup proposed for the Domestic Intelligence Division and I would like to recommend it be organized in the following manner, which is also indicated on the chart attached:

1. Mr. Belmont as the Assistant Director to attend the Executives Conference.

2. Special Agent Supervisor William V. Cleveland as #1 Man to Mr. Belmont to act in the same capacity as Special Agent Supervisor George Scatterday in Mr. Ladd's Office.

3. Mr. Carl E. Hennrich to be designated as Inspector in Charge of the Security Section and to act on Mr. Belmont's desk in his absence and also attend the Executives Conference in the absence of Mr. Belmont. *Also Mr. Baumgardner*

4. Special Agent Supervisor William A. Branigan to be designated as Chief of the Espionage Unit and to act on Mr. Hennrich's desk during his absence. *Also Mr. Keay*

5. Mr. Leo L. Laughlin to continue as Inspector in Charge of the Correlation Section and in his absence Mr. C. H. Stanley, Chief of the Loyalty Unit, to act on his desk.

In the event you agree with these recommendations they will be placed into effect immediately.

CT:DW

OK. Note either Baumgardner or Branigan may be used on Hennrich's desk & either Keay or Stanley on Laughlin's desk.

149000-1358

Tolson ✓
Ladd ✓
Clegg ✓
Glavin ✓
Nichols ✓
Rosen ✓
Tracy ✓
Harbo ✓
Mohr ✓
Winterrowd ✓
Tele. Room ✓
Nease ✓
Gandy ✓

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October 3, 1951

DOMESTIC INTELLIGENCE DIVISION

A. H. BELMONT - Assistant Director
✓ W. V. CLEVELAND - #1 Man

✓ Security Section

C. E. Hennrich - Inspector

Correlation Section

✓ L. L. Laughlin - Inspector

Espionage Unit

✓ W. A. Branigan
Chief

50 Supervisors
27 Stenographers
6 Typists
33 Clerks

117 Total

Internal Security Unit

✓ F. J. Baumgardner
Chief

42 Supervisors
24 Stenographers
3 Typists
28 Clerks

98 Total

Loyalty Unit

✓ C. H. Stanley
Chief

28 Supervisors
19 Stenographers
9 Typists
19 Clerks

76 Total

✓ Correlation Liaison Unit

✓ V. P. Keay
Chief

42 Supervisors
13 Stenographers
12 Typists
58 Clerks

126 Total

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. GLAVIN

DATE: November 7, 1951

FROM : D. M. Ladd *DL*

SUBJECT:

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

With reference to the Director's instructions that letters of commendation be prepared for those Supervisors who worked on the CIA brief, it is suggested that such letters be directed to Inspectors V. P. Keay and C. D. DeLoach.

DML:dad

*Letters sent
 11/8/51
 WST/over*

RECORDED
 11-246

9 NOV 13 1951

97
NOV 21 1951

November 8, 1951

Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Keay:

I am writing at this time to express to you my personal appreciation for the exemplary manner in which you assisted in the preparation of the Central Intelligence Agency brief.

The efficient and thorough fashion in which this brief was prepared is indeed evidence of your excellent ability to discharge your responsibilities. Your services in this instance are certainly worthy of recognition and I want you to know of my sincere commendation.

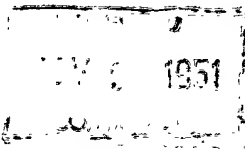
Sincerely yours,

J. Edgar Hoover

67-36342

cc: Mr. Belmont (P&C)

WST:bmc



NOV 9 9 53 AM '51
U.S. DEPT. OF JUSTICE
DIRECTOR

AKS

December 21, 1951

Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Keay:

My attention has been called to the splendid response and enthusiasm displayed by you and employees under your supervision in remaining throughout the entire evening of December 13th and the morning of December 14th in order to complete the preparation of memoranda on a very special matter.

I was indeed pleased to learn of your unselfish contribution and sincere devotion to duty in this instance and I want you to know of my personal appreciation and commendation for the very fine services you rendered.

Sincerely yours,

J. Edgar Hoover

cc: Mr. Belmont (P&Q)

67-36842

CRD:jrk

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Mohr _____
Tele. Rm. _____
Nease _____
Gandy _____

DEC 21 1951

JAN 1 1952

67-36842 218

DEC 21

4 15 PM '51

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: November 16, 1951

FROM : V. P. Keay

SUBJECT:

Attached is a tabulation of overtime performed by employees of this Unit in connection with the preparation of five special memoranda for Senator McMahon last weekend. It will be recalled that the memoranda involved related to five individuals who were being considered for appointment to a Consulting Panel of the Joint Atomic Energy Committee.

Attachment

GEG:mls

ADDENDUM: 11-23-51

It is suggested that notations be made in the employees' files of their overtime so as to reflect their devotion to duty in connection with this assignment.

LLL:mer

[REDACTED]

BECHE, D.M.

[REDACTED]

[REDACTED]

SULLIVAN, D.J.

TURNER, LOUIS G.

YOUNG, EDWIN S.

WEAY, V.P.

8:00 P.M. - 1:45 A.M.

7:40 P.M. - 6:10 A.M.

8:00 P.M. - 1:45 A.M.

8:00 P.M. - 6:10 A.M.

7:00 P.M. - 3:15 A.M.

6:40 P.M. - 5:00 A.M.

6:45 P.M. - 5:00 A.M.

Sat.

8:30 A.M. - 3:30 P.M.

6:00 P.M. - 1:30 A.M.

6:00 P.M. - 3:00 A.M.

6:00 P.M. - 9:00 P.M.

5:30 P.M. - 8:30 P.M.

10:15 P.M. - 3:15 A.M.

7:30 P.M. - 2:00 A.M.

6:00 P.M. - 1:30 A.M.

6:00 P.M. - 1:30 A.M.

6:00 P.M. - 10:20 P.M.

6:00 P.M. - 4:00 A.M.

6:00 P.M. - 3:30 A.M.

5:30 P.M. - 4:00 A.M.

6:00 P.M. - 12:15 A.M.

10:15 P.M. - 3:15 A.M.

6:00 P.M. - 1:15 A.M.

Saturday

12:00 P.M. - 4:15 P.M.

Sunday

12:15 P.M. - 2:45 P.M.

Monday

10:00 A.M. - 12:30 P.M.

5 hrs. 45 min.

10 hrs. 30 min.

10 hrs. 15 min.

10 hrs. 10 min.

10 hrs. 45 min.

8 hrs. 40 min.

10 hrs. 45 min.

9 hrs. 30 min.

7 hrs. 30 min.

9 hrs.

3 hrs.

3 hrs.

5 hrs.

6 hrs. 30 min.

7 hrs. 30 min.

7 hrs. 30 min.

4 hrs. 20 min.

10 hrs.

9 hrs. 30 min.

10 hrs. 30 min.

6 hrs. 15 min.

5 hrs.

7 hrs. 15 min.

December 21, 1951

Mr. Victor P. Keay
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Keay:

My attention has been called to the splendid response and enthusiasm displayed by you and employees under your supervision in remaining throughout the entire evening of December 13th and the morning of December 14th in order to complete the preparation of memoranda on a very special matter.

I was indeed pleased to learn of your unselfish contribution and sincere devotion to duty in this instance and I want you to know of my personal appreciation and commendation for the very fine services you rendered.

Sincerely yours,

cc: Mr. Belmont (P&G)

67-36842

GRD:jh

218

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

[Handwritten signature]

[Handwritten initials]

[Handwritten notes and stamps]
DEC 21 1951
FBI
RECEIVED
DEC 21 4 35 PM '51

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON */m*

DATE: 1/16/52

FROM : J. P. MOHR

SUBJECT: VICTOR P. KEAY
Inspector
Correlation-Liaison Unit
Domestic Intelligence Division

Tolson	✓
Ladd	✓
Clegg	✓
Glavin	✓
Nichols	✓
Rosen	✓
Tracy	✓
Harbo	✓
Alden	✓
Belmont	✓
Laughlin	✓
Nease	✓
Gandy	✓

*1) Callahan
2) Conroy
3) [unclear]*

Mr. Keay came in to see me on January 11, 1952 and stated he understood that certain individuals in the Bureau were being considered for reallocation to Grade GS-15. He stated he did not know whether he would be considered for such a reallocation but he was desirous of having three things taken into consideration in connection with any possible reallocation to Grade GS-15 for him. He pointed out the following:

1. He stated that several of the Legal Attaches had been re-allocated to Grade GS-15 and that he is in Grade GS-14, yet he is charged with the supervision of these employees.

You will recall that the Legal Attaches at Mexico City, London, Paris and Madrid were recommended for reallocation to Grade GS-15. Mr. Keay as Chief of the Correlation-Liaison Unit does supervise the Legal Attache offices.

2. He pointed out that he has out of pocket expenses when dignitaries visit this country and call at the Bureau or are entertained by the Bureau. He stated with the exception of Agent S. W. Reynolds, who is a liaison agent, he has more out of pocket expenses than any Grade GS-14 employee in the Correlation-Liaison Unit.

3. He stated that some of the men who occupy subordinate positions in his unit are in the same grade as he is. He was specifically referring to some of the liaison agents who are in Grade GS-14.

I explained to Mr. Keay that the Bureau was not contemplating any reallocation to Grade GS-15 of other than the #1 Men to the various Assistant Directors. I told him as a result of the reallocation of the Assistant Director position to Grade GS-17, the Bureau had obtained approval from the Civil Service Commission to reallocate the #1 Men to the Assistant Directors to Grade GS-15. For your information, Messrs. C. E. Hennrich and L. L. Laughlin, the #1 Men to Mr. Belmont, have been reallocated to Grade GS-15.

With respect to the Legal Attache positions, it was pointed out to Mr. Keay that the men who were recommended for reallocation occupied extremely important posts and it was felt that the positions they occupied were properly allocated to Grade GS-15. It was pointed out in addition to their responsibilities that they as Legal Attaches were also burdened with extra expenses which were not common to the positions occupied by Special Agent Supervisors at the Seat of Government.

JPM:DW

Mr. Keay was further informed that obviously if his position was considered for reallocation to Grade GS-15 for the reasons he indicated, there were other Supervisors at the Seat of Government as well as Inspectors in the Training and Inspection Division who should properly be considered for such a reallocation and that the Bureau was not presently considering a wholesale reallocation of various Supervisors to Grade GS-15.

The foregoing is submitted for your information since I do not feel that any action should be taken at this time to consider Mr. Keay's position or any of the subordinate supervisory positions other than the #1 Men to the Assistant Directors for reallocation to Grade GS-15.

I agree

1-16

[Signature]
I agree. I think we should carefully examine all our classifications & re-check from time to time to see that same are proper & fair.

K.

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: October 31, 1951

FROM : D. M. LADD

SUBJECT: MEETING WITH GENERAL WALTER BEDELL SMITH,
DIRECTOR, CENTRAL INTELLIGENCE AGENCY

With reference to your contemplated meeting with General Walter Bedell Smith of the Central Intelligence Agency, there is attached a brief on matters which may arise for discussion. This brief covers possible proposals by General Smith together with suggested answers, possible issues he may raise and complaints he may make with suggested answers, and more important recent incidents involving non-cooperation on the part of the Central Intelligence Agency with the Bureau.

General Smith undoubtedly will again propose "desk-to-desk liaison," that is, informal relations on a working level between his personnel and that of the FBI in Washington, D. C. He will probably also propose better general overall coordination between the two agencies and he may again propose a representative of the CIA joining the Interdepartmental Intelligence Conference.

With respect to "desk-to-desk liaison," it, of course, has existed in the past but has been coordinated through our own Liaison Desk. There is no objection in proper instances for supervisors of CIA and supervisors of the Bureau meeting to discuss cases of joint interest, but it is believed we should insist on our present system of controlling these contacts through our liaison representatives. We could, however, have something in the nature of a staff conference, which General Smith has mentioned, by having the Assistant Director in charge of the Domestic Intelligence Division and the Chiefs in charge of the Espionage and Internal Security Units meeting once every month or two with comparable representatives of CIA.

Concerning broad general coordination, it exists not only through our daily exchange of information by mail, teletype, and otherwise, but also by means of the Bureau's liaison representatives, contacts in the domestic and foreign field between our local representatives, and our membership with CIA on various coordinating committees. The real essence of the matter is that while they talk coordination, they by their actions (reflected in recent incidents) do everything to disrupt it. It is believed the mechanism for closer coordination already exists if CIA will comply with the spirit of such coordination and not give it just "lip service."

Attachment

VPK:mls

Concerning membership on the Interdepartmental Intelligence Conference, there is, of course, no legal or practical basis for CIA membership.

The attached brief contains details regarding all of the above matters.

(This was very well prepared. Letters of commendation should go to those working on it.)

K.

*For the
Director
10/2/54
J. Edgar Hoover*

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

FROM : MR. A. H. BELMONT

SUBJECT: MORRIS LEOPOLD ERNST
ERWIN NATHANIEL GRISWOLD

DATE: December 17, 1951

As you know, requests for information in the Bureau's files on Messrs. Ernst and Griswold were received by the Bureau from the White House in the late afternoon of December 13, 1951. The preparation of these memoranda and, particularly, the one on Mr. Ernst involved a review of a large number of references and files. In order to have the memoranda complete and ready for the Director the first thing on the morning of December 14, 1951, a squad of six Agent Supervisors, two Research Analysts and six Stenographers, all under the personal leadership of Mr. V. P. Keay, Chief of the Correlation-Liaison Unit, put in a considerable amount of overtime, most of them working right through until the morning of December 14.

Attached for your information is an itemization of the overtime performed by the employees on this project. In view of the great deal of voluntary overtime performed in connection with these specials I thought you would be interested in knowing of the splendid response and enthusiasm shown by these individuals.

RECOMMENDATION:

That letters of commendation be directed to the employees shown on the attached list.

Attachment
LLL:mer

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Mohr _____
Tele. Rm. _____
Holloman _____
Nease _____
Gandy _____

11700-1141

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L
Benson

WORK AND OVERTIME PERFORMED ON "SPECIAL" IN
C-L UNIT ON THURSDAY, FRIDAY, 12/13,14

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Special Agents

	<u>Thurs.</u>	<u>Fri.</u>	
J. S. Ammarell	5:30 p.m. to 8:55 p.m. 10:30 p.m. to 7:50 a.m.		12 hr. 45 mins.
J. W. Brown	5:30 p.m. to 6:00 p.m. 7:00 p.m. to 10:25 a.m.		14 hrs. 30 mins.
J. F. Desmond	5:30 p.m. to 7:00 a.m. 8:45 a.m. to 11:00 a.m.		13 hrs. 45 mins.
A. B. Fipp	5:30 p.m. to 10:00 p.m. 11:00 p.m. to 4:30 a.m.		10 hrs.
V. P. Keay	5:30 p.m. to 12:50 p.m.		14 hrs. 30 mins.
L. H. Martin	5:30 p.m. to 9:30 p.m. 10:30 p.m. to 9:20 a.m.		10 hrs. 30 mins.
N. Philcox	5:30 p.m. to 12 midnight 1:00 a.m. to 7:30 a.m.		13 hrs.

Research Analysts

5:30 p.m. to 8:15 p.m. 9:15 p.m. to 4:45 a.m.	10 hrs. 15 mins.
5:30 p.m. to 8:15 p.m. 9:15 p.m. to 4:45 a.m.	10 hrs. 15 mins.

Stenographers

9:00 p.m. to 11:00 p.m.	2 hrs.
5:30 p.m. to 8:15 p.m.	2 hrs. 45 mins.
11:45 p.m. to 7:50 a.m.	8 hrs. 5 mins.
11:45 p.m. to 8:00 a.m.	8 hrs. 15 mins.
11:50 p.m. to 7:50 a.m.	8 hrs.
12:10 p.m. to 7:50 a.m.	7 hrs. 40 mins.

Office Memorandum • UNITED STATES GOVERNMENT

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TO : MR. GLAVIN

FROM : H. L. EDWARDS

SUBJECT: MORRIS LIPKOWITZ TRIST
AND MARIA E. LIPKOWITZ

DATE: December 19, 1951

RE: LETTER OF COMMENDATION
FOR VOLUNTARY OVERTIME

Mr. Belmont has submitted a memorandum recommending that a number of employees in the Correlation-Liaison Unit be commended for the considerable amount of overtime performed by them during the evening of December 13, and early morning of December 14, in connection with the preparation of memoranda for the Director of the captioned individuals. Mr. Ladd concurred.

The letters of commendation were recommended for six Agent Supervisors as well as V. E. Keay, Chief of the unit, for the long hours put in by them. It is noted that the voluntary overtime performed by these men ranged between 10 hours and 1 1/2 hours and 30 minutes. One of them left before 4:30 a. m., and Mr. Keay remained until 12:30 a. m. on the 14th. Supervisor Amarell performed 12 hours and 15 minutes of overtime, nevertheless, he returned to work at 2:00 p. m. of the afternoon of December 14. Agent A. E. Philcox performed 10 hours of overtime and returned at 1:00 p. m. on the 14th. The other Supervisors remained off for the balance of the day. As you will recall, this was the Friday on which snow began falling most heavily during the middle of the day and it would have been most difficult for these employees to have gotten back to the office during the afternoon.

[redacted] Research Analysts, worked until 1:00 a. m., performing 10 hours and 15 minutes of voluntary overtime. [redacted] remained off work for the balance of the day.

Our stenographers returned about midnight and worked until about 1:00 a. m. the next morning. All of them remained off for the balance of that day.

Two stenographers, namely, [redacted] performed two hours and two hours and 45 minutes, respectively, of overtime during the evening of December 13th, however, they took compensatory leave for this time.

149000 - 1420

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2/1:mcg
Attachments

Memo to Mr. Glavin (Continued)

RECOMMENDATION:

Notwithstanding the fact that a number of the employees mentioned in Mr. Belmont's memorandum took compensatory leave for varied portions of the overtime performed by them, it, nevertheless, is felt that they were put to considerable inconvenience by having to work throughout most of the night, and it is therefore recommended that they be directed letters of commendation. Should you approve, it is suggested that the attached letters go forward to them.

Inasmuch as stenographers Lorna Brannock and Dorothy Brook did not perform an appreciable amount of overtime and since they claimed and took compensatory leave for the amount of overtime performed by them, it is not recommended that they receive letters of commendation.

W. H. M.
1/21

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *abg*

DATE: February 18, 1952

FROM : MR. V. P. KEAY *VPK*

SUBJECT: THEFT OF AUTOMOBILE

This is to advise that my personal automobile was stolen today from a parking lot at the Nash Arlington Company in Rosslyn, Virginia. The car was left at the garage by my wife for repairs and was discovered missing at 5:30 P.M., February 18, 1952, when she went to get the car. The Nash Arlington Company reported full details to the Arlington Police.

The car is a 1948 Roadmaster Buick, four door sedan, maroon in color, bearing Virginia license 849498.

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Rm. _____
Toal _____
Nease _____
Gandy _____

cc - Division 6

VPK:ewf

COMM. 1

11 FEB 26 1952

67-3142-220
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FEB 21 1952
376

MR. LADD

January 31, 1952

A. H. BELMONT

SPECIAL AGENT PERSONNEL - ADVANCEMENT
DOMESTIC INTELLIGENCE DIVISION

Pursuant to instructions contained in SAC Letter #121 dated December 20, 1951, Series 1951, there are listed hereinafter Supervisors in the Domestic Intelligence Division recommended for consideration on a long-range basis for development as administrators and executives in the Bureau.

There are, of course, a number of Supervisors recently transferred to this Division on whom I am not yet able to render comment. While all Supervisors in the Division are being considered for development on a long-range basis, the names listed below are those who at this time appear to merit current consideration on the basis of their work to date. I am not including comments on the Section Chiefs, Mr. L. L. Laughlin and Mr. C. E. Hennrich, and my Number One Man, Mr. W. V. Cleveland; nor on the Unit Chiefs, Messrs. Keay, Baumgardner, Stanley and Branigan, inasmuch as their present assignment reflects that they are definitely capable of assuming responsibility and have the requirements for further advancement.

In addition, I am not listing the Number One Men of the four units, namely, Joseph L. Schmit, John S. Ammarell, O. Eugene Coleman and Sterling B. Donahoe. These men likewise carry considerable responsibility and the fact that they have been designated in their present positions is clear indication that they have the personality and characteristics which merit further consideration for advancement in the Bureau.

With this understanding, the following Supervisors are listed in order with brief comment as to each:

WAYNE W. KLEMP

Mr. Klempe has had extensive field and supervisory experience and he is currently performing supervisory duties in the Special Memoranda Unit of the Internal Security Unit. He makes an excellent personal appearance and has the ability to get along with people. He exercises excellent judgment,

AHB:tlc
COPY:PAE

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MAR 19 1952

MEMORANDUM FOR MR. LADD

knows Bureau policy, and has performed his supervisory duties in an outstanding manner. He is considered as a good contact man. He is able to get to the bottom of a problem with a minimum of effort, makes excellent decisions, and is a well-rounded Bureau supervisor. He is available for transfer at any time and possesses the necessary qualifications for development as an SAC on a long-range basis.

JOHN F. DESMOND

Mr. Desmond has been a Supervisor since July 31, 1951, and is presently assigned to the Special Memoranda Desk of the Correlation-Liaison Unit. He previously had two years experience as ASAC at Anchorage. Mr. Desmond has had a wide background of experience in the Bureau and his work reflects this. He is an earnest, conscientious Agent who does well with any job assigned to him. He is available for assignment wherever the Bureau desires. Mr. Desmond is ASAC material and has the potential for development as an SAC on a long-range basis.

CALVIN B. HOWARD

Mr. Howard is presently assigned as Number Two Man in the Internal Security Unit. In this capacity he approves correspondence and acts as Number One Man when the latter is absent. On occasion he has also acted as Chief of the Unit. Mr. Howard has exercised good judgment in handling his present assignment. He handles policy matters, issues instructions to Supervisors, and makes decisions involving the various security cases which are supervised in the Internal Security Unit. He possesses the necessary qualifications to operate as a Bureau administrator, either at the Seat of Government or in the field. He is available for general or special assignment, has an excellent attitude towards his work, and his over-all ability as a Supervisor is entirely satisfactory. He has the potential for development as an ASAC and as an SAC on a long-range basis.

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b7C

[REDACTED]
[REDACTED]
[REDACTED] He handles

MEMORANDUM FOR MR. LADD

sabotage matters, labor infiltration cases, and violations of the Labor Management Relations Act and the Federal Train Wreck Statute. [] also acts as relief supervisor in the office of Mr. D. M. Ladd, the Assistant to the Director, where he has performed in a most satisfactory manner. He makes an excellent personal appearance, is able to handle personnel, is tactful, and is an alert, intelligent Bureau Supervisor desirous of advancing himself in the Bureau's service. [] handles a large volume of work. He has developed rapidly in the Bureau's service, is able to meet people well, is a good contact man, and is a tireless worker. At this time he could perform successfully as an ASAC and has all the necessary qualifications for development as an SAC. He is available for assignment wherever the Bureau desires to utilize his services.

b6
b7c

JAMES F. BLAND

Mr. Bland is assigned to supervisory duties on the Communist Front Desk in the Internal Security Unit. He has had varied experience in the field, both as an investigator and supervisor. He has a good knowledge of security work. His memoranda are clear, concise and accurate. He exercises good judgment and has indicated that he also definitely possesses administrative ability. Mr. Bland makes an excellent personal appearance, has the ability to meet people well, and is well liked by his fellow workers. He is available for general or special assignment at any time; he performs an unusual amount of overtime; and he has all the necessary qualifications for development as an SAC.

W. RAYMOND WANNALL, JR

Mr. Wannall has been assigned to the Domestic Intelligence Division since July 24, 1947. He is definitely above average in administrative ability and has been designated as a Supervisor in Charge in the Espionage Unit. Mr. Wannall has an excellent knowledge of Bureau policies and procedures. His judgment is sound and he possesses the capabilities for advancement as an ASAC, and with further development, as an SAC. He is available for assignment wherever the Bureau desires to send him.

MEMORANDA FOR MR. LADD

ROBERT J. LAMPHERE

Mr. Lamphere has been assigned to the Domestic Intelligence Division since September 1, 1947. He has an extensive background in espionage work, displays a well-rounded knowledge of Bureau policies and procedures, and is a tireless worker. He is Supervisor in Charge of a group handling very complex investigations and has demonstrated a definite ability to organize and supervise his own work, as well as that of others. Mr. Lamphere makes a very good personal impression and utilizes a high degree of intelligence and sound judgment in the supervision of his work. He has done an outstanding job and has the capability for further development as a Special Agent in Charge. He is available for assignment wherever the Bureau desires his services.

ROBERT H. EGAN

Mr. Egan has been a Special Agent since May 12, 1941, and has been assigned to the Loyalty Unit as a Supervisor since March 26, 1948. He presents a very businesslike appearance, has a most serious approach and outlook toward his work, and has done an outstanding job as a Supervisor. He is a valuable, well-rounded, experienced Bureau employee. One of Egan's greatest assets is his ability to handle a large volume of work, yet he retains the facility of analyzing each set of facts. He is well above average as a Supervisor in the Loyalty Unit and could operate very successfully as an ASAC. His attitude, conscientiousness and loyalty to the Bureau are excellent. He is excellent material for development on a long-range basis as an SAC. He is available for assignment anywhere the Bureau desires his services.

ELBERT T. TURNER

Mr. Turner has been assigned to the Domestic Intelligence Division since March 29, 1946. He has had extensive supervisory experience in the field and at the Bureau. He is at present time

MEMORANDUM FOR MR. LADD

Supervisor in Charge of a group handling complex espionage matters. Mr. Turner has the exceptional ability to recognize, accept and discharge responsibility. He exercises sound judgment, has a keen, analytical mind, and utilizes a well-rounded knowledge of Bureau policies and procedures to get things done. He is definitely capable of handling the duties of an ASAC and I feel he is definitely potential SAC material. Mr. Turner is available for assignment wherever the Bureau may desire his services.

ARTHUR J. MARCHESSAULT

Mr. Marchessault has been assigned to the Domestic Intelligence Division since April 3, 1949. He was previously assigned as ASAC in the Detroit Office. He presents an excellent appearance, is adaptable to all types of contact work, and exhibits a high degree of enthusiasm in his work. He has shown excellent judgment in discharging his responsibilities. Because of his background and present capabilities, he should be considered for further development as an SAC. Mr. Marchessault is available for assignment wherever the Bureau may need his services.

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b7C

[REDACTED]

[REDACTED]

[REDACTED] He is also supervising the cases of three of the seven Communist fugitives. In addition, he is supervising a special harboring case which is being worked up against the individuals who assisted Gus Hall, one of the Communist fugitives, in his attempted escape through Mexico. Mr. Corman is an aggressive, resourceful supervisor who uses initiative and good judgment in handling his current assignments. He has a thorough knowledge of Bureau policy and has the ability to arrive at logical conclusions in connection with the problems

MEMORANDUM FOR MR. LADD

which confront him in his day-to-day duties. He organizes his work well, is a good dictator, and handles a large volume of work accurately. He makes an excellent personal appearance, has a warm personality, and meets people well. [redacted] physical condition is such that he can function properly on any assignment and he is available for transfer wherever his services are needed. He possesses the necessary qualifications for development as an SAC on a long-range basis.

J. WRIGHT BROWN

Mr. Brown has been a Supervisor at the Bureau since June 28, 1950, and is now Supervisor in Charge of the Special Memoranda Desk. He was previously a field office supervisor in the Los Angeles Division. He acts as the Number Two Man in the Correlation-Liaison Unit. He has exhibited considerable executive ability, is adaptable, and is available to serve wherever his services are needed. Mr. Brown could function as an ASAC and is potential material for development as an SAC on a long-range basis.

[redacted]

[redacted]

[redacted] and has been assigned to the Loyalty Unit as a Supervisor since February 25, 1948. He presents a very favorable personal appearance, has a very good personality, and is the type of Bureau representative who would make excellent contacts with outside officials. He is one of the Loyalty Unit supervisors who have done an excellent job throughout the very difficult Loyalty Program and his work has materially assisted in the handling of this Program. [redacted] thinks logically, analyzes material thoroughly, and his instructions to the field have been clear and succinct. He definitely has the ability to operate on his own initiative and carries out his responsibilities with very little supervision. He has had considerable experience both in the investigative field and as a Bureau supervisor and would have no difficulty in handling the position of ASAC. [redacted] [redacted] is loyal and conscientious and has definitely demonstrated

MEMORANDUM FOR MR. LADD

administrative and supervisory ability. He should be considered on a long-range basis for development as an SAC. [redacted] is available for assignment wherever the Bureau may desire to utilize his services.

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b7c

LOUIS G. TURNER

Mr. Turner has been a Supervisor since February 26, 1951, and is presently Supervisor in Charge of the squad working on requests received from the McCarran Committee. He is a very personable Agent who has shown a facility for organizing and handling a squad of this type. He seems to have a sound knowledge of Bureau policies, is able to get along with other personnel, and can initiate needed action. Mr. Turner is ASAC material and has the potential for development as an SAC on a long-range basis. He is available for assignment wherever his services are desired by the Bureau.

SAM J. PAPICH

Mr. Papich has been a Supervisor since January 7, 1950, and is presently assigned to the Foreign Liaison Desk in the Correlation-Liaison Unit. He has previously represented the Bureau successfully as a Legal Attache. Mr. Papich has considerable initiative, good judgment and is an excellent candidate for the position of Legal Attache because of his language ability, previous experience, and known ability. He would also make a good ASAC. Mr. Papich possesses potentialities for further development as an SAC. He is available for assignment wherever the Bureau desires to use his services.

ELMER F. EMRICH

Mr. Emrich has been assigned to the Domestic Intelligence Division since May 22, 1950. He entered on duty with the Bureau

MEMORANDUM FOR MR. LADD

on September 24, 1934, and has a broad background of investigative and supervisory experience. He is presently supervising complex espionage investigations and has handled a number of cases which have been successfully prosecuted. He exhibits an intense enthusiasm in the work of the Bureau. Mr. Emrich's record shows that he is a good contact man. On the basis of his capabilities, it is believed that he could definitely function as an ASAC, and with further development as an SAC. He is available for assignment wherever the Bureau may desire to utilize his services.

EDWARD B. REDDY

Mr. Reddy is currently assigned to the supervision of Smith Act cases in the Internal Security Unit. In this connection, he is supervising a number of cases which are being considered for prosecution under the Smith Act. His supervision of these cases reflects careful planning and thought, deep enthusiasm and interest, and he is considered to be one of the better Supervisors in the Unit at this time. In his day-to-day handling of the work which crosses his desk, Mr. Reddy has consistently exhibited sound judgment. He accepts responsibility readily and requires a minimum of supervision. He makes a good personal appearance, has a warm personality, makes friends easily, and is well liked by his fellow employees. Mr. Reddy is available for transfer at any time and possesses the necessary qualifications for development as an ASAC and SAC on a long-range basis.

CARROLL DOYLE

Mr. Doyle is presently assigned to the Internal Security Unit where he is handling matters involving the Plant Informant and American Legion Contact Programs. He has also had considerable experience in the Special Memoranda Unit. He has a broad knowledge of Bureau policy, is intelligent, and is regarded as one of the better supervisors in the Unit. He makes a neat

MEMORANDA FOR MR. LADD

appearance, is alert and forceful in manner. Mr. Doyle is an enthusiastic, tireless worker and is a clear and logical thinker. He is available for transfer at any time, has had considerable experience in police contact work, and has also assisted in inspections. At this time he could perform successfully as an ASAC in a small office and his potentialities for development as an SAC are good.

DOUGLAS M. BROWN

Mr. Brown has been a supervisor since June 10, 1951, at the Bureau and is presently Supervisor-in-Charge of the Correlation Desk, Correlation-Liaison Unit. He makes a good appearance and a good impression, and seems to be unusually adept in the training and handling of clerical personnel. Mr. Brown is a good administrator and has a sound knowledge of Bureau policies. He is available for assignment anywhere in the Bureau. Mr. Brown could function as an ASAC and is potential material for the position of SAC on a long-range basis.

MEFFERT W. KUHRTZ

Mr. Kuhrtz presently represents the Bureau in committee work, that is, coordinating committees involving other Government agencies. He is a sound, sincere, conscientious Agent. He has had training as a supervisor in the New York Office. His judgment is good and I think he is capable of handling the more complicated problems of the Bureau. Mr. Kuhrtz is ASAC material and has the potential for future development as an SAC. He is available for assignment wherever the Bureau may desire his services.

S. WESLEY REYNOLDS

Mr. Reynolds' outstanding characteristic is his facility for contact work and his broad knowledge of Bureau policies and procedures. He can represent the Bureau in

MEMORANDUM FOR MR. LADD

excellent fashion at the highest levels in other agencies or in private industry. He would be an asset to any office. Mr. Reynolds is ASAC and SAC material on a long-range basis. He is available for assignment wherever the Bureau may desire his services.

S. DRAKE ELLIS

Mr. Ellis is a very personable Agent who makes an unusually favorable impression outside the Bureau. He is presently doing liaison work and has previously had experience on several supervisory desks in the Bureau. His knowledge of Bureau policy and procedures is excellent and I think he is an excellent prospect for development on a long-range basis as an ASAC or SAC. Mr. Ellis is available for assignment wherever the Bureau may desire his services.

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] He is a methodical individual who carefully scrutinizes all correspondence coming across his desk. He is able to handle a tremendous volume of mail with minimum supervision. He makes an excellent personal appearance, has a friendly disposition, and could perform successfully in an administrative capacity. [REDACTED] is available for transfer at any time and has the necessary qualifications for development as an SAC on a long-range basis.

GEORGE F. IRWIN

Mr. Irwin is currently assigned to the Correspondence Desk in the Internal Security Unit. In this assignment he reads and approves correspondence and assists in the administration of

MEMORANDUM FOR MR. LADD

the Unit. He is rated as the Number Three Man in the Internal Security Unit. He has a well-rounded knowledge of Bureau Policy in a supervisory capacity. He makes a nice personal appearance, has a good personality, and dresses in excellent taste. Mr. Irwin is above average in intelligence, exercises good judgment, and is capable of handling personnel. He is a hard worker and has demonstrated that he possesses administrative ability. He is available for transfer at any time and possesses the necessary qualifications for development as an SAC on a long-range basis.

MARION E. TORRENS

Mr. Torrens is presently assigned to the Security Index Desk in the Internal Security Unit. He is an experienced Bureau supervisor, having had varied field experience, is a good contact man, and definitely possesses administrative ability. He has the ability to act in an administrative capacity, is able to reach proper decisions and carefully analyzes the problems which come across his desk. He is available for transfer at any time, could perform successfully as an ASAC, and has all the qualifications for development as an SAC on a long-range basis.

JAMES M. COLE

Mr. Cole has been a Special Agent since September 22, 1941 and has been assigned as a supervisor in the Domestic Intelligence Division since June 19, 1950. He has been in the Loyalty Unit since February 28, 1951. Mr. Cole presents a very good personal appearance, is a very serious but likeable Bureau employee. He has had considerable experience, both in criminal and security work, and prior to his assignment to the Bureau as a supervisor, his services were utilized on the desks of the ASAC and SAC in the Charlotte Division. Mr. Cole is a hard worker and one who has no hesitancy whatsoever in utilizing a large amount of his own time to carry out his assignments. There is absolutely no question concerning his loyalty to the Bureau. Since his assignment to the Loyalty Unit as a supervisor,

MEMORANDUM FOR MR. LADD

he has definitely demonstrated that he has supervisory and administrative ability, and I feel he would have no difficulty in handling the duties of ASAC. It is believed he should be considered on a long-range basis as SAC material. Mr. Cole is available for assignment wherever the Bureau may need his services.

PAUL L. COX

Mr. Cox is presently assigned to the Security Index Unit of the Internal Security Unit handling policy matters in connection with the Emergency Detention Program. He has had supervisory experience, both in the field and at the Seat of Government, makes an excellent, mature personal appearance, has the ability to make contacts among all types of people, and has indicated the ability to handle personnel. Mr. Cox has an excellent knowledge of over-all Bureau policy and is definitely interested in advancing himself in the Bureau's service. Mr. Cox performs an unusually high amount of overtime duty without regard to his personal convenience. He handles a tremendous volume of work and is available for assignment wherever his services might be needed. Mr. Cox has all the potentialities for development as an SAC.

HERMAN O. BLY

Mr. Bly is presently performing supervisory duties on the Communist Party-USA Desk in the Internal Security Unit. He has an outstanding knowledge of the operations of the Communist Party and has been responsible in the past for handling policy matters involving not only the Party but the Internal Security Act of 1950. Mr. Bly has also acted as Supervisor in Charge of the supervisors assigned to the Smith Act cases. In connection with these important and involved cases, Mr. Bly has performed in a satisfactory manner. He is an exceptionally hard worker, has initiative, and is an above average organizer. Mr. Bly

MEMORANDUM FOR MR. LADD

makes an excellent personal appearance, has a good personality, and has the ability to make friends and contacts. He is capable of performing as an ASAC at this time. He is available for transfer at any time and possesses the necessary qualifications for development as an SAC.

FREDERICK C. ZINCK

Mr. Zinck is presently performing supervisory duties on the Security Index Desk of the Internal Security Unit. He has an excellent knowledge of Bureau policy, requires minimum supervision, and handles a large volume of work. He makes a pleasing appearance, has a friendly disposition, and possesses all of the qualifications necessary for a Bureau administrator. He is alert to protect the Bureau's interest at all times and because of his wide experience as an investigator and supervisor could operate successfully as an ASAC at this time. He is available for transfer at any time and has the qualifications for future development as an SAC.

CHARLES T. BROWN

Mr. Brown has been a Special Agent in the Bureau since August 25, 1941, and has been assigned to the Seat of Government, Loyalty Unit, as a supervisor since March 23, 1948. He makes an excellent personal appearance and has a fine personality. He is an experienced Bureau employee who is mature, thinks logically, and has a sound understanding of the Bureau's policies and procedures. He has been an excellent supervisor throughout the difficult Loyalty Program. One of Brown's main assets is his ability to handle special problems with clear logical thinking and on his own initiative. He is the type of individual who would make excellent contacts with police officers or other outside officials. Mr. Brown is a competent, loyal Bureau employee who should be considered for development on a long-range basis as an ASAC or SAC. He is available for assignment wherever the Bureau may require his services.

MEMORANDUM FOR MR. LADD

JOHN A. REILLY

Mr. Reilly has been a Special Agent in the Bureau since June 21, 1943, and has been assigned to the Loyalty Unit as a supervisor since February 21, 1948. He presents a very good personal appearance and has a pleasant personality. He is serious and businesslike and has demonstrated he has a good knowledge of the Bureau's procedures, both from an investigative and administrative point of view. Mr. Reilly has done excellent work throughout his assignment to the Loyalty Program. Prior thereto he had considerable experience in Communist matters in the field. He handles outgoing signature mail from the Loyalty Unit and also acts as a relief man for the Number One Man of this Unit. Mr. Reilly is a competent Bureau supervisor and should be considered on a long-range basis as ASAC and SAC material. He is available for assignment wherever the Bureau may desire his services.

FRANCIS X. PLANT

Mr. Plant has been assigned to the Domestic Intelligence Division since June 4, 1950. He makes an excellent personal appearance and is above average in his ability as a supervisor. He has exhibited sound judgment in his handling of intricate espionage investigations. He displays an enthusiastic and intelligent approach to his work. Mr. Plant has an excellent knowledge of the work of the Bureau. From my observations he has the capability for development as an ASAC and eventually as an SAC. He is available for assignment wherever his services may be needed by the Bureau.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: 4-9-52

FROM : H. L. Edwards *HW*

SUBJECT: VICTOR P. KEAY
 Chief
 Correlation-Liaison Unit
 Domestic Intelligence Division
 AWARD FOR SUPERIOR ACCOMPLISHMENT

Tolson _____
 Ladd _____
 Nichols _____
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Egan _____
 Gurnea _____
 Harbo _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

By memorandum to Mr. Ladd, Mr. Belmont has recommended that Mr. Victor P. Keay be considered for a meritorious increase in salary for his splendid performance during the past year. Mr. Ladd concurred.

Mr. Belmont has advised that during the past year Mr. Keay was responsible for instituting certain streamlining procedures in connection with the handling of name checks. As a result, the number of name checks handled in his Unit increased from 600,000 to 1,250,000. This was accomplished with a decrease of supervisory personnel and approximately the same number of clerical employees, to whom more duties of a review nature were assigned. This necessitated training and closer supervision, and did result in increased production on their part. In addition, Mr. Keay utilized 5 Research Analysts in connection with this project, and training and close supervision were necessary and afforded to these employees by Mr. Keay.

Mr. Keay also has followed the Foreign Liaison Desk very closely and as a result of his inspection of the offices of the Legal Attaches he was able to make recommendations which proved to be very beneficial to the Bureau. Mr. Belmont advised that Mr. Keay represents the Bureau on various important committees in the fields of intelligence and internal security and serves as an alternate and from time to time represents the Bureau on committees of the highest levels in these fields. He has done very well on these assignments.

Mr. Belmont advised that during the past year Mr. Keay's Unit handled some very important and special memoranda, some of which required many hours over and above the normal working day. They were handled in an entirely satisfactory manner.

RECORDED-13

Mr. Belmont advised that Mr. Keay is a mature, serious and sincere employee, and extremely loyal to the Bureau. He has a great amount of drive and initiative which enable him personally to get things done and these attributes are reflected in his administration of his Unit. He is particularly adept at analyzing and handling complex matters. During the past year he has averaged approximately 2 hours and 30 minutes overtime daily.

98
 62 APR 25 1952
 LRH

Memorandum to Mr. Glavin - continued

JUSTIFICATION

It is believed that Mr. Keay's performance conforms with one of the standards for Superior Accomplishment which provides as follows:

"Sustained work performance for a period of at least 3 months of such nature that it merits special recognition for superior accomplishment over and above the normal requirements of the employee's position, provided that his current performance rating is not less than "Satisfactory."

RECORD AS BUREAU EMPLOYEE

A review of Mr. Keay's personnel file reflects he entered on duty as a Special Agent on 6-25-34 in grade CAF-8, \$2900 per annum. He has served in several Field Offices as Agent and Resident Agent and was transferred to the Domestic Intelligence Division on 7-25-41. He was reallocated to grade CAF-14, \$8179.50 per annum on 7-11-48 and his present salary in grade GS-14 is \$10,000 per annum, as the result of three increases in basic salaries and two increases under the UPA, the last effective 7-8-51. On 3-31-52 Mr. Belmont rated him Satisfactory.

A PERMANENT BRIEF OF MR. KEAY'S PERSONNEL FILE IS ATTACHED.

RECOMMENDATION

Inasmuch as it appears Mr. Keay's performance during the past year has been of an above average nature it is recommended that he be afforded a within grade salary increase in grade GS-14 from \$10,000 to \$10,200 per annum as a reward for his superior accomplishment.

Attachment

See memo to Mr. Glavin dated 4-14-52
JAG
4-14-52

9 agree
4-10

See app
JAG
4-10
JAG
4-10

g/l.
H.

JAG
4-10
J.T.

JAG

Department of Justice
RECOMMENDATION FOR SUPERIOR ACCOMPLISHMENT AWARD

Date April 14, 1952

To: The Administrative Assistant Attorney General
Attention: Efficiency Awards Committee

From: Federal Bureau of Investigation
(Division, Bureau or Office)

Subject: Superior Accomplishment Award
Title VII Classification Act of 1949

The following recommendation is presented for your consideration:

Name: Mr. Victor F. Keay

Division:

Position title: Inspector

Grade: GS 14 Salary: \$10,000

Last salary increase: Promotion from Date: 7-5-51 Amount: \$200
GS 13, \$9800 per annum to GS 14, \$10,000 per annum.

Last superior accomplishment award: None Date: Amount:

Description of superior accomplishment. Include following information:

(a) What the standards are for this employee's type of work or what is normally expected in the position; (b) What this employee did; (c) How the work he did exceeded the standards, or how the idea or method or device is expected to improve service, or how the special act or service exceeds the normal requirements of his job.

GROUP A

It is recommended this employee be afforded an advancement from \$10,000 per annum to \$10,200 per annum in Grade GS 14, in view of outstanding services performed by him as a Supervisor at the Dept. of Government. As Chief of the Correlation-Liaison Unit of the Domestic Intelligence Division he has shown an all-around ability well above the average. He has a great amount of drive and initiative which enables him to get things done and these attributes are reflected in his administration of his Unit. For example, Mr. Keay has been successful in streamlining procedures having to do with the handling of memo checks. As a result, the volume of such checks has doubled over the preceding year with the use of less supervising personnel.

JF/bal
167-36842
COMM - FBI
APR 16 1952
MAILED 20

Recommended:

Efficiency Awards Committee

Admin. Assistant Attorney General

Date

Date

Approved:

J. Edgar Hoover
Head of Division or Bureau

Attorney General

Date

SUPERIOR ACCOMPLISHMENT AWARD

92 APR 28 1952

For The Administrative Assistant Attorney General
Attention: Efficiency Awards Committee

In addition, Mr. May has shown a marked ability in expanding Bureau contacts resulting in considerable benefit to the Bureau in connection with highly confidential security matters. He has also performed excellent services in representing the Bureau on various important committees in the fields of intelligence and internal security. In the performance of his duties he has worked many hours of voluntary overtime, for which no compensatory leave has been claimed, as evidenced by the fact he has averaged approximately two and one-half hours of overtime daily during the past year. Although the details of many of the services performed by this agent cannot be divulged for security reasons, it is considered his distinguished work performance, general value and the inspiring example he sets for others definitely merit recognition through the award of a superior accomplishment award.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: March 26, 1952

FROM : J. S. Ammarell *JSA*b6
b7C

SUBJECT:

Loss 0

As you are aware, Mr. Victor P. Keay has been on sick leave since March 22, 1952, suffering from influenza. Mr. Keay contacted me today and advised that his doctor has recommended against his returning to duty for the balance of the week. Mr. Keay said, however, that if his condition continues to improve, he will try to return to work on March 27, 1952. If this is not the case, he will return on March 31, 1952.

The above is for your information.

JSA:mls

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

noted
9/2
 APR 2 1952

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WPP
PKW
mcp

PERSONNEL INTERVIEWSRECORDS SECTIONFILE REVIEW UNIT

The following employees were interviewed by SA E. H. Mossburg with the exception of the employee indicated by an asterisk, which employee was interviewed by SA C. W. Bates. These employees have no suggestions or problems and appeared to be performing their assignments satisfactorily.

NAMEOFFICE OF PREFERENCE

	Birmingham
	Miami
	Seat of Government
	Seat of Government
	Charlotte
	Omaha
	Seat of Government
	Louisville
	Cincinnati
	Seat of Government
	Detroit
	Los Angeles
	Washington, D. C.
	Kansas City
	Chicago
	Seat of Government
	Seat of Government
	Seat of Government
	Seat of Government
	Louisville, Cincinnati
	Denver
	Seat of Government
	Richmond
	Los Angeles
	Seat of Government
	Omaha, Denver
	Boston
	Seat of Government
	Omaha
	Minneapolis
	Houston
	Honolulu, Minneapolis, San Diego
	Seat of Government
	Seat of Government
	Seat of Government
	Seat of Government
	Knoxville, Memphis
	Seat of Government
	Seat of Government
	San Francisco, Miami, Honolulu

Keay, Victor P., Jr.

INSPECTION REPORT
RECORDS AND COMMUNICATION DIVISION
INSPECTOR HARBO
SEPTEMBER 7, 1951

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

FROM : MR. A. H. BELMONT

SUBJECT: VICTOR P. KEAY
CHIEF
CORRELATION-LIAISON UNIT
DOMESTIC INTELLIGENCE DIVISION

DATE: April 5, 1952

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

Attached is the annual efficiency report of Mr. Keay. Mr. Keay has continued to perform his duties in a most commendable manner. During the past year he was responsible for instituting certain streamlining procedures in connection with the handling of name checks. As a result, the number of name checks handled in his Unit increased from 600,000 to 1,250,000. This was accomplished with a decrease of Supervisory personnel and approximately the same number of clerical employees, to whom more duties of a review nature were assigned. This, of course, necessitated training and closer supervision, and did result in increased production on their part. In addition, he utilized five Research Analysts in connection with this project. Again, training and close supervision were necessary and afforded to these employees by Mr. Keay.

Mr. Keay also has followed the Foreign Liaison Desk very closely and as a result of his inspection of the offices of the Legal Attaches, he was able to make recommendations which proved to be beneficial to the Bureau.

During the past year Mr. Keay's Unit handled some very important and special memoranda. Some of these required many hours over and above the normal working day. They were handled in an entirely satisfactory manner as evidenced by the fact that he was officially commended at least twice for his work in this connection during the past year.

As you also are aware, Mr. Keay very ably represents the Bureau on important committees in the fields of intelligence and internal security, having gone to Europe as the official Bureau representative on one such committee.

In view of the splendid performance of this employee during the past year, it is recommended that he be considered for a meritorious increase.

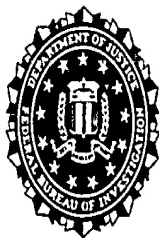
AHB:mer

Attachment

92 APR 24 1952

2-7-223

3-1-52
J. Edgar Hoover



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Mr. Keay

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Virginia M. Keay Relationship Wife Date 4/1/52
Address 3819 23rd St. Arlington, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Same Relationship _____ Date _____
Address _____

Very truly yours,

Victor P. Keay
Special Agent

74 92 APR 3 1952
APR 3 1952

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

0

Name of Employee: VICTOR P. KEAY

Where Assigned: DOMESTIC INTELLIGENCE CORRELATION - CORRELATION-LIAISON
(Division) (Section, Unit)

Payroll Title: Inspector - GS-14 - \$10,000

Rating Period: from April 1, 1951 to March 31, 1952

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

VPK

Rated by: *W. Belmont* Assistant Director April 4, 1952
Signature Title Date

Reviewed by: *W. Belmont* Assistant to the April 4, 1952
Signature Title Date

Rating approved by: *W. Belmont* ASSISTANT DIRECTOR APR 9 1952
Signature Title Date

TYPE OF REPORT

☒ Official
☒ Annual

☐ Administrative
☐ 60-day
☐ Transfer
☐ Separation from service
☐ Special

99
15 APR 22 1952

36842-224

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W. Belmont

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee VICTOR P. KEAY Title Inspector
Rating Period: from 4-1-51 to 3-31-52

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- | | |
|---|--|
| <p><u>✓</u> (1) Personal appearance.
<u>+</u> (2) Personality and effectiveness of his personal contacts.
<u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
<u>+</u> (4) Physical fitness (including health, energy, stamina).
<u>+</u> (5) Resourcefulness and ingenuity.
<u>+</u> (6) Forcefulness and aggressiveness as required.
<u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.
<u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.
<u>+</u> (9) Planning ability and its application to the work.
<u>+</u> (10) Accuracy and attention to pertinent detail.
<u>+</u> (11) Industry, including energetic consistent application to duties.
<u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
<u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.
<u>0</u> (14) Technical or mechanical skills.
<u>+</u> (15) Investigative ability and results:
<u>+</u> (a) Internal security cases
<u>0</u> (b) Criminal or general investigative cases
<u>0</u> (c) Fugitive cases
<u>0</u> (d) Applicant cases
<u>0</u> (e) Accounting cases
<u>0</u> (16) Physical surveillance ability.</p> | <p><u>✓</u> (17) Firearms ability.
<u>+</u> (18) Development of informants and sources of information.
<u>+</u> (19) Reporting ability:
<u>0</u> (a) Investigative reports
<u>0</u> (b) Summary reports
<u>+</u> (c) Memos, letters, wires
(Consider: <u>+</u> conciseness; <u>+</u> clarity; <u>+</u> organization; <u>+</u> thoroughness; <u>+</u> accuracy; <u>+</u> adequacy and pertinency of leads; <u>+</u> administrative detail.)
<u>0</u> (20) Performance as a witness.
<u>+</u> (21) Executive ability:
<u>+</u> (a) Leadership
<u>+</u> (b) Ability to handle personnel
<u>+</u> (c) Planning
<u>+</u> (d) Making decisions
<u>+</u> (e) Assignment of work
<u>+</u> (f) Training subordinates
<u>+</u> (g) Devising procedures
<u>+</u> (h) Emotional stability
<u>+</u> (i) Promoting high morale
<u>+</u> (j) Getting results
<u>0</u> (22) Ability on raids and dangerous assignments:
<u>0</u> (a) As leader
<u>0</u> (b) As participant
<u>+</u> (23) Organizational interest, such as making of suggestions for improvement.
<u>+</u> (24) Ability to work under pressure.
<u>+</u> (25) Miscellaneous. Specify and rate:
<u>Particularly adept at</u>
<u>handling analytical work</u>
<u>and complex matters.</u></p> |
|---|--|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Unit Chief

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: 71

SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

VICTOR P. KEAY
CHIEF
CORRELATION-LIAISON UNIT
DOMESTIC INTELLIGENCE DIVISION

Mr. Keay is Chief of the Correlation-Liaison Unit. He is a mature, serious and sincere employee who makes a good personal appearance. He is extremely loyal to the Bureau. During his long service with the Bureau he has had a tremendous amount of experience which, coupled with his native ability and intelligence, makes him a very valuable employee. He has a great amount of drive and initiative which enable him personally to get things done. These attributes are reflected in his administration of his Unit. He is particularly adept at analyzing and handling complex matters.

During the past year this employee has been successful in streamlining certain procedures in his Unit having to do with the handling of name checks. As a result, the volume of name checks handled has doubled over the preceding year with the use of less Supervisory personnel. Moreover, Mr. Keay instituted some new procedures on the Foreign Liaison Desk which were beneficial to the Bureau.

This employee gives guidance and counsel to Bureau liaison representatives in their dealings with various top level Governmental officials. In this capacity he has been alert constantly to the needs of the Bureau and the possibility of expanding Bureau contacts, as well as other ways and means which would result in benefit to the Bureau.

Mr. Keay represents the Bureau on various important committees in the fields of intelligence and internal security. He serves, too, as an alternate and from time to time represents the Bureau in this capacity on committees of the highest levels in these fields. He has done very well on these assignments.

During the past year Mr. Keay inspected the offices of the Legal Attaches in London, Paris, Madrid, Havana, Mexico City, and Rio de Janeiro. He also has inspected the Bureau's Liaison Office in Ottawa, Canada.

From time to time Mr. Keay replaces the Section Chief in the latter's absence. His services in this respect have been most satisfactory.

This employee is a very hard worker. During the past year he has averaged approximately two hours and thirty minutes overtime daily.

On July 28, 1951, Mr. Keay was criticized for losing a book of unused Government Transportation Requests. It was pointed out to him that he apparently neglected to exercise proper safeguards in protecting this Government property.

On November 8, 1951, Mr. Keay was commended for the exemplary manner in which he assisted in the preparation of an official paper for the Bureau. The efficient and thorough manner in which this brief was prepared was cited as evidence of Mr. Keay's ability to discharge his responsibilities excellently.

Again, on December 21, 1951, Mr. Keay was commended for the splendid response and enthusiasm which employees under his supervision exhibited by remaining throughout an entire evening and next morning in order to complete the preparation of memoranda on a very special matter. Appreciation was expressed to Mr. Keay for his unselfish contribution and sincere devotion to duty in this instance.

This employee is entitled to a rating of Satisfactory.

WPK

April 14, 1952

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Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

I am writing to advise you that you have been recommended for promotion from \$10,000 per annum to \$10,200 per annum in Grade GS 14, as an award for superior accomplishment. The effective date of this promotion will follow approval by the Committee on Superior Accomplishment Awards concerning which you will be advised later.

It has afforded me great pleasure to recommend this increase in view of your outstanding work performance during the past year. Your interest and devotion to duty coupled with your splendid administration of the Correlation-Liaison Unit are basically responsible for the excellent results obtained. It is, therefore, with considerable gratification that I take this opportunity to express personally my sincere thanks and commendation for a job well done.

Sincerely yours,

cc: Mr. Belmont (Personal Attention)
cc: [redacted]
cc: Movement Section
JW/bal
67-36842

APR 15 9 49 AM '52

225

92 APR 25 1952

VICTOR P. KEAY
3819 TWENTY-THIRD STREET, NORTH
ARLINGTON, VIRGINIA

April 17, 1952

Mr. Tolson ✓
Mr. Ladd _____
Mr. Nichols _____
Mr. Belmont _____
Mr. Clegg ✓
Mr. Glavin ✓
Mr. Harbo _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Laughlin _____
Mr. Mohr _____
Tele. Room _____
Mr. Holloman _____
Miss Gandy _____

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover,

Reference is made to your letter advising that
you have recommended me for a meritorious promotion.

I am deeply gratified that my services have
merited your commendation. I want to assure you
that I will continue to do my very best to justify
your confidence in me, and that your commendation
is an incentive to put forth my best efforts.

Sincerely yours,

Victor P. Keay

67- 67-NOT RECORDED-2

Searched
Numbered
APR 25 1952	
FBI - WASH DC	

DIRECTOR *8/21/52*

13
92 APR 25 1952

Department of Justice
RECOMMENDATION FOR SUPERIOR ACCOMPLISHMENT AWARD

Date Aug 11 14, 1952

To: The Administrative Assistant Attorney General
Attention: Efficiency Awards Committee

From: SENCE Federal Bureau of Investigation
(Division, Bureau or Office)

Subject: Superior Accomplishment Award
Title VII Classification Act of 1949

Mr. Andretta
Mr. Kilgus
Mr. Butts
Accts. Branch
Personnel Br.
Services Br.
Records Br.
Procurement Sec.

The following recommendation is presented for your consideration:

Name: Mr. Victor P. Keay

Division:

Position title: Inspector

Grade: GS 14 Salary: \$10,000

Last salary increase: Promotion from Date: 7-8-51 Amount: \$200
GS 14, \$9000 per annum to GS 14, \$9200 per annum.

Last superior accomplishment award: None Date: Amount:

Description of superior accomplishment. Include following information:

(a) What the standards are for this employee's type of work or what is normally expected in the position; (b) What this employee did; (c) How the work he did exceeded the standards, or how the idea or method or device is expected to improve service, or how the special act or service exceeds the normal requirements of his job.

GROUP A

It is recommended this employee be afforded an advancement from \$10,000 per annum to \$10,200 per annum in Grade GS 14, in view of outstanding services performed by him as a Supervisor at the Seat of Government. As Chief of the Correlation-Liaison Unit of the Domestic Intelligence Division he has shown an all-around ability well above the average. He has a great amount of drive and initiative which enables him to get things done and these attributes are reflected in his administration of his Unit. For example, Mr. Keay has been successful in streamlining procedures having to do with the handling of name checks. As a result, the volume of such checks has doubled over the preceding year with the use of less supervising personnel.

Recommended:

Efficiency Awards Committee

Admin. Assistant Attorney General

Date

Date

Approved:

Head of Division or Bureau

Deputy Attorney General

Date

37 file

JUN 12 1952

RECOMMENDATION FOR SUPERIOR ACCOMPLISHMENT AWARD

To: The Administrative Assistant Attorney General
Attention: Efficiency Awards Committee

In addition, Mr. Keay has shown a marked ability in expanding Bureau contacts resulting in considerable benefit to the Bureau in connection with highly confidential security matters. He has also performed excellent services in representing the Bureau on various important committees in the fields of intelligence and internal security. In the performance of his duties he has worked many hours of voluntary overtime, for which no compensatory leave has been claimed, as evidenced by the fact he has averaged approximately two and one-half hours of overtime daily during the past year. Although the details of many of the services performed by this Agent cannot be divulged for security reasons, it is considered his distinguished work performance, general value and the inspiring example he sets for others definitely merit recognition through the medium of a superior accomplishment award.

1. Agency and organizational designations U.S. Department of Justice Federal Bureau of Investigation				2. Pay roll		3. Block No.		4. Slip No. 23394	
5. Employee's name (and social security account number when appropriate) MR. THOMAS P. REAR				6. Grade and salary GS 14 \$19,000					
PAY ROLL CHANGE DATA									
	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F. I. C. A.	NET PAY
7. Previous normal									
8. New normal									
9. Pay this period									
10. Remarks:						11. Appropriation(s) <div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; text-align: center; line-height: 40px; margin: 0 auto;">16</div>		12. Prepared by	
								13. Audited by	
<input type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input checked="" type="checkbox"/> Other step-increase PERMANENT ACCOUNT PROMOTION									
14. Effective date 5-25-52	15. Date last equivalent increase 7-8-51	16. Old salary rate \$10,000	17. New salary rate \$10,200	18. Performance rating is satisfactory or better. <div style="text-align: right;">(Signature or other authentication) </div>					
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods): Period(s): 16 JUN 9 1952				(Check applicable box in case of excess LWOP) <input type="checkbox"/> In pay status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period.					
<input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP				Initial of Clerk 					

STANDARD FORM NO. 1126d—Revised
Form prescribed by Comp. Gen., U. S.
Gov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

Prepared by: *set*
Checked by: *FWP*
Filed by: *FWP*

May 20, 1952

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P
Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

With reference to the Bureau's letter of April 14, 1952, advising you were being recommended for promotion from \$10,000 per annum to \$10,200 per annum in Grade GS 14, I am writing to advise you that this promotion will become effective May 25, 1952.

Sincerely yours,

John Edgar Hoover
Director

RECORDED-107

36842-227

75

CC: Mr. Belmont (Personal Attention)

Movement Section

JW:ftb
67-36842

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Laughlin _____
Mohr _____
Tele. Rm. _____
Holloman _____
Gandy _____

COMM - FBI

MAY 20 1952

MAILED 13

96 JUN

6 1952

JE
FWP

MR. LADD

April 17, 1952

A. H. BELMONT

Victor P. R...

SPECIAL SECURITY--ESPIONAGE SCHOOLS
DOMESTIC INTELLIGENCE DIVISION

(1st Session - 2/4-15/52; 2d Session - 3/3-14/52;
3d Session - 3/31-4/10/52)

Reference is made to memorandum of C. L. Trotter to Mr. Nichols dated April 11, 1952, commenting on the security school attended by him from March 31, to April 10, 1952. Mr. Trotter's comments are sincerely appreciated, as we feel that he rendered his comments from an objective standpoint as the representative of the Records Section.

This series of schools was planned, organized and carried through by the Domestic Intelligence Division, and because of the ground covered during the schools, inescapably a large number of Supervisors in the Division took part. The schools were most carefully planned with a view to furnishing the maximum information to the key men on security cases, and with a view to completely ironing out any possible differences of opinion between the field and the Seat of Government and straightening out any misunderstandings on the part of the field as to Bureau policy and procedures. Perhaps, the primary goal of the schools was to insure that the field and the Seat of Government are pulling in the same harness and, in effect, we strove to make disciples of each of the field representatives and to fire them with the necessary enthusiasm and aggressiveness to implement the security program.

To accomplish the above, it was necessary for many Supervisors to play a vital part and particularly for each Supervisor to carry into the school the maximum enthusiasm and to instill into the members of the class a feeling of confidence in the correctness of our program and the Bureau procedures. Because of the large number of Supervisors who took part, each doing a highly creditable job, I was loathe to submit a recommendation that letters of commendation based on these schools be sent, particularly as I found it difficult to single out individual Supervisors for such commendation because all of the Supervisors did an excellent job.

AHB:tlc

MEMORANDUM FOR MR. LA DD

Memoranda were submitted by Inspectors of the Training and Inspection Division who attended these schools and these memoranda were highly favorable and mentioned a number of Supervisors who had made outstanding lectures. However, here again I felt that this had been a "community" effort and to single out one or a few Supervisors for praise would have hurt our morale, rather than help it.

As you know, we have submitted the names of several Supervisors for meritorious increases and the part played by these Supervisors in these schools was taken into account, together with the work performed by them in other fields of endeavor. Several of the men who took an important part in this series of schools are among the group whose names were submitted for meritorious raises, but these recommendations were made not only on the security schools but on the over-all activities of the Supervisors.

Following the line of the above reasoning, I do not feel that we should base a recommendation for a meritorious increase for Supervisor Emory Gregg on his appearance at this school. I consider he did an outstanding job, and further, I have received many comments concerning the outstanding quality of his lectures before In-Service classes and various conferences during the year. There is no question but that his ability, coupled with his enthusiasm and attitude toward the Bureau's work, is a very real asset to this Division. Relative to Mr. Gregg, I recommend that a letter of commendation be sent to him, based on the excellency of his lectures, not only before these schools but before In-Service classes, and that the commendation also include his enthusiastic and aggressive approach to his work generally. I consider likewise that he has done an outstanding job as Personnel Assistant of this Division.

Relative to the series of Special Security-Espionage Schools, I do feel that they were conducted on a high plane with thorough organization and pointed toward most worthwhile objectives. In connection therewith, because of the number of Supervisors involved, I recommend that letters be sent to Unit Chiefs Fred J. Baumgardner, of the Internal Security Unit, and

MEMORANDUM FOR MR. LADD

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William A. Branigan, of the Espionage Unit, who took direct charge of the two phases of the schools, that is, internal security and espionage, respectively. I recommend that these letters be of a nature commending the Supervisors in the two Units who took part in the schools and requesting that the Unit Chiefs advise the Supervisors of the Director's gratification resulting from the splendid handling of the schools. I believe that this will be highly effective and will not result in an unusually large number of letters.

For your information, the following Supervisors took a substantial part in these schools:

Internal Security Unit

Herman O. Bly
J. Wayne Parrish
Paul L. Cox
[redacted]

Joseph D. Donohue
Carroll Doyle
[redacted]

James F. Bland
Arthur E. Dooley
[redacted]

Marion E. Torrens
[redacted]

Roy D. Simpson

Front Office

Emory M. Gregg

Espionage Unit

Lish Whitson
Elbert T. Turner
Robert J. Lamphere
Ernest J. Van Loon
Robert D. Gibbons
John F. Wacks
Daniel W. Fults, Jr.
[redacted]

W. Raymond Wannall

MEMORANDUM FOR MR. LADD

In addition to the above representatives, there were the following lecturers from the Correlation-Liaison Unit, the Loyalty Unit, and the FBI Laboratory who also did a very fine job. The planning and organization, however, was done in the Internal Security and Espionage Units. These additional names are listed below for record purposes:

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Correlation-Liaison Unit

Victor P. Keay (Unit Chief)
William C. Sullivan
Paul J. Burke
Sam J. Papich
Edward S. Sanders
John J. Ward

Loyalty Unit

Charles H. Stanley (Unit Chief)
Robert H. Egan
[REDACTED]

FBI Laboratory

I. Woodrow Newpher
Joseph M. English
George A. Berlev
[REDACTED]

Robert M. Zimmers
[REDACTED]
Curtis E. Thompson
[REDACTED]
Gordon L. Davy
[REDACTED]

Roger W. Swartz
Arthur J. Baker

July 9, 1952

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b7c

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

I am indeed pleased to advise you that you are being promoted from the position of Inspector, \$10,200 per annum in Grade GS 14, to the position of Inspector, \$10,800 per annum in Grade GS 15, effective July 20, 1952.

For your information, this promotion is temporary in accordance with Public Law #343, approved September 27, 1950.

Sincerely yours,

J. Edgar Hoover

CC: Mr. Belmont (PERSONAL ATTENTION)
CC:
CC: Movement Section

67-36842
JW:djj

JUL 9 5 07 PM '52
RECEIVED READING ROOM
FBI
U.S. DEPT. OF JUSTICE

228

Mr. Naughten is conducting an inspection of the Domestic Intelligence Division. I checked with Mr. Naughten today and he stated he is still working in the Correlation - Liaison Unit, of which Mr. Keay is the Chief, and has found conditions there to be entirely satisfactory and knows of nothing thus far which would seriously reflect on Mr. Keay or the work under his supervision.

Mr. Tolson	✓
Mr. Ladd	
Mr. Nichols	
Mr. Belmont	
Mr. Clegg	
Mr. Glavin	✓
Mr. Harbo	
Mr. Rosen	
Mr. Tracy	
Mr. Laughlin	
Mr. Mohr	
Tele. Room	
Mr. Holloman	
Miss Gandy	

July 11, 1952

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I greatly appreciate my promotion to GS-15 as reflected in your letter to me of July 9, 1952. The additional salary, of course, is of help but I want to say that it means far more to me that my work has merited favorable consideration for this promotion. It is also encouraging to progress in a chosen lifetime career.

I shall continue to put forth my best efforts to justify your confidence in me.

Sincerely yours,

Victor P. Keay
Victor P. Keay

67	NOT RECORDED
Searched	_____
Numbered	_____
JUL 16 1952	
FEDERAL BUREAU OF INVESTIGATION	

129
9 JUL 17 1952

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

4-11-52

I certify that I have received the following Government property for official use:

~~RETURNED~~
✓ INSPECTOR'S MANUAL # 30
(Issued April 7, 1952)

RETURNED

INSPECTOR'S MANUAL # 147 ✓
(Issued May 21, 1945)

CHECK ONE: Destroyed in Field Office
Returned to Bureau

ALPHABETICAL

R E A D

The Government property which you hereby acknowledge
is charged to you and you are responsible for taking
care of it and returning it when its use has been
completed. DO NOT MARK OR WRITE ON IT OR MUTILATE

FILE

WRG

FEB

Very truly yours,

V. P. Keay
V. P. Keay, SA

64 JUL 1 1952

June 2, 1952

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United States Civil Service Commission
Personal Classification Division
Washington 25, D. C.

Dear Sirs:

In accordance with Departmental Circular #517,
issued pursuant to Public Law 106, 79th Congress, there
are transmitted herewith records for May, 1952, referring
to the following employees in the Federal Bureau of Investi-
gation who received additional within-grade advancement as
a reward for superior accomplishments:

[Redacted]
Mr. Vernon H. Bailey

[Redacted]
Mr. Victor P. Keay
Mr. O. George Medler, Jr.
Mr. Joseph I. Schait
Miss Glenna V. Taldroup

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

Enclosures (21)

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Laughlin _____
Mohr _____
Tele. Rm. _____
Holloman _____
Gandy _____

JW/dl
67-36842

RECEIVED YELLOW

JUN 13 1952

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

Prepared by: *dl* 3-185
Checked by: *[Signature]*
Filed by: *[Signature]*
REPORT NO. *1*

Name: **MR. VICTOR P. KEAY**

Nature of Action: Superior Accomplishment Step Increase

Effective date: **May 25, 1952**

CIVIL SERVICE
OR OTHER LEGAL
AUTHORITY

Part 25, Sec. 25.16

	From	To	Appropriation
Position	Inspector	Same	REGULAR
Grade and Salary	GS 14, \$10,000 per annum	GS 14, \$10,200 per annum	Date of Birth 9-24-04
Bureau or Other Unit			
Headquarters			
Departmental or Field	Field	Field	

Approved by the Attorney General: **May 15, 1952**

Last salary increase: Promoted from \$9000 per annum to \$9200 per annum in Grade GS 14, effective July 8, 1951.

Last superior accomplishment: **None**

Attachment: Justification for Civil Service Commission

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Laughlin _____
Mohr _____
Tele. Rm. _____
Holloman _____
Gandy _____

JW/dl
67-36842

73

Sincerely yours,

[Signature]
John Edgar Hoover
Director

REPORT TO U. S. CIVIL SERVICE COMMISSION

62-31261-138

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

CC-270
(1-1-50)

NAME KEAY, Victor P. AGE 47 YEARS, 10 MONTHS
NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 1
FAMILY HISTORY Mother and father living. Father-per. anemia.

HISTORY OF ILLNESS OR INJURY U.C.D. three fingers, left hand, fractured 1939.
Right lower leg fractured 1916.

HEAD AND FACE N

EYES: PUPILS (size, shape, reaction to light and distance, etc.) N

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 20, corrected to 20/

COLOR PERCEPTION normal AOC 1940

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS none

EARS: HEARING RT. WHISPERED VOICE /15' CONVERSATIONAL SPEECH 15 /15'

LT. WHISPERED VOICE /15' CONVERSATIONAL SPEECH 15 /15'

DISEASE OR DEFECTS none

NOSE N

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES N

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS N

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH

NONVITAL TEETH

PERIAPICAL DISEASE

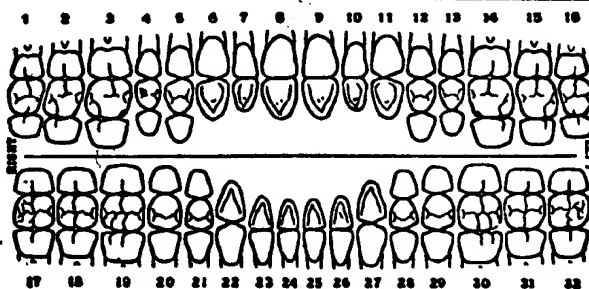
MARKED MALOCCLUSION

PYORRHEA ALVEOLARIS

TEETH REPLACED BY BRIDGES

DENTURES

REMARKS



J.E. O'Malley, Lt. DC USN

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Good

TEMPERATURE N

CHEST AT EXPIRATION

HEIGHT 67 1/2

CHEST AT INSPIRATION

WEIGHT 161

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35

RECENT GAIN OR LOSS, AMOUNT AND CAUSE No

SKIN, HAIR, AND GLANDS N

NECK (abnormalities, thyroid gland, trachea, larynx) N

SPINE AND EXTREMITIES (bones, joints, muscles, feet) N

21 AUG 18 1952

THORAX (size, shape, movement, rib cage, mediastinum) N
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. N
X-ray "eg. #29555 C"
CARDIO-VASCULAR SYSTEM N
HEART (note all signs of cardiac involvement) N
ECG normal
PULSE: BEFORE EXERCISE 84 BLOOD PRESSURE: SYSTOLIC 104
AFTER EXERCISE 104 DIASTOLIC 60
THREE MINUTES AFTER 84
CONDITION OF ARTERIES N CHARACTER OF PULSE Reg.
CONDITION OF VEINS N HEMORRHOIDS N

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) N

GENITO-URINARY SYSTEM Atrophy rt. testicle, N.C.D. Otherwise, normal.
URINALYSIS: SP. GR. 1.023 ALB. N SUGAR N MICROSCOPICAL N
VENEREAL DISEASE None

NERVOUS SYSTEM N
(organic or functional disorders)
ROMBERG Neg. INCOORDINATION (gait, speech) No
REFLEXES, SUPERFICIAL N DEEP (knee, ankle, elbow) N TREMORS No
SEROLOGICAL TESTS Kahn Neg. BLOOD TYPE "B"
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) No

SMALLPOX VACCINATION: DATE OF LAST VACCINATION _____

TYPHOID PROPHYLAXIS: NUMBER OF COURSES _____

DATE OF LAST COURSE _____

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____

SUMMARY OF DEFECTS Atrophy rt. testicle. N.C.D.

CAPABLE OF PERFORMING DUTIES INVOLVING arduous PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

DATE OF EXAMINATION August 4, 1952
EMPLOYEE'S INITIALS _____

J.M. Scher

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-150

To: COMMUNICATIONS SECTION.

Transmit the following message to:

JULY 3, 1951

SAC, SEATTLE

URGENT TELETYPE

INSPECTOR V. P. KEAY ARRIVING SEATTLE VIA UNITED AIRLINES FIVE AM,
JULY FIFTH, FIFTY ONE. ARRANGE SPACE ON PLANE TO ANCHORAGE SAME
DATE. CONFIRM.

HOOVER

VPK:mls

ALPHABETICAL
NOT RECORDED
8 JUL 17 1951

B.H.T.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JUL 3 -

TELETYPE

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

SENT VIA

M

Per

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JUL 5 1951

TELETYPE

FBI WASH DC

7-3-51

7-47 PM

MFC

SAC SEATTLE

U R G E N T

INSPECTOR V. P. KEAY ARRIVING SEATTLE VIA UNITED AIRLINES FIVE AM,
JULY FIFTH, FIFTY ONE. ARRANGE SPACE ON PLANE TO ANCHORAGE SAME
DATE. CONFIRM.

HOOVER

END ACK PLS

OK FBI SE DAC

0

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont *AB*

DATE: July 3, 1951

FROM : V. P. Keay *VPK*

SUBJECT:

Pursuant to instructions, I am departing for Anchorage, Alaska, at 5:30 p.m., July 4, 1951, via United and Northwest Airlines. It is anticipated that I will return approximately July 10, 1951.

Tolson	<input checked="" type="checkbox"/>
Ladd	<input checked="" type="checkbox"/>
Clegg	<input checked="" type="checkbox"/>
Glavin	<input checked="" type="checkbox"/>
Nichols	<input checked="" type="checkbox"/>
Rosen	<input checked="" type="checkbox"/>
Tracy	<input checked="" type="checkbox"/>
Harbo	<input checked="" type="checkbox"/>
Belmont	<input checked="" type="checkbox"/>
Mohr	<input checked="" type="checkbox"/>
Tele. Room	<input checked="" type="checkbox"/>
Nease	<input checked="" type="checkbox"/>
Gandy	<input checked="" type="checkbox"/>

VPK:mls

ALPHABETICAL

NOT RECORDED
8 JUL 14 1951RECORDED AND
INDEXED

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

1-16-52

I certify that I have received the following Government property for official use:

~~returned~~

h
SUPERVISOR'S MANUAL # 113

(issued Jan. 2, 1952)

RETURNED

SUPERVISOR'S MANUAL # 113 ✓

(issued Aug. 21, 1950)

7643
ALPHABETICAL

READ

FILE
WRG

50M 16 1332
The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

EB
Very truly yours,

V.P. Keay
mvr
V. P. Keay, SA

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

10-30-51

I certify that I have received the following Government property for official use:

~~RECEIVED~~

Key to Room 7139

Key to Room 7143

25 NOV 8 1951

READ
- - - -

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

FILE
WRG
REL *RP*

Very truly yours,

Victor P. Keay
VR
Victor P. Keay, SA

57 NOV 13 1951

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

October 26, 1951

31 I certify that I have received the following Government property for official use:

~~returned~~

Key to Room 7131

Returned Key to Room 7141

ALPHABETICAL

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

NOV 9 1951 F164

Very truly yours,

V.P. Keay *gjk*
V. P. Keay, SA

FILE
WRG
PER *gjk*

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

10-25-57

26
I certify that I have received the following Government property for official use:
~~returned~~

Key to Room 7141

ALPHABETICAL
FILE
WRG
PST

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

57 NOV 9 1951

F104

Very truly yours,

V. P. Keay
V. P. Keay, SA mls

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

October 23, 1951

I certify that I have ~~received~~ the following Government property for official use:
returned

SOG Building Pass and Badge #4031

ALPHABETICAL

18 OCT 25 1951

FILE
WRG
PJP

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

Victor P. Keay, SA

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

10-21-51

I certify that I have ~~received~~ the following Government property for official use:
returned

Key to room #3708

RECEIVED

Key to room #3710

ALPHABETICAL

R E A D

The Government property which you hereby acknowledge
is charged to you and you are responsible for taking
care of it and returning it when its use has been
completed. DO NOT MARK OR WRITE ON IT OR MUTILATE
IT IN ANY WAY.

FILE
WRG
PER PJP

Very truly yours,
V. P. Keay
V. P. Keay, SA

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Laughlin

DATE: September 19, 1951

FROM : V. P. Keay

SUBJECT: ITINERARY

Set forth below is my itinerary while on annual leave September 20, 1951, through September 29, 1951:

September 20: At home.

September 21: Departing Washington, D. C. Can be reached at Virginia Polytechnic Institute, Blacksburg, Virginia, care of Cadet V. P. Keay, Jr. Night of September 21, care of Western Union, Lynchburg, Virginia.

September 22-23: Cavalier Hotel, Virginia Beach, Virginia.

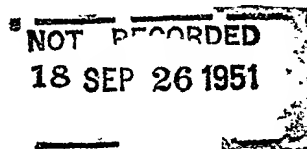
September 24: Williamsburg Lodge, Williamsburg, Virginia.

September 25-29: At home.

VPK:mls

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Tele. Rm. _____
Holloman _____
Gandy _____

ALPHABETICAL



57 OCT 2 1951
F195

noted
mac

3
wps
rbs
mac

U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

FORM APPROVED
BUDGET BUREAU NO. 50-1064

Prepared by: *alt*
Checked by: *gmm*
Filed by: *gmm*

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR., MISS, MRS., FIRST, MIDDLE INITIAL, LAST) MR. VICTOR P. KEAY MR. VICTOR P. KEAY		2. DATE OF BIRTH 9-24-04	3. JOURNAL OR ACTION NO. F.B.I. 840 840	4. DATE 7-14-52
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PROMOTION		6. EFFECTIVE DATE 7-20-52	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY Schedule A Part 6.100 (3)	
FROM		TO		
2 Inspector GS 14 \$10,200 per annum		same GS 15 \$10,800 per annum		
8. POSITION TITLE		9. SERVICE, GRADE, SALARY		
10. ORGANIZATIONAL DESIGNATIONS		11. HEADQUARTERS		
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		
12. FIELD OR DEPT'L		13. VETERAN'S PREFERENCE		
		14. POSITION CLASSIFICATION ACTION		
15. SEX		16. RACE		
17. APPROPRIATION S. & E., FBI		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)		
FROM: TO:		19. DATE OF OATH (ACCESSIONS ONLY)		
		20. LEGAL RESIDENCE		
REMARKS The provisions of the Universal Military Training and Service Act of 1951 have been complied with. This promotion is temporary in accordance with Public Law 483, approved 9-27-50. The classification grade of this position XXXXXX is subject to post-enactment correction pursuant to Section 1310 of the Supplemental Appropriation Act, 1952 - Public Law 483, approved 11-1-51. 95 JUL 23 1952 74				
SIGNATURE OR OTHER AUTHENTICATION <i>[Signature]</i> 3/20/52				

67-36842-230

[Handwritten signature/initials]

November 21, 1952

b6
b7c

[Redacted]

Dear [Redacted]

I have your letter postmarked November 10, 1952, concerning your problem with reference to the whereabouts of [Redacted] formerly of [Redacted]

[Redacted] It appears that "Victor," whom you mentioned in your letter, is Inspector Victor P. Keay of this Bureau, and that his wife is [Redacted]

[Redacted] I am pleased to advise you that Mrs. Keay will be glad to see that you are notified of [Redacted] address. She does not know it yet, as they have not decided upon a permanent location since leaving [Redacted] Mrs. Keay expects they will be settled within several weeks, however, and then she will write you about the address, or [Redacted] will.

It has been a pleasure to be of some assistance to you.

With best wishes,

Sincerely,

J. Edgar Hoover

CC - Inspector Keay

WEC:as/etw

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Laughlin _____
Mohr _____
Tele. Rm. _____
Holloman _____
Gandy _____

DEC 1 1952

NOV 21 3 32 PM '52
U.S. DEPT. OF JUSTICE
7 53 PM '52

[Handwritten signatures and stamps]
NOV 21 9 42 AM '52
NOV 21 1952

C O P Y



Director:
Federal Bureau of Investigation
Justice Dept.
Washington, D. C.

Sir:

John P. Kearney

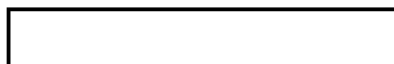
I am a soldier with a problem. Briefly this is it.

There is a man in your department whose first name is Victor. He recently celebrated his 18th yr. with the department and he has [redacted]
This man's wife has [redacted] and her husband have, for the past 5 years, lived in [redacted] where they were engaged in [redacted] Their name was [redacted] of the [redacted]
[redacted] They have recently left [redacted] and I have as yet not been able to locate them. I remembered [redacted] talking about her brother-in-law and thought possibly if you could possibly refer me to him I could find [redacted] You see I worked for [redacted] and was very interested in the business he was engaged in.

Thanking you for any assistance you are able to render me, I remain

Your faithful servant

S/



C O P Y

*Let's ask 11/19/52
rec 1/5*

67-36842-230	
Searched
Numbered	121
12 DEC 2 1952	
FEDERAL BUREAU OF INVESTIGATION	

[Handwritten signature]

Director:
Federal Bureau of Investigation
Justice Dept.
Washington, D.C.

Sir:

I am a soldier with a problem. Briefly this is it.

There is a man in your department whose first name is Victor. He recently celebrated his 18th yr. with the department and he has [redacted]

This man's wife has [redacted] and her husband home, for the past 5 years, lived in [redacted] where they were engaged in [redacted] This name was [redacted] of the [redacted] They have recently left [redacted] and I have as yet not been able to locate them. I remembered [redacted] talking about her brother in-law and thought possibly if you could possibly refer me to him I could find [redacted] you see I worked for [redacted] and was very interested in the business he was engaged in.

Thanking you for any assistance you are able to render me, I remain

Your faithful servant

3
Jm

RECEIPT FOR GOVERNMENT PROPERTY

CC-5a

FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

11/17/52

I certify that I have ~~received~~ the following Government property for official use:
returned

Key to Room #3710 . . .

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE

IT IN ANY WAY

FILE
WEG
gm
PER

Very truly yours,

V. P. Keay *V.P. Keay*
ell

91 3
NOV 18 1952

Mr. Tolson	✓
Mr. Ladd	✓
Mr. Nichols	✓
Mr. Belmont	✓
Mr. Clegg	✓
Mr. Glavin	✓
Mr. Harbo	✓
Mr. Rosen	✓
Mr. Tracy	✓
Mr. Laughlin	✓
Mr. Mohr	✓
Mr. Winterrowd	✓
Tele. Room	✓
Mr. Holloman	✓
Miss Gandy	✓

DECODE OF CODED CABLE NUMBER 868 DATED NOVEMBER 10, 1952 AT LONDON, ENGLAND. RECEIVED VIA THE STATE DEPARTMENT.

URGENT

INSPECTOR V.P. KEAY ARRIVED LONDON 11:00 AM TODAY.

JOHN A. CIMPERMAN

RECEIVED:

11-10-52

9:30 AM

DS

NOV-13 1952

If the intelligence contained in the above message is to be disseminated outside the Bureau, it is suggested that it be suitably paraphrased in order to protect the Bureau's cryptographic systems.

cc Mr. Belmont
cc Mr. Tamm

NOT RECORDED-12

Amc

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

9/23/52

I certify that I have received the following Government property for official use:
~~returned~~

New Commission Card with case # 64

RETURNED

Insp. 

Old Commission Card with case # 64

Insp.

R E A D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

66 SEP 23 1952

9/

Very truly yours,

Victor P. Keay
Special Agent

NOT RECORDED-1

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont
 FROM : V. P. Keay
 SUBJECT: ITINERARY

DATE: August 28, 1952

b6
b7C

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

In connection with annual leave, I will depart from Washington, D. C., at 6:00 p.m., Thursday, August 28, 1952, and can be reached at the following places at the time indicated:

Night of Friday, August 29:

c/o [redacted]
[redacted]

Night of Saturday, August 30:

c/o [redacted]
[redacted]

From Sunday, August 31 to
 Wednesday, September 10:

c/o P. W. Keay
 Elvins, Missouri

Night of Wednesday, September 10:- c/o Western Union
 Chattanooga, Tennessee

From September 11 to 15:

c/o Atlanta Field Division

Nights of September 15, 16, 17:

c/o Western Union
 Asheville, North Carolina

Night of September 18:

c/o Richmond Field Division

September 19:

Will return to local address.

VPK:mls

cc-Movement Desk
 cc-Information Desk

66 SEP 3 1952

3
NOT RECORDED

NAME: VICTOR P. KEAY

TITLE: INSPECTOR
UNIT CHIEF

EOD: June 25, 1934

GRADE AND SALARY: GS-15 \$10,800

OFFICE OF PREFERENCE: Washington, D. C.

ASSISTANT DIRECTOR A. H. BELMONT:

Mr. Keay is a mature, serious and sincere employee. He has a great deal of experience which, coupled with his native ability and intelligence, makes him a valuable employee. He is especially good in analyzing and handling complex situations. He has drive and initiative which he demonstrates in his daily work. He gives a great deal of thought to his Unit.

Mr. Keay represents the Bureau on various important Committees in the fields of intelligence and internal security and, from time to time, in his capacity as alternate has represented the Bureau on committees of the highest levels in these fields.

He follows the various employees in his Unit closely and has been particularly alert to the possibility of expanding Bureau contacts in the liaison field. He is extremely loyal to the Bureau.

INSPECTOR NAUGHTEN:

Keay is well suited by capacity, temperament and ability for his present post.

Inspection
Domestic Intelligence Division
Inspector T. E. Naughten
August 1, 1952

TEN:JO:et

20 AUG 20 1952

RECORDED-12

3
ju

I recommend that Section Hands at the Seat of Government be reallocated to Grade GS 15 and Unit Heads to Grade GS 14.

Mr. V. P. Keay is Inspector in charge of the Correlation-Liaison Unit and is presently in GS 14. I think this position should be considered, ~~for~~ GS 15.

Director notation "O.K."

(Excerpt from 67-02-3138)

130
30 AUG 21 1952

NOT RECORDED

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

8/15/52

I certify that I have received the following Government property for official use:
~~returned~~

Manual of Leave Regulations #250

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE

IN ANY WAY 952

FILE
WRO

PER. *Jm*

67-NOT RECORDED-11

Very truly yours,

V. P. Keay SA

V. P. Keay SA mls

August 15, 1952

PERSONAL & CONFIDENTIAL

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on August 4, 1952.

This report reflects that you have no disqualifying physical defects.

The electrocardiogram afforded you in this connection was within normal limits.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

J. E. Hoover
John Edgar Hoover
Director

CC-Mr. Belmont (P & C)

JVB:mfc

son _____
d _____
SE _____
vin _____
hols _____
n _____
y _____
o _____
n _____
ont _____
alin _____
Room _____

416 18 550

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: November 18, 1952

FROM : H. L. Edwards *HL*SUBJECT: b6
b7C

Tolson _____
 Ladd _____
 Nichols _____
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Mohr _____
 Tele. Rm. _____
 Nease _____
 Gandy _____

PURPOSE

To report receipt of a letter from the captioned individual, a soldier, asking help in locating the address of friends who are relatives of one "Victor" whose last name was unknown to the soldier. "Victor" proved to be Inspector Victor P. Keay and arrangements were made for the information the soldier wants to be transmitted to him. A suggested letter to him so notifying him is attached. *Keay*

BACKGROUND AND DETAILS

wrote the Bureau a letter post-marked November 10, 1952, from advising that he is anxious to locate the family of and knowing they are related to a Bureau employee, he would appreciate any help the Bureau could give him in his problem.

With reference to the Bureau employee, advises that this employee's first name is "Victor," that he recently celebrated his 18th year "with the Department," that he has that he has a wife with and that and her husband were

It appears that "Victor" is Inspector Victor P. Keay and a telephone call to Mrs. Keay (Inspector Keay is out of the city) by SA on November 17, 1952, confirmed that Mrs. Keay's Mrs. Keay related that recently left to locate elsewhere and that she does not know their new address herself; that as soon as they are settled somewhere and have an address she (Mrs. Keay) will be glad to write to or will have do so. Accordingly, address was given to Mrs. Keay. *42-236*

RECOMMENDATION:

It is recommended that be advised of the above information. A suggested letter to him is attached.

Attachment

WEC:as *AS*

cc-Inspector Keay

17 DEC 4 1952

67-4644-333

Searched _____
Numbered _____

12 DEC 2 1952

FEDERAL BUREAU OF INVESTIGATION

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: March 31, 1953

FROM : V. P. Keay

SUBJECT:

At 1:00 p.m. today, I was advised of the death of my father-in-law, Emmett Moyer, at 10:00 a.m., March 31, 1953, in Elvins, Missouri. As you are aware, I am departing at 2:30 p.m. this date on emergency annual leave to advise my wife of the news. At this time, I have no details concerning funeral arrangements. However, it is anticipated that I will proceed to Elvins, Missouri, some time tonight with my wife and remain there through the funeral, probably returning to duty on Monday, April 6.

I shall advise you when definite plans have been completed.

VPK:mls

cc-Mr. Gregg
Administrative Division
Movement Desk

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Mohr _____
Nease _____
Gandy _____

Rec'd
4-1-53

67- 3642-232
Searched _____
Numbered _____
12 1 2 1953
FEDERAL BUREAU OF INVESTIGATION

RECEIVED
APR 1 1953

98
89 APR 8 1953

April 1, 1953

Mr. Victor F. Keay
c/o Mrs. Dorett Boyer
Hvins, Missouri

Dear Mr. Keay:

I am very sorry to learn of your
recent bereavement in the passing of your
father-in-law.

Although words are of little avail
at this time, I want to extend to Mrs. Keay
and you my heartfelt sympathy.

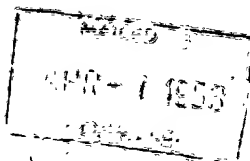
Sincerely,

J. Edgar Hoover

cc: Mr. Belmont (P&C)

RKW/ag

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Laughlin _____
Mohr _____
Tele. Rm. _____
Holloman _____
Gandy _____



APR 1 2 17 PM '53
RECEIVED
FBI
WASH

APR 1 3 11 PM '53
FBI
WASH

file

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

2-25-53

I certify that I have received the following Government property for official use:

~~returned~~

Manual of Rules and Regulations #
(dated October 24, 1952)

60

RETURNED

Manual of Rules and Regulations #
(dated June 10, 1946)

53

R E A D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. **DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.** 1953

FILE
WAG

PER

NOT RECORDED-10

Very truly yours,

Victor P. Keay 7641
Victor P. Keay, SA

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

2-25-53

I certify that I have received the following Government property for official use:
~~returned~~

Manual of Rules and Regulations #
(dated October 24, 1952)

59

RETURNED

Manual of Rules and Regulations #
(dated June 10, 1946)

877

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

FILE
WRE

SEE

NOT RECORDED-13

Very truly yours,
Victor P. Keay, 7641
Victor P. Keay, SA

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO Mr. Belmont

DATE: January 9, 1953

FROM V. P. Keay

SUBJECT

Reference is made to the Director's request for an explanation as to why "Personal and Confidential" was not placed on the envelope which transmitted a write-up concerning the Security Control Office of the Department of Commerce to the new Secretary of Commerce, Sinclair Weeks.

Mr. Bartlett, who handled this matter, advised that he inadvertently failed to see that the envelope was marked "Personal and Confidential." He will insure in the future that when such material is being sent to persons such as Weeks the envelopes are marked "Personal and Confidential."

I approved the letter. It was an oversight on my part for not detecting that the envelope failed to carry the mark "Personal and Confidential." I will use more care in the future to specifically look for the "Personal and Confidential" marking on the envelopes of letters such as this.

VPK:mlh

FBI JAN 26 1953

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

1-6-53

I certify that I have ~~received~~ the following Government property for official use:
returned

1-Keys to Rooms 1243
1 " " " 3708
3 " " " 3706

~~FILE~~
WRG
FILE

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

Very truly yours,

Victor P. Keay
Victor P. Keay, SA



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Virgilia M. Reay Relationship Wife Date Dec. 8, 1952
Address 3819 23rd St. N., Arlington, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Same Relationship _____ Date _____
Address _____

Very truly yours,

Victor D. Reay
Special Agent

NOT RECORDED-12
3/1/53

DEC 9 1952

DEC 9 1952

Office Memorandum • UNITED STATES GOVERNMENT

TO : A. H. BELMONT *AKB 2*
 FROM : V. P. KEAY *JPK*
 SUBJECT: VICTOR P. KEAY
 ITINERARY *Woo*

DATE: March 31, 1953

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

Mr. Keay departed by personally-owned automobile at 6:00 p.m. en route to Missouri, where he expected to arrive sometime in the evening of April 1, in order to attend his father-in-law's funeral, which will be held at Elvins, Missouri, on Friday, April 3. He can be reached while in Elvins either in care of Mr. Emmett Moyer or Mr. P. W. Keay, both at Elvins, and expects to arrive back in Washington Tuesday night, April 7.

JSA:lae

cc - Mr. Gregg
 Movement

*File let into
 4-1-53
 PJL*

26

67-36142-233
SEARCHED
INDEXED
APR 2 1953
FEDERAL BUREAU OF INVESTIGATION

89 APR 2 1953

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Unsuccessful

Name of Employee: VICTOR P. KEAY

Where Assigned: DOMESTIC INTELLIGENCE LIAISON SECTION
(Division) (Section, Unit)

Payroll Title: Inspector - GS-15 \$10,800

Rating Period: from April 1, 1952 to March 31, 1953

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

VPK

Rated by: *Ar. Belmont* Assistant Director March 31, 1953
Signature Title Date

Reviewed by: _____
Signature Title Date

Rating approved by: *W. J. Clegg* ASSISTANT DIRECTOR APR 8 1953
Signature Title Date

TYPE OF REPORT

(☒) Official
(☒) Annual

() Administrative
() 60-day
() Transfer
() Separation from service
() Special

RECEIVED - JF

36842-234
51

76 84
89 APR 10 1953

3 *[Signature]*

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD - 185)

Name of Employee VICTOR P. KEAY Title INSPECTOR
Rating Period: from 4-1-52 to 3-31-53

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
○ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- | | |
|---|---|
| <u>✓</u> (1) Personal appearance. | <u>✓</u> (17) Firearms ability. |
| <u>+</u> (2) Personality and effectiveness of his personal contacts. | <u>○</u> (18) Development of informants and sources of information. |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | <u>+</u> (19) Reporting ability: |
| <u>+</u> (4) Physical fitness (including health, energy, stamina). | <u>-</u> (a) Investigative reports |
| <u>+</u> (5) Resourcefulness and ingenuity. | <u>+</u> (b) Summary reports |
| <u>+</u> (6) Forcefulness and aggressiveness as required. | <u>+</u> (c) Memos, letters, wires |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. | (Consider: <u>+</u> conciseness; <u>+</u> clarity; <u>+</u> organization; <u>+</u> thoroughness; <u>+</u> accuracy; <u>-</u> adequacy and pertinency of leads; <u>-</u> administrative detail.) |
| <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility. | <u>○</u> (20) Performance as a witness. |
| <u>+</u> (9) Planning ability and its application to the work. | <u>+</u> (21) Executive ability: |
| <u>+</u> (10) Accuracy and attention to pertinent detail. | <u>+</u> (a) Leadership |
| <u>+</u> (11) Industry, including energetic consistent application to duties. | <u>+</u> (b) Ability to handle personnel |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>+</u> (c) Planning |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application. | <u>+</u> (d) Making decisions |
| <u>○</u> (14) Technical or mechanical skills. | <u>+</u> (e) Assignment of work |
| <u>○</u> (15) Investigative ability and results: | <u>+</u> (f) Training subordinates |
| <u>○</u> (a) Internal security cases | <u>+</u> (g) Devising procedures |
| <u>○</u> (b) Criminal or general investigative cases | <u>+</u> (h) Emotional stability |
| <u>○</u> (c) Fugitive cases | <u>+</u> (i) Promoting high morale |
| <u>○</u> (d) Applicant cases | <u>+</u> (j) Getting results |
| <u>○</u> (e) Accounting cases | <u>○</u> (22) Ability on raids and dangerous assignments: |
| <u>○</u> (16) Physical surveillance ability. | <u>○</u> (a) As leader |
| | <u>○</u> (b) As participant |
| | <u>+</u> (23) Organizational interest, such as making of suggestions for improvement. |
| | <u>+</u> (24) Ability to work under pressure. |
| | <u>+</u> (25) Miscellaneous. Specify and rate: |
| | <u>Particularly adept at</u> |
| | <u>handling analytical work</u> |
| | <u>and complex matters.</u> |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Section Chief

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING : 16 SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

VICTOR P. KEAY
CHIEF
LIAISON SECTION
DOMESTIC INTELLIGENCE DIVISION

Mr. Keay, as Chief of the Liaison Section, is responsible for initiating, maintaining and supervising contacts with officials in other agencies and departments of the Government. He also is responsible for the supervision of contacts with certain foreign governments, including specifically the Bureau's Legal Attaches and liaison representatives out of the country.

Because of his experience, maturity and general all-round ability, Mr. Keay has been able to give employees under his supervision leadership, sound advice, and counsel.

This employee serves as the Bureau's representative on various committees in intelligence and internal security work. As an alternate for Bureau officials, Keay frequently has represented the Bureau on committees of the highest level in these fields. Through his alertness and broad general knowledge of Bureau policy he has been able to handle these assignments admirably.

Mr. Keay also replaces the Branch Chief in the latter's absence, and his services in this capacity have been most satisfactory.

Keay has a great deal of initiative and tenacity. He is incisive and especially adept at analyzing complex problems. He dictates well and his paper work is clear, coherent and succinct. He makes a good appearance and favorably impresses those with whom he comes in contact in his many fields of work. He is a loyal, sincere, and conscientious employee.

This employee is entitled to the rating of Satisfactory.

W. J. K.

b6
b7C

Dear Mr. Keay:

Agency in connection with [redacted] set out incorrectly the number of attached reports. A similar error may also have been made in connection with the case of [redacted] In addition, a memorandum dated [redacted]

It will be incumbent upon you to immediately adopt whatever measures are necessary to bring about a correction of this deplorable situation, and you will be held personally accountable for bringing about the necessary and desired action.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

Mr. Belmont (~~CONFIDENTIAL~~ AND CONFIDENTIAL)

JIC:jd

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Laughlin _____
Mohr _____
Tele. Rm. _____
Holloman _____
Gandy _____

Office Memorandum • UNITED STATES GOVERNMENT

TO : A. H. BELMONT
 FROM : V. P. KEAN
 SUBJECT: NAME CHECKS ON HOWARD UNIVERSITY
 FOR FEDERAL SECURITY AGENCY

DATE: April 9, 1953

SYNOPSIS:

Domestic Intelligence Division

Should responsibility should also be fixed.

Federal Security Agency (FSA), in letter of March 27, 1953, among other things, advised that certain discrepancies were noted in five of the transmittal letters sent FSA by the Bureau when handling the name checks of Howard University employees, which were assumed to be typographical in nature. Examination of Bureau records in this matter reveals that in two instances transmittal memoranda to FSA incorrectly stated number of reports being transmitted. In another instance, incorrect date set forth in transmittal memorandum for report being sent, but proper report disseminated. In fourth instance, Bureau file reflects that other copy of report contains all pages whereas FSA states page 20 missing from copy furnished them. At time of review by Bureau employee, copy read contained all pages but apparently copy disseminated was a different copy and had page missing. Apparently, field office failed to include page in this copy when it sent in reports. In fifth instance, FSA states Bureau transmitted only four reports, although transmittal memorandum indicated five were attached. Bureau file reflects five investigative reports submitted but one report out of file and unable to locate. Employee handling states copies of all reports were to be sent FSA and, therefore, transmittal letter correct. However, until missing serial located, unable to determine if copy indicated for dissemination to FSA. Transmittal memoranda prepared by two Research Analysts in Special Memoranda Unit temporarily assisting in handling heavy volume of special name checks in Name Check Unit. Employees state dictated on a number of name checks at one time and were engaged in handling expedite special memoranda when transcribed dictation received for approval and did not check name check mail carefully as is usually the procedure. Supervisor giving final approval does not recall individual memoranda since they were included among hundreds of outgoing name check memoranda and forms and through inadvertence did not detect discrepancies. All discrepancies have been resolved with FSA by liaison.

This should be resolved at once.

memoranda Omaha
 4-16-53 JIC/fbr X Omaha

147000-1752

112

JSA:lae

cc - Mr. Gregg
 Administrative Division

1
 Attached
 4-20-53 400473-
 4/23/53

20

4/23/53

RECOMMENDATION:

V. P. X. Keay

1. The employees who prepared and approved the transmittal memoranda containing the discrepancies are all good employees and have not previously been involved in derelictions in handling their work. It is true that at the time these name checks were handled by them, there was an extremely heavy volume of specials. However, it is realized that this is no excuse for the discrepancies and, therefore, it is recommended that a letter of censure be sent to each of the employees involved, who are

Research Analyst [redacted]
Research Analyst [redacted]
Supervisor [redacted]

b6
b7C

I recommend censure and probation for Rogers, Gravette and Brown; also, a strong letter of censure for Section Chief Keay.

o This is very embarrassing

4-12

I concur. This is extremely embarrassing particularly with I & A outfit with which we have had several controversies over this same project.

I agree
4/12

#1

DETAILS:

Reference is made to a letter received from Mr. Alanson Wilcox, General Counsel, Federal Security Agency (FSA), dated March 27, 1953, attaching an intraoffice memorandum by the Director of Security dated March 25, 1953. It is noted therein, in connection with the name checks on Howard University employees, handled by the Bureau for FSA, that certain delinquencies were noted in the transmittal letters but that it was assumed they were typographical in nature. These discrepancies are individually set forth hereinafter with the necessary explanation. 2-6-53

(1) It is alleged that the Bureau's transmittal letter for [redacted] stated that five reports were attached whereas there were only four.

The Voice of America investigative file (123-8423) reflects that four investigative reports were submitted during the investigation in 1951. Notations on the reports indicate copies thereof were sent to FSA. Therefore, the memorandum from the Bureau transmitting these reports should have stated that four reports were being transmitted rather than five.

This memorandum was prepared by Research Analyst [redacted] of the Special Memoranda Unit and was approved by Supervisor [redacted] for Section Chief V. P. Keay. 2-9-53

(2) It is alleged that the transmittal letter from the Bureau in the case of [redacted] stated that a report was attached for [redacted] dated January 3, 1949, but that the report actually attached was dated July 22, 1948.

During the loyalty investigation on [redacted] one report was submitted by Special Agent [redacted] at Washington, D. C., dated July 22, 1948, and a report by Special Agent [redacted] at Washington, D. C., dated January 3, 1949. The file reflects that a copy of the report dated July 22, 1948, was furnished FSA. No copies of the report dated January 3, 1949, were sent to FSA inasmuch as all data therein was contained in other reports reflecting investigation of her husband, [redacted] which were sent to FSA with the same memorandum of transmittal as that transmitting the July 22, 1948, report. The Bureau's memorandum of transmittal should have stated that the report dated July 22, 1948, was being transmitted rather than saying the report dated January 3, 1949, was being sent. (121-10138)

The Bureau memorandum of transmittal was prepared by Research Analyst [redacted] of the Special Memoranda Unit and was approved by Supervisor [redacted] for Section Chief V. P. Keay.

2-6-53

(3) It was stated that the transmittal letter from the FBI in the case of [redacted] states that five reports were furnished whereas six reports were attached.

The Selective Service investigative file on [redacted] reflects that six investigative reports were submitted and notations on the reports show that copies of all of the reports were sent to FSA. Therefore, the Bureau's memorandum of transmittal should have stated that six reports were being transmitted rather than five. (25-35457)

The transmittal memorandum was prepared by Research Analyst [redacted] and was approved by Supervisor [redacted] for Section Chief V. P. Keay.

(4) It was stated that the FBI report dated October 23, 1952, for [redacted] had page 20 missing from the file.

Bureau files reveal that we conducted a Security Matter - C investigation on [redacted] of the subject of FSA's name check inquiry. Our memorandum of transmittal advised FSA of this fact and attached a copy of the report of Special Agent [redacted] dated October 23, 1952. The other copy of the report in the file contains a page 20 and an examination of that page reveals no significant information, the information being an excerpt from a speech made by the subject of the investigation. The report itself consists of 24 pages exclusive of the Administrative Pages, which are pages 25 through 29.

[redacted] the Research Analyst who handled this name check, advises that the copy of the report in the file which she read prior to disseminating the report contained all of the pages. The Records Section then pulled a copy of the report from the file for dissemination and apparently that copy did not contain page 20. It appears, therefore, that the copy of the report in question did not have page 20 inserted in it when it was assembled by the Omaha Office. A copy of page 20 has been furnished to FSA. (100-143124-56)

Responsibility in
Omaha office
should be fixed -
4/13

(5) It was stated that the FBI transmittal memorandum in the case of [redacted] stated that five reports were attached, whereas only four were attached. 2-10-53

The Bureau conducted [redacted] during 1949. The abstracts on file in this case reflect five reports were submitted by field offices; however, the file contains only four reports, serial 7, a New York report, dated August 15, 1949, by Special Agent [redacted] being out of file. The other four reports reflect dissemination to FSA. Extensive efforts have been made by the Records Section to locate the missing serial in order to determine if a copy of that report was indicated for dissemination to FSA. Inasmuch as a copy of the missing report had previously been disseminated to the Civil Service Commission (CSC), the copy was obtained from CSC and four additional copies have been typed for the Bureau's use. One copy has been furnished to FSA. b7E

This must be located at once 4-12

The memorandum of transmittal was prepared by Research Analyst [redacted] who advises that she instructed the Records Section to pull copies of all five reports in this case in order that they could be photostated and thereafter transmitted to FSA. [redacted] cannot recall whether the five reports were attached to the transmittal memorandum when she approved it. The memorandum was finally approved for Section Chief V. P. Keay by Supervisor J. Wright Brown, who does not recall the name check in question. Therefore, until the original report is located we cannot determine if a copy thereof was indicated for transmittal to FSA. It is noted that this report consists of one page only and contains no significant information, merely reporting the results of an interview with a reference and negative credit and criminal checks.

[redacted] is a Research Analyst in the Special Memoranda Unit and normally her work involves the preparation of special expedite memoranda for Bureau officials and outside agencies, such as, the White House, Attorney General and Congressional committees. However, she advises that at the time she handled these name checks for FSA she was temporarily assisting the Name Check Unit in this Section because of the large volume of special name checks being processed at that time, and dictated a number of the name checks at one time. She pointed out that, in connection with the dictation on these name checks, she handled the review of the files in the Name Check Unit in the Identification Building,

and made appropriate notes; she then dictated on a number of name check requests at one time from these notes upon her return to her regular office in the Justice Building, and did not have the files in her possession since they had been left in the Identification Building in order that the Records Section could pull the appropriate reports for dissemination. She states further that before the finished transcribed dictation was referred to her for approval, she was again assigned to handle special expedite memoranda in the Special Memoranda Unit. She says that, as a result of being tied up on these specials, she did not make her customary careful check of the transcribed dictation on these name checks before forwarding them to the Section Chief's office for approval.

[redacted] who is also a Research Analyst in the Special Memoranda Unit on the same type of work as [redacted] was temporarily assisting the Name Check Unit in this same manner. She states that she also dictated her memoranda from notes taken while she was reviewing the files in the Name Check Unit in the Identification Building, and did not have the files in her possession at the time of dictation. She does not recall the memorandum prepared in connection with the case of [redacted] since it was one of a number of memoranda prepared at that time. She states that she also was engaged in the preparation of other special memoranda of an expedite nature in line with her regular duties in the Special Memoranda Unit and received the transcribed dictation on the name checks during this period. She said that as a result she did not check the name checks as carefully as is her customary procedure and was unable to recall having reviewed the [redacted] memorandum, although she acknowledged that she must have prepared it. Both [redacted] advised that they realized the seriousness of the mistakes made by them and would make every effort to prevent a reoccurrence.

b6
b7C

Supervisor J. Wright Brown advises that he does not recall any of the individual transmittal memoranda to FSA which contained the discrepancies, since they were among the hundreds of other outgoing name check memoranda and forms. He states that it was through inadvertence that he did not detect the discrepancies in the FSA transmittal memoranda and that he will use greater care to see that similar derelictions do not occur in the future.

All of the foregoing discrepancies have been resolved with FSA by Liaison Agent [redacted] including the furnishing of a copy of the missing page 20 and furnishing a copy of the fifth report in the [redacted] case.

b6
b7c

J

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont *OB*

DATE: April 27, 1953

b6
b7cFROM : V. P. *VPK*

SUBJECT:

Tolson _____
 Ladd _____
 Nichols _____
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Gearty _____
 Mohr _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Sizoo _____
 Miss Gandy _____

For record purposes, this is to advise that I was elected President of the Washington University (St. Louis, Missouri) Alumni Association in Washington, D. C., at a meeting held yesterday at the Broadmoor. There are approximately 300 persons in the group.

VPK:mls *mls*

RECORDED - 66

61-36842-236

SEARCHED _____
 INDEXED _____
 SERIALIZED _____
 FILED _____

12 MAY 7 1953

FEDERAL BUREAU OF INVESTIGATION

89 MAY 12 1953

REPORT OF MEDICAL EXAMINATION

7641

1. LAST NAME—FIRST NAME—MIDDLE NAME KEAY, Victor P.			2. GRADE AND COMPONENT OR POSITION		3. IDENTIFICATION NO.	
4. HOME ADDRESS (Number, street or RFD, city or town, zone and State)			5. PURPOSE OF EXAMINATION		6. DATE OF EXAMINATION 4/20/53	
7. SEX M	8. RACE W	9. TOTAL YRS. GOVT. SERVICE MILITARY CIVILIAN	10. DEPARTMENT, AGENCY, OR SERVICE		11. ORGANIZATION UNIT	
12. DATE OF BIRTH 9/24/04		13. PLACE OF BIRTH Silver Springs, Mo.		14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN		
15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS NNMC			16. OTHER INFORMATION			

17. RATING OR SPECIALTY		TIME IN THIS CAPACITY: TOTAL		LAST SIX MONTHS	
CLINICAL EVALUATION		NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary.)			
NORMAL	ABNOR- MAL	(Check each item in appropriate column; enter "N. E." if not evaluated)			
X		18. HEAD, FACE, NECK, AND SCALP			
X		19. NOSE			
	X	20. SINUSES	20. Sinusitis, chronic.		
X		21. MOUTH AND THROAT			
X		22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71)			
X		23. DRUMS (Perforation)			
X		24. EYES—GENERAL (Visual acuity and refraction under items 25, 26, and 27)			
NE		25. OPHTHALMOSCOPIC			
X		26. PUPILS (Equality and reaction)			
X		27. OCULAR MOTILITY (Associated parallel movements, conjugate)			
X		28. LUNGS AND CHEST (Include breasts)			
X	X	29. HEART (Thrust, size, rhythm, sounds)	29. Occas. extra-systole.		
X		30. VASCULAR SYSTEM (Varicosities, etc.)			
X		31. ABDOMEN AND VISCERA (Include hernia)			
X		32. ANUS AND RECTUM (Hemorrhoids, fistulas, Prolapse if indicated)			
X		33. ENDOCRINE SYSTEM			
X		34. G-U SYSTEM			
X		35. UPPER EXTREMITIES (Strength, range of motion)			
X		36. FEET			
X		37. LOWER EXTREMITIES (Inspect feet) (Strength, range of motion)	40. Fungating verruca, rt. thigh. Suggest removal (removed this date by electro-dissication)		
X		38. SPINE, OTHER MUSCULOSKELETAL			
X		39. IDENTIFYING BODY MARKS, SCARS, TATTOOS			
	X	40. SKIN, LYMPHATICS			
X		41. NEUROLOGIC (Equilibrium tests under item 73)			
X		42. PSYCHIATRIC (Specify any personality deviation)			
Females only		(Check how done)			
		43. PELVIC <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL	(Continue in item 73)		

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively)																	REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES		
O.—Restorable teeth /.—Nonrestorable teeth X.—Missing teeth XXX.—Replaced by dentures (6 X 8).—Fixed bridge, brackets to include abutments																			
R	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	L	Type III Class II No missing teeth 36842-237	
I	32	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17	E		

LABORATORY FINDINGS			47. SEROLOGY (Specify test used and result)			
45. URINALYSIS: SP. GR. 1.020		46. CHEST X-RAY (Place, date, film number, result) Neg.		47. SEROLOGY (Specify test used and result) Neg.		
ALBUMIN N	SUGAR N	MICROSCOPIC N	48. EKG See report* 137		49. BLOOD TYPE AND RH FACTOR "B" Rh +	
50. OTHER TESTS			51. OTHER TESTS			

6-1-53
JUN 4 1953

JUN 2

MEASUREMENTS AND OTHER FINDINGS

51. HEIGHT 5 - 8		52. WEIGHT 164		53. COLOR HAIR L. Brown		54. COLOR EYES Blue		55. BUILD: SLENDER <input type="checkbox"/> MEDIUM <input type="checkbox"/> HEAVY <input checked="" type="checkbox"/> OBESSE <input type="checkbox"/>		56. TEMP. N	
57. BLOOD PRESSURE (Arm at heart level)						58. PULSE (Arm at heart level)					
SITTING SYS. 104 DIAS. 60		RECUMBENT SYS. DIAS.		STANDING (3 min.) SYS. DIAS.		SITTING 56		AFTER EXERCISE 100		2 MIN. AFTER 56	
59. DISTANT VISION *						60. REFRACTION			61. NEAR VISION		
RIGHT 20/ 20		CORR. TO 20/		BY S. CX				CORR. TO		BY	
LEFT 20/ 20		CORR. TO 20/		BY S. CX				CORR. TO		BY	
62. HETEROPHORIA: (Specify distance) ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. PC PD											
63. ACCOMMODATION RIGHT N LEFT N				64. COLOR VISION (Test used and result) AOC 1940 Normal				65. DEPTH PERCEPTION (Test used and score) UNCORRECTED CORRECTED			
66. FIELD OF VISION N				67. NIGHT VISION (Test used and score)				68. RED LENS		69. INTRAOCULAR TENSION	
70. HEARING		71. AUDIOMETER						72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score)			
RIGHT WV 15 /15 SV /15		LEFT WV 15 /15 SV /15		250 250 500 518 1000 1094 2000 2043 3000 3090 4000 4089 5000 5188		RIGHT		LEFT			

73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY

Broken leg - 12 yrs old.
Tonsillectomy 19 yrs old.
Present - dripping sinus.

*ECG-Frequent PVC's producing long runs of bigeminal rhythm. This is not necessarily a significant finding and is frequently caused by excitement. Otherwise normal ECG.

(Use additional sheets of plain paper if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)

Sinsusitis, chronic, NCD.
Heart-premature ventricular contractions, NCD.

75. RECOMMENDATIONS-FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)

77. EXAMINEE (Check)

☒ IS QUALIFIED FOR Strenuous exertion and firearms.
☐ IS NOT

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

79. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

S/

80. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which)

SIGNATURE

S/

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY

SIGNATURE

NUMBER OF ATTACHED SHEETS

b6
b7C

KEAY, Victor P.

Dermatology

4/20/53

Would like your opinion of "wart" rt. thigh which is being chronically knocked off and returns. Would you suggest removal?

Nevus - rt. thigh

s/

[REDACTED]

P.E: On lateral aspect of right thigh is a superficial, elevated, verrucous, crumbly lesion.

Dx: Seborrheic Keratosis

Rx: Electrodesiccation and curettage.

Bacitracin ointment.

s/

[REDACTED]

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

6/9/53

I certify that I have ~~received~~ the following Government property for official use:
returned

~~Key~~ Key to Room #7139

R E A D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IN ANY WAY.

FILE

WRG

FEB. aw

Very truly yours,

Victor P. Keay

Victor P. Keay, SA

June 1, 1953

PERSONAL & CONFIDENTIAL

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on April 20, 1953.

This report reflects that you have no disqualifying physical defects.

The electrocardiogram afforded you in this connection was within normal limits.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

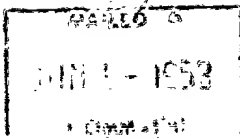
Sincerely yours,

J. E. Hoover
John Edgar Hoover
Director

CC-Mr. Belmont

WEH:mfc

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Iden _____
Lmont _____
Phlin _____
Rosa _____



Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: November 10, 1953

FROM : V. P. Kelly

SUBJECT:

Tolson	✓
Ladd	✓
Nichols	✓
Belmont	✓
Clegg	—
Glavin	—
Harbo	—
Rosen	—
Tracy	—
Gearty	—
Mohr	—
Winterrowd	—
Tele. Room	—
Holloman	—
Sizoo	—
Miss Gandy	—

I have been invited by Dr. Arthur H. Compton, Chancellor, Washington University, St. Louis, Missouri, to represent that University, my Alma Mater, at an academic Joint Convocation at the Catholic University of America at 3:30 p.m., Thursday, November 19, 1953. The Most Reverend Bryan J. McEntegart will be inaugurated as Rector of the Catholic University, and the National Catholic Educational Association will celebrate its Golden Jubilee. Also at this convocation, President Eisenhower will receive an honorary degree of Doctor of Laws.

RECORDED-22

67-36842-238

Unless advised to the contrary, I will represent Washington University of St. Louis at this convocation.

VPK:mls

NOV 20 1953

NOV 18 1953

I personally do not think that Mr. May makes the personal appearance desirable for the position in mind and furthermore, he was censured as late as April 16, 1953 for a series of very embarrassing mistakes made by employees assigned to his section in connection with the transmittal of information from the files of the Bureau to the Federal Security Agency.

Mr. Sizoo is second on the list in order of seniority and he entered on duty in the Bureau as a Messenger on July 10, 1935 and was appointed to the position of Special Agent on November 1, 1938. Mr. Sizoo is presently in Grade 15, \$10,800 per annum. He is 42 years of age, married and has two children. He has Associate of Arts, Bachelor of Arts and Bachelor of Laws Degrees and is a member of the Supreme Court. Mr. Sizoo in addition to serving in a number of divisional offices and serving as ASAC at Memphis, served in what was formerly the National Defense Division, now the Domestic Intelligence Division, served in the Laboratory, has served on two occasions in the Training and Inspection Division, the last as Inspector in Charge of the Training Section, has served in Mr. Tolson's office and also in your office until his recent transfer back to the Training and Inspection Division as Inspector in Charge of the Training Section. Mr. Sizoo has an excellent record in the Bureau's service.

I feel Mr. Sizoo has a good personal appearance and has excellent personal qualifications. There is no question that he has had well-rounded experience in the Bureau and I think he is ideally suited for the replacement of Mr. Laughlin in the event he is designated SAC of the Washington Field Office.

In so far as Mr. Baumgardner, Mr. Gearty, SAC Miles, Mr. Scatterday and Mr. DeLoach are concerned, I feel they have the qualifications for the position in question. However, I feel Mr. Sizoo is better qualified and for that reason I am recommending that he be designated as Inspector in Charge of the Internal Security-Liaison Branch of the Domestic Intelligence Division in the event Mr. Laughlin is designated SAC of the Washington Field Office.

MR. A. H. BELMONT

July 23, 1953

b6
b7c

[REDACTED]
CORRESPONDENCE SCHOOL
July 29 and 30, 1953

cc Mr. Baumgardner
Mr. Branigan
Mr. Keay
Mr. Stanley

PURPOSE

To set forth the names of the employees who have been designated to attend the Correspondence School on July 29 and 30, 1953.

DETAILS

The following employees have been designated to attend the above school:

July 29

[REDACTED]	-	Front Office
[REDACTED]	-	Espionage
W. R. Wannall	-	"
[REDACTED]	-	"
F. J. Baumgardner	-	Internal Security
[REDACTED]	-	"
[REDACTED]	-	Employees Security
[REDACTED]	-	"
[REDACTED]	-	"
[REDACTED]	-	"
O. Coleman	-	"
V. P. Keay /	-	Liaison

July 30

E. T. Turner	-	Espionage
R. J. Lamphere	-	"
W. A. Branigan	-	"
[REDACTED]	-	"
Robert Kelly	-	Internal Security
[REDACTED]	-	"
[REDACTED]	-	Employees Security
[REDACTED]	-	"
[REDACTED]	-	"
G. H. Stanley	-	"
[REDACTED]	-	Liaison

The above is for your information.

TD

101
22 AUG 7 1953

Clark

NAME: VICTOR P. KEAY

INSPECTOR

EOD: June 25, 1934

GRADE: GS 15 \$10,800

Assistant Director
Belmont:

Mr. Keay is Chief of the Liaison Section and, in this capacity, is responsible for the supervision of contacts with officials of other Departments of the Government, as well as the activities of the Bureau's Legal Attaches assigned to foreign posts. He also supervises the Name Check and Special Memoranda Units as well as the Central Research Unit. He is a strong administrator and under his guidance the Liaison Section is producing good results. Keay also serves as the Bureau's representative on various committees in intelligence and internal security work, including committees of the highest level. His tremendous experience in the Bureau, coupled with his general knowledge of Bureau policy, alertness, and intelligence, have enabled him to handle these assignments exceedingly well.

This employee is businesslike and sincere. He has an analytical approach, is incisive, and is particularly adept at analyzing complex problems. His paper work is well prepared and to the point. He is a loyal, conscientious, and hard-working employee. This employee is entitled to a rating of Satisfactory. A letter of censure was sent to Mr. Keay on April 16, 1953, as a result of mistakes made by employees under his supervision in connection with the transmittal of information from the Bureau's files to another agency.

INSPECTOR STEIN:

Keay has a very good knowledge of the varied functions of his section. Although rather quiet, he has a pleasing personality and has functioned very well as liaison man on a high level. He has a very good knowledge of the workings of his section and appears to be an original thinker. He is considered competent in his post.

167
Inspection Report
Domestic Intelligence Division
Inspector G. W. Stein
June 2, 1953

CWS:EHK JUL 21 1953

W
8/24

100-9798-2-1

P. Kelly

180

JAN 25 1954

RECORDED - 97

67-36843-239

157

JAN 22



DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF MILITARY HISTORY
WASHINGTON 25, D. C.

IN REPLY REFER TO: HIS

11 JAN 1954

Mr. J. Edgar Hoover, Director
Federal Bureau of Investigation
Washington 25, D. C.

b6
b7c

Dear Sir:

D.C.
I desire to express my appreciation for the courteous co-
operation recently extended by the Federal Bureau of Investigation
to [redacted] of this Office during his conduct of
required research covering the historical development of the
Military Intelligence Division of the General Staff.)

[redacted] the author of this particular study,
has reported to me that your Liaison Section Chief, Mr. Victor B.
Keay, as well as Mr. John Sullivan, your Army liaison representative,
both cheerfully rendered every possible assistance to [redacted]
during the progress of this research. Furthermore, that the clerical
personnel assigned to help [redacted] did so with marked friend-
liness and efficiency. As a result, [redacted] has been able to
secure some very valuable information regarding FBI-MID coordination
procedures during the period preceding World War II.

Please be assured that your cordiality in this respect will
be fully reciprocated by this Office, should the occasion ever arise.

Sincerely,

A. C. Smith
A. C. SMITH
Major General, USA
Chief, Military History

RECORDED - 36

INDEXED - 36

9

JAN 13 1954

EX-103
JAN 13 1954

*recd
ack. 1-17-54
HPL*

EX-103

Serial 24

MR. A. H. BELMONT

12-18-53

T. Dorset

cc Mr. Baumgardner
Mr. Branigan
Mr. Keay
"

CORRESPONDENCE SCHOOL
December 17, 1953

PURPOSE

To set forth the names of the employees who attended the
Correspondence School on December 17, 1953.

DETAILS

The following employees attended the above school:

b6
b7c

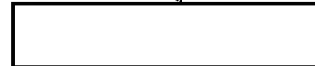
2:00 PM

Liaison -
Internal Security -



Espionage -

SA J.A. Sullivan
SA J.F. Wacks
SA E.H. Stewart



3:30 PM

Liaison -
Internal Security -

Espionage -

V.P. Keay
SA [redacted]
Robert Kelly
SA J.E. Dunn
/ SA E.R. Tully
SA E.H. Mossburg
SA H.E. Welborn



The above is for your information.

TD

JAN 13 1954

1. Agency and organizational designations: U.S. Department of Justice Federal Bureau of Investigation				2. Pay roll	3. Block No.	4. Slip No. 11611				
5. Employee's name (and social security account number when appropriate) MR. VICTOR P. REAY				6. Grade and salary GS 15 \$10,800						
PAY ROLL CHANGE DATA										
	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX.....	BOND	F. I. C. A.		NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										
10. Remarks:				11. Appropriation(s)		12. Prepared by <div style="border: 1px solid black; padding: 5px; display: inline-block;"> 18 </div>		13. Audited by		
<div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase </div> <div> 14. Effective date 1-17-54 </div> <div> 15. Date last equivalent increase 7-20-52 </div> <div> 16. Old salary rate \$10,800 </div> <div> 17. New salary rate \$11,050 </div> <div> 18. Performance rating is satisfactory or better. (Signature or other authentication) <i>File</i> </div> </div>										
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods): Period(s): <input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP				(Check applicable box in case of excess LWOP) <input type="checkbox"/> In pay status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period.						
STANDARD FORM NO. 1126d—Revised Form prescribed by Comp. Gen., U. S. Nov. 8, 1950, General Regulations No. 102				6 JAN 5 - 1954 PAY ROLL CHANGE SLIP—PERSONNEL COPY						

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

12-17-53

I certify that I have ~~received~~ the following Government property for official use:
returned

Key to Room #7131-37 51b

FILE
WRG
Jma
PER

68

READ

The Government property which you hereby acknowledge is changed to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

Very truly yours,
Victor P. Keay *iph*
Victor P. Keay, SA



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

3-122

In Reply, Please Refer to
File No.

WASHINGTON 25, D. C.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent, of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent. I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Virginia M. Keay Relationship Wife Date 11/20/53
Address 3819 23rd St. North, Arlington, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

NAME Same Relationship _____ Date 11/20/53
Address (D)

20 NOV 23 1953

NOV 23 1953

NOV 23 1953

Very truly yours,

Special Agent

February 26, 1954

~~PERSONAL AND CONFIDENTIAL~~

Mr. Victor C. Reay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Reay:

As a result of the recently made inquiry into the reasons for the delay in transmitting to the White House a requested memorandum in the case entitled "Jay Lovestone, with aliases - Espionage" it was determined that there was an unwarranted delay on the part of the liaison agent who received the incoming call before he transmitted the request to the Espionage Section where it would be handled and in addition a memorandum prepared by him covering this matter did not reach the office of the Assistant Director until twenty-four hours after it had left the liaison agent's desk. From these facts it is apparent that there was not proper organization in the Liaison Section to insure the handling of matters of this importance with sufficient promptness.

As section chief it was your responsibility to have provided the necessary working arrangements for prompt and adequate processing of items such as that referred to above and it is expected that you will immediately see to it that such delays are not permitted to recur.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover, Jr.

Director

JIC: ggs

CC: Mr. Belmont (Personal Attention)

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Gearty _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

MAILED 8

MAR 1 - 1954

COMM-FB

MAR 1 1954

U.S. DEPT. OF JUSTICE

RECEIVED

February 17, 1954

VIA LIAISON

Mr. Allen W. Dulles
Chairman
U.S. Communications
Intelligence Board
2430 E Street, N.W.
Washington, D.C.

Dear Mr. Dulles:

Please be advised that effective immediately,
Assistant to the Director L.V. Boardman will be this
Bureau's representative on the U.S. Communications In-
telligence Board in replacement of Mr. D. M. Ladd.
Mr. Victor P. Keay will remain as alternate member.

Sincerely yours,

VPK:mls

20

MR. A. H. BELMONT

2-16-54

T. Dorset

cc Mr. Baumgardner
Mr. Branigan
Mr. Keay

CORRESPONDENCE SCHOOL
February 18, 1954

PURPOSE

To set forth the names of the employees who will attend the Correspondence School on February 18, 1954.

DETAILS

The following employees will attend the above school:

2:00 PM

Liaison -

Internal Security -



J. F. Bland

Espionage -



3:30 PM

Front Office -

Liaison -

Internal Security -

Espionage -



V. P. Keay

F. J. Baumgardner
R. W. Kelly

W. A. Branigan



The above is for your information.

TD

120
FEB 25 1954

b6
b7C



UNITED STATES INFORMATION AGENCY
WASHINGTON

OFFICE OF
THE DIRECTOR

March 3, 1954

Dear Mr. Hoover:

Since I assumed my position with this Agency last August I have had frequent occasion to call on the Federal Bureau of Investigation, through our Office of Security. Most of my requests related to the security status of various persons under consideration for responsible executive positions in the new Agency.

I wanted you to know that the cooperation and service given to us by members of your staff have been outstanding. My respect for the efficiency and professional competence of the members of your organization has increased as a result of my experiences with your Bureau.

I particularly want to commend the excellent service given to us by Mr. Victor P. Keay of your liaison section and Mr. L. N. Conroy of your name check section. They, and the members of their staffs, have, through their cooperation with this Agency, added much to the effectiveness of our own operations.

I just wanted you to know of my personal appreciation for all that your organization has done for us in these first few months of our independent operation and I sincerely hope that our excellent relations will continue. I assure you that we stand ready at any time to be of service to you and your Bureau whenever we can be of assistance.

Sincerely yours,

Theodore G. Streibert
Director

The Honorable
J. Edgar Hoover,
Director, Federal Bureau of Investigation,
Washington, D. C.

RECORDED-35

24

37
MAR 29 1954

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

W. S. Sullivan

Name of Employee: Victor P. Keay

Where Assigned: Domestic Intelligence Liaison
(Division) (Section, Unit)

Payroll Title: Inspector

Rating Period: from April 1, 1953 to March 31, 1954

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

JK

Rated by: *Joseph A. Lingo* Inspector 4-1-54
Signature Title Date

Reviewed by: *W. S. Sullivan* Assistant Director 4-2-54
Signature Title Date

Rating approved by: *W. S. Sullivan* ASSISTANT DIRECTOR APR 22 1954
Signature Title Date

TYPE OF REPORT

() Official
(X) Annual

() Administrative
() 60 day
() Transfer
() Separation from service
() Special

RECORDED

67-36842-242

Searched

Numbered 24

11 APR 20 1954

FEDERAL BUREAU OF INVESTIGATION

80 79
89 APR 23 1954

W. S. Sullivan

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee Victor P. Keay Title InspectorRating Period: from 4-1-53 to 3-31-54

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
○ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- | | |
|--|--|
| <u>✓</u> (1) Personal appearance. | <u>✓</u> (17) Firearms ability. |
| <u>+</u> (2) Personality and effectiveness of his personal contacts. | <u>○</u> (18) Development of informants and sources of information. |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | <u>+</u> (19) Reporting ability:
<u>○</u> (a) Investigative reports
<u>○</u> (b) Summary reports
<u>+</u> (c) Memos, letters, wires
(Consider: <u> </u> conciseness; <u> </u> clarity; <u> </u> organization; <u> </u> thoroughness; <u> </u> accuracy; <u> </u> adequacy and pertinency of leads; <u> </u> administrative detail.) |
| <u>+</u> (4) Physical fitness (including health, energy, stamina). | <u>○</u> (20) Performance as a witness. |
| <u>+</u> (5) Resourcefulness and ingenuity. | <u>+</u> (21) Executive ability:
<u>+</u> (a) Leadership
<u>+</u> (b) Ability to handle personnel
<u>+</u> (c) Planning
<u>+</u> (d) Making decisions
<u>+</u> (e) Assignment of work
<u>+</u> (f) Training subordinates
<u>+</u> (g) Devising procedures
<u>+</u> (h) Emotional stability
<u>+</u> (i) Promoting high morale
<u>+</u> (j) Getting results |
| <u>+</u> (6) Forcefulness and aggressiveness as required. | <u>○</u> (22) Ability on raids and dangerous assignments:
<u> </u> (a) As leader
<u> </u> (b) As participant |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. | <u>+</u> (23) Organizational interest, such as making of suggestions for improvement. |
| <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility. | <u>+</u> (24) Ability to work under pressure. |
| <u>+</u> (9) Planning ability and its application to the work. | <u>+</u> (25) Miscellaneous. Specify and rate:
<u>+</u> <u>Capability for additional responsibility</u> |
| <u>+</u> (10) Accuracy and attention to pertinent detail. | |
| <u>+</u> (11) Industry, including energetic consistent application to duties. | |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'knowhow' of application. | |
| <u>○</u> (14) Technical or mechanical skills. | |
| <u>○</u> (15) Investigative ability and results:
<u> </u> (a) Internal security cases
<u> </u> (b) Criminal or general investigative cases
<u> </u> (c) Fugitive cases
<u> </u> (d) Applicant cases
<u> </u> (e) Accounting cases | |
| <u>○</u> (16) Physical surveillance ability. | |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Section Chief

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator

C. (1) Is employee available for general assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

VICTOR P. KEAY
CHIEF, LIAISON SECTION

Mr. Keay has served throughout this rating period as Chief of the Liaison Section of the Domestic Intelligence Division. He is responsible for the initiation, maintenance and supervision of contacts with officials of other Government agencies. This Section also has the responsibility for the supervision of contacts with certain foreign governments and the activities of the Bureau's Legal Attaches and liaison representatives out of the country.

He has had many years of experience in his present assignment and he has indicated having qualities of leadership, maturity and general ability. His judgment is sound and he keeps himself well informed as to the work in his Section. He evidences much enthusiasm for his work and has an abundance of initiative. He handles problems well and can quickly get to the heart of a situation. He presents a good appearance, and makes a favorable impression upon those with whom he comes in contact. He is considered entirely loyal to the Bureau and is a sincere and conscientious person.

Mr. Keay also represents the Bureau on various committees in the internal security field. These assignments involve conferences and discussions with other Government officials on a high level and he has always represented the Bureau well in this capacity.

A letter of censure was sent to Mr. Keay on April 16, 1953, as the result of mistakes made by employees under his supervision in connection with the transmission of information from the Bureau's files to the Federal Security Agency. Another letter of censure was addressed to him on February 26, 1954, because of the delay in the transmission of a memorandum relating to a request for information for the White House. His file also contains a letter dated January 11, 1954, from Major General A. C. Smith, Chief, Military History, USA, expressing appreciation for the courtesy extended by Mr. Keay and one of the Liaison representatives to a member of General Smith's staff in connection with research covering the historical development of military intelligence.

He is entitled to the rating of SATISFACTORY.

AK

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. R. T. HARBO

DATE: March 24, 1954

FROM : MR. V. P. *VPK*SUBJECT: DEGREE OF MASTER OF SCIENCE IN LAW
ENFORCEMENT, GEORGE WASHINGTON UNIVERSITY

Tolson _____
 Ladd _____
 Nichols _____
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Mohr _____
 Tele. Rm. _____
 Nease _____
 Gandy _____

Please be advised that I would like to be listed as interested in taking the validating examination for the purpose of pursuing a course looking to a degree of Master of Science in Law Enforcement at George Washington University.

VPK:fjb

36842-243

1 APR 19 1954

13 APR 19 1954

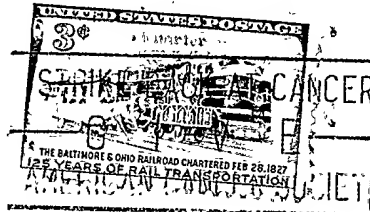
89 APR 26 1954

Mr. Tolson _____
Mr. Boardman _____
Mr. Nichols _____
Mr. Belmont _____
Mr. Glavin _____
Mr. Harbo _____
Mr. Rosen _____
Mr. Tamm _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

195-1

Please Reply
3319 North Twenty-third Street
Please omit presents

NML
oc 1/26/54
MNL



me j
OFFICE OF RECORDS - 11
11/11/11

and ④

April 26, 1954

0
Mr. Victor Perl Keay
3819 North Twenty-third Street
Arlington, Virginia

Dear Mr. Keay:

The invitation to attend the celebration of
your Twenty-fifth Wedding Anniversary on May 2, 1954,
has been received.

May I thank Mrs. Keay and you very much
for remembering me in this manner. While I deeply
regret that a prior commitment precludes my planning
to be with you on this noteworthy occasion, I want
to join the many friends who will surround you on
that day in extending my heartiest personal con-
gratulations. You have my very best wishes for
many, many more happy and successful years together.

With warmest regards,

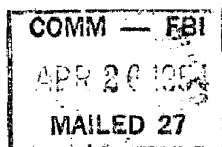
Sincerely yours,

J. Edgar Hoover

Note: Victor Perl Keay EOD 6/25/34 as SA, assigned as
Inspector and Chief of Liaison, Domestic Intelligence
Division, GS 15.

MLL:blw:rjb

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Mohr _____
Trotter _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____



APR 26 1954
RECEIVED
U.S. DEPT. OF JUSTICE
FBI

APR 26 3 22 PM '54
RECEIVED READING ROOM
FBI
ml

CERTIFICATE

Victor P. Keay
 Name (Please type or print)

Div. 5
 Office or Division

1. Are you now or have you ever been a member of, contributed to, affiliated or associated with, any organization listed on the attachment to this certificate?

no
 Answer "Yes" or "No"

2. If your answer is "Yes" state the name of the organization, dates of membership and extent of participation. An explanation regarding membership in any of these organizations may be attached hereto on a separate sheet of paper, if you desire to explain the circumstances of your membership.

Name Address From To Office Held

CERTIFICATION

I hereby certify that the above information is correct and complete to the best of my knowledge and belief. I make this statement with the understanding that it will be used by the Department of Justice in carrying out the provisions of Executive Order 10450 and with knowledge that any false statement or omission of material fact may be sufficient cause for my dismissal or rejection of my application, and, further, may be cause for punishment as a violation of law including Section 1001, Title 18, U. S. Code.

4/19/54

(Date)

Victor P. Keay
 (Usual Signature)

Attachment

March 23, 1954

ORGANIZATIONS DESIGNATED BY THE ATTORNEY GENERAL OF THE
UNITED STATES PURSUANT TO EXECUTIVE ORDER 10450.

Abraham Lincoln Brigade
Abraham Lincoln School, Chicago, Illinois
Action Committee to Free Spain Now
Alabama People's Educational Association (See Communist
Political Association)
American Association for Reconstruction in Yugoslavia, Inc.
American Branch of the Federation of Greek Maritime Unions
American Christian Nationalist Party
American Committee for European Workers' Relief (See Socialist
American Committee for Protection of Foreign Born Workers Party)
American Committee for the Settlement of Jews in Birobidjan, Ind.
American Committee for Spanish Freedom
American Committee to Survey Labor Conditions in Europe
American Committee for Yugoslav Relief, Inc.
American Council for a Democratic Greece, formerly known as
the Greek American Council; Greek American Committee
for National Unity
American Council on Soviet Relations
American Croatian Congress
American Jewish Labor Council
American League Against War and Fascism
American League for Peace and Democracy
American Lithuanian Workers Literary Association (also known
as Amerikos Lietuviu Darbininku Literaturos Draugija)
American National Labor Party
American National Socialist League
American National Socialist Party
American Nationalist Party
American Patriots, Inc.
American Peace Crusade
American Peace Mobilization
American Poles for Peace
American Polish League
American Polish Labor Council
American Rescue Ship Mission (a project of the United
American Spanish Aid Committee)
American-Russian Fraternal Society
American Russian Institute, New York, also known as the
American Russian Institute for Cultural Relations with
the Soviet Union
American Russian Institute, Philadelphia
American Russian Institute of San Francisco
American Russian Institute of Southern California, Los Angeles

American Slav Congress
 American Women for Peace
 American Youth Congress
 American Youth for Democracy
 Armenian Progressive League of America
 Associated Klans of America
 Association of Georgia Klans
 Association of German Nationals (Reichsdeutsche Vereinigung)
 Association of Lithuanian Workers
 (also known as Lietuviu Darbininku Susivienijimas)
 Ausland-Organization der NSDAP, Overseas Branch of Nazi Party
 Baltimore Forum
 Black Dragon Society
 Boston School for Marxist Studies, Boston, Massachusetts
 Bulgarian American People's League of the United States of
 America
 Bridges-Robertson-Schmidt Defense Committee
 California Emergency Defense Committee
 California Labor School, Inc., 321 Divisadero Street,
 San Francisco, California
 Carpatho-Russian People's Society
 Central Council of American Women of Croatian Descent,
 Also known as Central Council of American Croatian Women,
 National Council of Croatian Women
 Central Japanese Association (Beikoku Chuo Nipponjin Kai)
 Central Japanese Association of Southern California
 Central Organization of the German-American National
 Alliance (Deutsche-Amerikanische Einheitsfront)
 Cervantes Fraternal Society
 China Welfare Appeal, Inc.
 Chopin Cultural Center
 Citizens Committee to Free Earl Browder
 Citizens Committee for Harry Bridges
 Citizens Committee of the Upper West Side (New York City)
 Citizens Emergency Defense Conference
 Citizens Protective League
 Civil Rights Congress and its affiliated organizations,
 including:
 Civil Rights Congress for Texas
 Veterans Against Discrimination of Civil Rights
 Congress of New York
 Columbians
 Comité Coordinador Pro Republica Espanola
 Committee to Aid the Fighting South
 Committee for Constitutional and Political Freedom
 Committee to Defend Marie Richardson
 Committee for the Defense of the Pittsburgh Six
 Committee for a Democratic Far Eastern Policy
 Committee for Nationalist Action
 Committee for the Negro in the Arts
 Committee for Peace and Brotherhood Festival in Philadelphia
 Committee for the Protection of the Bill of Rights
 Committee to Uphold the Bill of Rights

Veterans Against Discrimination of Civil Rights Congress
 of New York (See Civil Rights Congress)
 Virginia League for People's Education (See Communist
 Political Association)
 Voice of Freedom Committee
 Walt Whitman School of Social Science, Newark, New Jersey
 Washington Bookshop Association
 Washington Committee to Defend the Bill of Rights
 Washington Committee for Democratic Action
 Washington Commonwealth Federation
 Washington Pension Union
 Wisconsin Conference on Social Legislation
 Workers Alliance (since April 1936)
 Workers Party, including Socialist Youth League
 Yiddisher Kultur Farband
 Young Communist League
 Yugoslav-American Cooperative Home, Inc.
 Yugoslav Seamen's Club, Inc.

Polonia Society of the IWO
 Progressive German-Americans, also known as Progressive
 German-Americans of Chicago
 Proletarian Party of America
 Protestant War Veterans of the United States, Inc.
 Provisional Committee of Citizens for Peace, Southwest Area
 Puertorriquenos Unidos (Puerto Ricans United)
 Quad City Committee for Peace
 Revolutionary Workers League
 Romanian-American Fraternal Society
 Russian American Society, Inc.
 Sakura Kai (Patriotic Society, or Cherry Association--
 composed of veterans of Russo-Japanese War)
 Samuel Adams School, Boston, Massachusetts
 Santa Barbara Peace Forum
 Schappes Defense Committee
 Schneiderman-Darcy Defense Committee
 School of Jewish Studies, New York City
 Seattle Labor School, Seattle, Washington
 Serbian-American Fraternal Society
 Serbian Vidoudan Council
 Shinto Temples
 Silver Shirt Legion of America
 Slavic Council of Southern California
 Slovak Workers Society
 Slovenian-American National Council
 Socialist Workers Party, including American Committee
 for European Workers' Relief
 Socialist Youth League
 Sokoku Kai (Fatherland Society)
 Southern Negro Youth Congress
 Suiko Sha (Reserve Officers Association, Los Angeles)
 Tom Paine School of Social Science, Philadelphia, Pennsylvania
 Tom Paine School of Westchester, New York
 Tri-State Negro Trade Union Council
 Ukrainian-American Fraternal Union
 Union of American Croats
 Union of New York Veterans
 United American Spanish Aid Committee
 United Committee of Jewish Societies and Landsmanschaft
 Federations, also known as Coordination Committee of
 Jewish Landsmanschaften and Fraternal Organizations
 United Committee of South Slavic Americans
 United Harlem Tenants and Consumers Organization
 United May Day Committee
 United Negro and Allied Veterans of America
 Veterans of the Abraham Lincoln Brigade

Committee for World Youth Friendship and Cultural Exchange
 Commonwealth College, Mena, Arkansas
 Communist Party, U. S. A., its subdivisions, subsidiaries
 and affiliates.
 Communist Political Association, its subdivisions, subsidiaries
 and affiliates, including:
 Alabama People's Educational Association
 Florida Press and Educational League
 Oklahoma League for Political Education
 People's Educational and Press Association of Texas
 Virginia League for People's Education
 Congress of American Revolutionary Writers
 Congress of American Women
 Connecticut Committee to Aid Victims of the Smith Act
 Connecticut State Youth Conference
 Council on African Affairs
 Council of Greek Americans
 Council for Jobs, Relief and Housing
 Council for Pan-American Democracy
 Croatian Benevolent Fraternity
 Dai Nippon Butoku Kai (Military Virtue Society of Japan
 or Military Art Society of Japan)
 Daily Worker Press Club
 Daniels Defense Committee
 Dante Alighieri Society (between 1935 and 1940)
 Dennis Defense Committee
 Detroit Youth Assembly
 Emergency Conference to Save Spanish Refugees (founding
 body of the North American Spanish Aid Committee)
 Families of the Baltimore Smith Act Victims
 Families of the Smith Act Victims
 Federation of Italian War Veterans in the U. S. A., Inc.
 (Associazione Nazionale Combattenti Italiani,
 Federazione degli Stati Uniti d'America)
 Finnish-American Mutual Aid Society
 Florida Press and Educational League (See Communist
 Political Association)
 Frederick Douglass Educational Center
 Freedom Stage, Inc.
 Friends of the New Germany (Freunde des Neuen Deutschlands)
 Friends of the Soviet Union
 Garibaldi American Fraternal Society
 George Washington Carver School, New York City
 German-American Bund (Amerika-Deutscher Volksbund)
 German-American Republican League
 German-American Vocational League (Deutsche-Amerikanische
 Berufsgemeinschaft)
 Harlem Trade Union Council
 Hawaii Civil Liberties Committee

Heimuska Kai, also known as Nokubei Heieki Gimusha Kai,
 Zaihei Nihonjin, Heiyaku Gimusha Kai, and Zaihei Heimusha
 Kai (Japanese residing in America Military Conscripts
 Association)
 Hellenic-American Brotherhood
 Hinode Kai (Imperial Japanese Reservists)
 Hinomaru Kai (Rising Sun Flag Society -- a group of Japanese
 War Veterans)
 Hokubei Zaigo Shoke Dan (North American Reserve Officers
 Association)
 Hollywood Writers Mobilization for Defense
 Hungarian-American Council for Democracy
 Hungarian Brotherhood
 Independent Socialist League
 Industrial Workers of the World
 International Labor Defense
 International Workers Order, its subdivisions, subsidiaries
 and affiliates
 Japanese Association of America
 Japanese Overseas Central Society (Kaigai Dobo Chuo Kai)
 Japanese Overseas Convention, Tokyo, Japan, 1940
 Japanese Protective Association (Recruiting Organization)
 Jefferson School of Social Science, New York City
 Jewish Culture Society
 Jewish People's Committee
 Jewish People's Fraternal Order
 Jikyoku Inkai (The Committee for the Crisis)
 Joint Anti-Fascist Refugee Committee
 Joint Council of Progressive Italian-Americans, Inc.
 Joseph Weydemeyer School of Social Science, St. Louis,
 Missouri
 Kibei Seinen Kai (Association of U. S. Citizens of Japanese
 Ancestry who have returned to America after studying in Japan)
 Knights of the White Camellia
 Ku Klux Klan
 Kyffhaeuser, also known as Kyffhaeuser League (Kyffhaeuser
 Bund), Kyffhaeuser Fellowship (Kyffhaeuser Kameradschaft)
 Kyffhaeuser War Relief (Kyffhaeuser Kriegshilfswerk)
 Labor Council for Negro Rights
 Labor Research Association, Inc.
 Labor Youth League
 League of American Writers
 Lictor Society (Italian Black Shirts)
 Macedonian-American People's League
 Mario Morgantini Circle
 Maritime Labor Committee to Defend Al Lannon
 Massachusetts Minute Women for Peace
 Maurice Braverman Defense Committee

Michigan Civil Rights Federation
 Michigan School of Social Science
 Nanka Teikoku Gunyudan (Imperial Military Friends Group
 or Southern California War Veterans)
 National Association of Mexican Americans (also known as
 Asociacion Nacional Mexico-Americana)
 National Blue Star Mothers of America (not to be confused with
 the Blue Star Mothers of America organized in February 1942)
 National Committee for the Defense of Political Prisoners
 National Committee for Freedom of the Press
 National Committee to Win the Peace
 National Conference on American Policy in China and the
 Far East (a conference called by the Committee for a
 Democratic Far Eastern Policy)
 National Council of Americans of Croatian Descent
 National Council of American-Soviet Friendship
 National Federation for Constitutional Liberties
 National Labor Conference for Peace
 National Negro Congress
 National Negro Labor Council
 Nationalist Action League
 Nationalist Party of Puerto Rico
 Nature Friends of America (since 1935)
 Negro Labor Victory Committee
 New Committee for Publications
 Nichibei Kogyo Kaisha (The Great Fujii Theatre)
 North American Committee to Aid Spanish Democracy
 North American Spanish Aid Committee
 North Philadelphia Forum
 Northwest Japanese Association
 Ohio School of Social Sciences
 Oklahoma Committee to Defend Political Prisoners
 Oklahoma League for Political Education (See Communist
 Political Association)
 Original Southern Klans, Incorporated
 Pacific Northwest Labor School, Seattle, Washington
 Palo Alto Peace Club
 Partido del Pueblo of Panama (operating in the Canal Zone)
 Peace Information Center
 Peace Movement of Ethiopia
 People's Drama, Inc.
 People's Educational Association (Incorporated under name
 Los Angeles Educational Association, Inc.), also known as
 People's Educational Center, People's University,
 People's School
 People's Educational and Press Association of Texas
 People's Institute of Applied Religion
 People's Radio Foundation, Inc.
 Philadelphia Labor Committee for Negro Rights
 Philadelphia School of Social Science and Art
 Photo League (New York City)
 Political Prisoners' Welfare Committee

REPORT OF MEDICAL EXAMINATION

1. LAST NAME—FIRST NAME—MIDDLE NAME KEAY, VICTOR PERL		2. GRADE AND COMPONENT OR POSITION INSPECTOR	3. IDENTIFICATION NO.
4. HOME ADDRESS (Number, street or RFD, city or town, zone and State)		5. PURPOSE OF EXAMINATION ANNUAL	6. DATE OF EXAMINATION 4-23-54
7. SEX M	8. RACE White	9. TOTAL YRS. GOVT. SERVICE MILITARY CIVILIAN	10. DEPARTMENT, AGENCY, OR SERVICE
11. ORGANIZATION UNIT		12. DATE OF BIRTH 9-24-04	
13. PLACE OF BIRTH Silver Springs, Mo.		14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN	
15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS NNMC - Bethesda		16. OTHER INFORMATION	

17. RATING OR SPECIALTY		TIME IN THIS CAPACITY: TOTAL LAST SIX MONTHS	
CLINICAL EVALUATION		NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary.)	
NORMAL	ABNOR- MAL	(Check each item in appropriate col- umn; enter "N.E." if not evaluated)	
<input checked="" type="checkbox"/>		18. HEAD, FACE, NECK, AND SCALP	
<input checked="" type="checkbox"/>		19. NOSE	
<input checked="" type="checkbox"/>		20. SINUSES	
<input checked="" type="checkbox"/>		21. MOUTH AND THROAT	
<input checked="" type="checkbox"/>		22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71)	
<input checked="" type="checkbox"/>		23. DRUMS (Perforation)	
<input checked="" type="checkbox"/>		24. EYES—GENERAL (Visual acuity and refraction under items 68, 69, and 71)	
<input checked="" type="checkbox"/>		25. OPHTHALMOSCOPIC	
<input checked="" type="checkbox"/>		26. PUPILS (Equality and reaction)	
<input checked="" type="checkbox"/>		27. OCULAR MOTILITY (Associated parallel move- ments; nystagmus)	
<input checked="" type="checkbox"/>		28. LUNGS AND CHEST (Include breasts)	
<input checked="" type="checkbox"/>		29. HEART (Thrust, size, rhythm, sounds)	
<input checked="" type="checkbox"/>		30. VASCULAR SYSTEM (Varicosities, etc.)	
<input checked="" type="checkbox"/>		31. ABDOMEN AND VISCERA (Include hernia)	
<input checked="" type="checkbox"/>		32. ANUS AND RECTUM (Hemorrhoids, fistulas (Prostate if indicated))	
<input checked="" type="checkbox"/>		33. ENDOCRINE SYSTEM	
<input checked="" type="checkbox"/>		34. G-U SYSTEM	
<input checked="" type="checkbox"/>		35. UPPER EXTREMITIES (Strength, range of motion)	
<input checked="" type="checkbox"/>		36. FEET	
<input checked="" type="checkbox"/>		37. LOWER EXTREMITIES (Except feet) (Strength, range of motion)	
<input checked="" type="checkbox"/>		38. SPINE, OTHER MUSCULOSKELETAL	
<input checked="" type="checkbox"/>		39. IDENTIFYING BODY MARKS, SCARS, TATTOOS	
<input checked="" type="checkbox"/>		40. SKIN, LYMPHATICS	
<input checked="" type="checkbox"/>		41. NEUROLOGIC (Equilibrium tests under item 78)	
<input checked="" type="checkbox"/>		42. PSYCHIATRIC (Specify any personality deviation)	
Females only		(Check how done)	
		43. PELVIC <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL	

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively)		REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES	
O.—Restorable teeth X.—Missing teeth (B X B).—Fixed bridge, brackets to include abutments /.—Nonrestorable teeth XXX.—Replaced by dentures		Type III Class 1 No missing teeth 36842-244	
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17			

LABORATORY FINDINGS		47. SEROLOGY (Specify test used and result)	
45. URINALYSIS: SP. GR. 1.022		46. CHEST X-RAY (Place, date, film number, result) Negative	
ALBUMIN N	SUGAR N	47. SEROLOGY (Specify test used and result) 11 Negative	
48. EKG ECG-normal	49. BLOOD TYPE AND RH FACTOR 16	50. OTHER TESTS	

89 MAY 12 1954

MAY 7 1954

MEASUREMENTS AND OTHER FINDINGS											
51. HEIGHT 67 1/2"		52. WEIGHT 156		53. COLOR HAIR Brown		54. COLOR EYES Blue		55. BUILD: SLENDER <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> HEAVY <input type="checkbox"/> OBESE <input type="checkbox"/>		56. TEMP. Normal	
57. BLOOD PRESSURE (Arm at heart level)						58. PULSE (Arm at heart level)					
SITTING SYS. 112 DIAS. 68		RECUMBENT SYS. DIAS.		STANDING (3 min.) SYS. DIAS.		SITTING 92		AFTER EXERCISE		2 MIN. AFTER RECUMBENT AFTER STANDING 3 MIN.	
59. DISTANT VISION				60. REFRACTION				61. NEAR VISION			
RIGHT 20/		CORR. TO 20/		BY S.		CX		CORR. TO		BY	
LEFT 20/		CORR. TO 20/		BY S.		CX		CORR. TO		BY	
62. METEOPHORIA (Specify distance) ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. PC PD											
63. ACCOMMODATION RIGHT LEFT				64. COLOR VISION (Test used and result) AOC 1940 Normal				65. DEPTH PERCEPTION (Test used and score) UNCORRECTED CORRECTED			
66. FIELD OF VISION				67. NIGHT VISION (Test used and score)				68. RED LENS		69. INTRAOCULAR TENSION	
70. HEARING		71. AUDIOMETER								72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score)	
RIGHT WV 15 /15 SV 15 /15		250 500 1000 2000 3000 4000 8000 dB dB dB dB dB dB dB RIGHT LEFT									
LEFT WV 15 /15 SV 15 /15											
73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY											

(Use additional sheets of plain paper if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)

77. EXAMINEE (Check)

☒ IS
☐ IS NOT

QUALIFIED FOR STRENUOUS PHYSICAL EXERTION AND USE OF FIREARMS

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

76. PHYSICAL PROFILE					
P	U	L	H	E	S
PHYSICAL CATEGORY					
A	B	C	E		

79. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

s/ R. W. Olmsted

80. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which)

SIGNATURE

A. T. SMITH CAPT. DC USN

s/ A. T. Smith

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY

SIGNATURE

NUMBER OF ATTACHED SHEETS

ATTACHMENT TO STANDARD FORM 88
(Revised July 21, 1952)

Report of Medical Examination

FOR INFORMATION AND GUIDANCE OF MEDICAL EXAMINER:

The following portions of the attached examination report form need not be completed:

2	67
3	68
11	69
14	71 (unless other
17	examination indi-
62	cates desirable)
65	72

Item 48, the electrocardiogram, is not required unless the examinee is over 35 years of age or unless other examination indicates such is desirable.

If the examinee is an applicant, the Chest X ray and blood type and Rh factor (Items 46 and 49) are not necessary unless the facilities for affording same are readily available to the examiner.

FOR ALL EXAMINEES, WHETHER CLERICAL OR SPECIAL AGENT APPLICANTS OR EMPLOYEES:

The medical examiner should answer the following question:

Examinee 13 qualified for strenuous physical
(is or is not)
exertion. (Designate which)

FOR ALL MALE EMPLOYEES OR APPLICANTS:

The medical examiner is requested to answer the following:

Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

No

If answer is "yes" please specify.

IT IS ESSENTIAL THAT ALL STATEMENTS IN ITEMS 59, 61, 64 AND 70 PERTAINING TO VISUAL ACUITY, COLOR VISION AND HEARING BE COMPLETED IN DETAIL.

R. L. Howard
(Signature of Medical Examiner)

4/27/54.
(Date)

ENCLOSURE

67-36842-244

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont *W.H.S.*DATE: May 13,
1954FROM : V. P. Nease *VP*

SUBJECT:

Tolson	_____
Ladd	_____
Nichols	_____
Belmont	_____
Mohr	_____
Glavin	_____
Harbo	_____
Rosen	_____
Tracy	_____
Mohr	_____
Tele. Rm.	_____
Nease	_____
Gandy	_____

For record purposes, this is to advise that I shall preside at the annual reunion dinner of the Washington University Alumni Local Chapter, Ambassador Hotel, Thursday, May 20, 1954. The speakers will be Milton Green, Dean of the Washington University School of Law, and Senator Thomas Hennings, Jr., who is a graduate of the Law School.

VPK:mls *VPK*

RECORDED

36840-245

MAY 25 1954

7/m

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. FELMENT

FROM : V. P. Keary *PKA*

SUBJECT: BERNARD PETERS, was.
INTERNAL SECURITY - R
FRAUD AGAINST THE GOVERNMENT

DATE:
April 15, 1954

Tolson ☒
Boardman ☒
Nichols ☒
Belmont ☒
Glavin ☒
Harbo ☒
Rosen ☒
Tamm ☒
Trotter ☒
Mohr ☒
Winterrowd ☒
Tele. Room ☒
Holloman ☒
Miss Gandy ☒

Mr. Sizoo has informed me that Mr. Boardman desires an explanation from Mr. Roach as to why it took so long to report the information contained in my memorandum to you dated April 14, 1954, concerning the above-mentioned subject. Mr. Boardman was referring to the fact that Mr. Roach contacted Mrs. Shipley on April 8, 1954, but did not prepare a memorandum until April 14. The following is supplied by Mr. Roach:

As noted, I contacted Mrs. Shipley on the afternoon of April 8, 1954, and gave to her the information of the indictment and the existence of an outstanding arrest warrant, on which occasion, and as noted in my memorandum of April 14, she went into a rambling discussion of the Peters case. The only significant statement that she made at that time was that she felt that she had received shabby treatment and that she thought the manner in which the case was handled was "sneaky." On this occasion Mr. Roach asked her if she had any facts to back up the statement she was making and the interview was terminated at that point when she stated she would check the matter, both in her own office and with the Department of Justice, and would be in touch with Mr. Roach later.

Paragraph 2, page 2 of my previous memorandum states that Mrs. Shipley advised that on April 13 she had been in touch with the Department of Justice. For the sake of brevity and clarity my previous memorandum did not record my second contact with Mrs. Shipley on April 14, the date that the previous memorandum was prepared. Sensing the fact that Mrs. Shipley was making some rash statements which by inference were possibly directed against the Bureau, I on April 9 and 12, 1954, discussed this case with the Supervisor handling it to obtain necessary facts to defend the Bureau when Mrs. Shipley called me, which she was to do after she had obtained the facts in her office.

Not having all of the facts necessary to answer Mrs. Shipley's rambling accusations, I called for Sections 12, 13, 14 and 15 of the main file on Peters on April 15. These files were personally reviewed by me, the last three sections not having been

RM:10

1. APR 28 54

*slc
J. Edgar Hoover*

May 24, 1954

0
Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

I am indeed pleased to advise you
that you are hereby designated Inspector in
Charge of the Internal Security-Liaison Branch
of the Domestic Intelligence Division.

Sincerely yours,

J. Edgar Hoover

CC: Mr. Belmont (PERSONAL ATTENTION)
Miss Usilton
Mouvement

MAILED 16

MAY 24 1954

COMM. - FBI

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Glavin _____
Harbo _____
Rosen _____
Tamm _____
Tracy _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

JW:s18

89 MAY 24 1954
RECEIVED DIRECTOR
MAY 24 1 28 PM '54
U. S. DEPT. OF JUSTICE

RECEIVED READING ROOM
MAY 24 1 54 PM '54

68-42-246

MAY 24 1954

VICTOR P. KEAY
3819 TWENTY-THIRD STREET, NORTH
ARLINGTON, VIRGINIA

May 26, 1954

Mr. Tolson	✓
Mr. Boardman	✓
Mr. Nichols	✓
Mr. Belmont	✓
Mr. Mohr	✓
Mr. Parsons	✓
Mr. Rosen	✓
Mr. Tamm	✓
Mr. Sizoo	✓
Mr. Winterrowd	✓
Tele. Room	✓
Mr. Holloman	✓
Miss Gandy	✓

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I wanted to convey my thanks to you for designating me Inspector in Charge of the Internal Security-Liaison Branch of the Domestic Intelligence Division. In connection with this promotion, my greatest satisfaction is your confidence as manifested by the promotion.

I have been most happy in my assignment of running the Liaison Section as I felt it presented new challenges and new opportunities every day. However, I feel that the new assignment will also present the same type of challenge and, of course, will not remove me from the problems of liaison inasmuch as that Section will be in my Branch.

I am, therefore, very pleased to receive this designation and assure you that I will do my very best to make a success in it.

Sincerely,

Victor P. Keay

Victor P. Keay

20
JUN 4 1954
RECORDED-69

67-3684-247
11 JUN 1 1954

May 27, 1954

MEMORANDUM FOR MR. TOLSON

Today I saw Inspector Victor Keay who has just been promoted to the position of Inspector-in-Charge of the Internal Security-Liaison Branch of the Domestic Intelligence Division. Mr. Keay wished to express his appreciation for his promotion and inquired as to whether I had any suggestions to make.

I outlined to Mr. Keay the imperative need for not only himself but all of his subordinate supervisors having a deep sense of responsibility for the proper performance of work. I stated I had no doubt about the good intentions of our personnel nor about their industry but I did think that there are times when the staff did not fully sense the sensitive position the Bureau is in at the present time and the imperative need for exercising good judgment, thoroughness, and promptness in the handling of all phases of the Bureau's work.

Very truly yours,

John Edgar Hoover
Director

248

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Glavin _____
Harbo _____
Rosen _____
Tamm _____
Tracy _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

JEH:mpd

NOTED FROM D. O.
TIME
DATE
BY

[Handwritten signature]

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR

DATE: June 1, 1954

FROM : A. H. BEEMONT

SUBJECT: INSPECTOR V. P. KEAY

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tamm _____
 Tracy _____
 Mohr _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Miss Gandy _____

Inspector V. P. Keay reported to the Front Office, Domestic Intelligence Division, on June 1, 1954, to assume his new duties as Inspector in charge of the Internal Security-Liaison Branch. At the conclusion of sixty days, a report concerning his progress will be submitted.

RECORDED-10

CC - Mr. Boardman
 Movement Section
 Communications Section

t1c

89 JUN 4 1954

TO : Mr. Belmont

DATE: May 19, 1954

FROM : V. P. Keay

SUBJECT:

Reference is made to my memorandum dated May 17, 1954, regarding Organizational Arrangements for Handling Internal Security Matters, which analyzed the report which was prepared in the Department of Justice for the Attorney General. In discussing the recommendations in the Justice report it was stated, "Strong Executive Secretary is needed for each committee. (It was recognized ICIS already has it.)" The Director inquired, "Hasn't IIC also got a strong Secretary?".

This was a typographical error and should have read, "(It was recognized IIC already has ti.)". In the synopsis and in the details of this memorandum it was correctly pointed out that the report stated the ICIS should be strengthened by a strong Executive Secretary.

It was my responsibility to catch this typographical error. I regret that I missed it and will endeavor to avoid such errors in the future.

Tolson

VPK:mls

Directors Notations:

I don't have the time to dig thru to find what is right or what is wrong.

Hoover.

RECORDED - 29

Searched

Numbered

44

33
JUN 17 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: May 21, 1954

FROM : W. R. GLAVIN

SUBJECT: VICTOR P. KEAY
 Inspector
 Domestic Intelligence Division
 SERVICE AWARD LETTER
 20th Anniversary - June 25, 1954

Tolson _____
 Ladd _____
 Nichols _____
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Mohr _____
 Trotter _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Miss Gandy _____

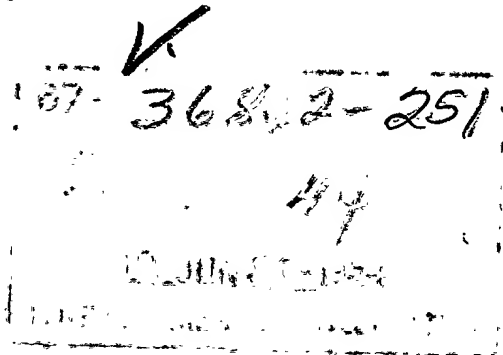
For the Director's information, Mr. Victor P. Keay, Inspector in the Domestic Intelligence Division, completes 20 years of service with the Bureau on June 25, 1954.

For his further information, Mr. Keay celebrated his 10th Anniversary on June 25, 1944. He was censured 12-12-49 re: violation of Bureau instructions. He was commended on 12-18-50 for assistance in preparation of brief on "ationalist Party of Puerto Rico. On 12-28-50 he was commended for entertaining visitors from Cuba. He received a letter of censure on 7-28-51 for loss of GTRs. He was commended 11-8-51 re: preparation of CIA brief. On 12-21-51 he was commended for work on special matter. He received a Superior Accomplishment Award 5-25-52 for outstanding services performed by him as a Supervisor at the Seat of Government. (He was censured 4-16-53 re: embarrassing mistakes made by employees of his section.) He was censured 2-26-54 for delay in the transmission of a requested memorandum to the White House. He is presently in GS 15, \$11,050 and his last performance rating was SATISFACTORY.

The Director may desire to present Mr. Keay's letter and key personally. A suggested letter is attached.

Attachment

WSH:rel



100-36822-251

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

June 8, 1954

I certify that I have received the following Government property for official use:
~~returned~~

Grand Master Key

APPROVAL ATTACHED

READ

(35)
The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

File
3/11
ll
ST-NOV RECORD

Very truly yours,

Victor P. Keay
Victor P. Keay, SA

Office Memorandum • UNITED STATES GOVERNMENT

TO : CHIEF CLERK

DATE: June 4, 1954

Tolson_____
 Boardman_____
 Nichols_____
 Belmont_____
 Glavin_____
 Harbo_____
 Rosen_____
 Tamm_____
 Tracy_____
 Mohr_____
 Winterrowd_____
 Tele. Room_____
 Holloman_____
 Miss. Gandy_____

FROM :

V. P. KEAY

SUBJECT:

SKELETON KEY

Please furnish for the use of Inspector V. P. Keay a skeleton key (Front Office, 1742; offices Liaison Section, 7th floor and offices Internal Security Section, first floor.)

VPK:TD

Key furnished
 6/8/54
 el

OK
 7

35
 JUN 14 1954

file
 3 H
 el

RECEIPT FOR GOVERNMENT PROPERTY
 FEDERAL BUREAU OF INVESTIGATION
 UNITED STATES DEPARTMENT OF JUSTICE

6/18/54

I certify that I have ^{returned} ~~1/9/61/1/66/~~ the following
 Government property for official use:

Manual of Rules and Regulations #59 and 60 ✓
 Manual of Instructions #7596 and 974 ✓
 Manual of Leave Regulations #250 ✓
 Master Key to 7th Floor ✓
 Keys to following Rooms 7630 ✓
 7629 ✓
 7651-1 Closet ✓
 7630 (3) Tel-key cabinet ✓
 7631 (3) Tel-key cabinet ✓
 7647 (3) Tel-key Cabinet ✓
 7640 (3) Tel-key cabinet ✓
 7636 (3) Tel-key cabinet ✓
 7651 (3) Tel-key cabinet ✓
 7633-7635 (3) Tel-key cabinet ✓
 7651 for ✓
 7644 ✓
 7649 ✓
 7143 ✓

b6
 b7C
 b7D

(All of the above turned over to R. ~~ROBERT C. DOWNEY~~ P. Keay)

13 JUN 14 1954

R E A D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

89 JUN 15 1954

NOT RECORDED-15

Very truly yours,

Victor P. Keay, SA

Name: Victor P. Keay

Title: Inspector

EOD: June 25, 1934

Grade: GS-15, at \$11,050

Non-Veteran

ASSISTANT DIRECTOR BELMONT: Mr. Keay is assigned as Chief of the Liaison Section in this Division. He has the responsibility for the supervision of contacts with high-level officials of other Government agencies. He also has under his general supervision the Special Memoranda Unit and the Research Unit of the Liaison Section. He has had extensive Seat of Government experience and has indicated considerable general all-around ability as a supervisory official. He knows Bureau policy well, is intelligent, enthusiastic and consistently alert to protect the Bureau's interests at all times.

Rating: Satisfactory

INSPECTOR VAN PELT: Very determined individual, with mature outlook and broad knowledge and experience in security work. Was promoted during the inspection to guide the activities of both the Liaison and Internal Security Sections. Appears fully qualified for his duties. Advised he has no personal problems and is available.

RECOMMENDATION: None . . . strictly informative.

DOMESTIC INTELLIGENCE DIVISION INSPECTION
April 29, 1954
JAS:TD

109
1 133 1 001

B Sm
C-M

June 25, 1954

0
Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

Ten years have gone by since I presented to you the Bureau's Ten-Year Service Award Key and on June 25, 1934, you earn your place in the group of twenty-year Bureau veterans. To mark this accomplishment I am indeed honored to award you, on behalf of the Bureau, your Twenty-Year Service Award Key.

I am sure you realize what an impossibility it is for me to couch in mere words my deep appreciation for the years of devotion which you have given to the Bureau's cause. You have actually lived the numerous changes through which the organization has passed and the tremendous growth it has experienced. Your loyalty has exacted of you many personal sacrifices and long hours of work, but I know that the unselfishness of your contribution in this respect has been exemplary.

This Key is a small token of the Bureau's appreciation and recognition for your twenty years of faithful and loyal service. May you always wear it with a feeling of deep pride.

With best wishes and kind regards,

Sincerely,

J. Edgar Hoover

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Gearty _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

163
Enclosure
cc - Mr. Belmont (P&C)
WSH:mck
mck

RECEIVED
JUL 2 1954
U.S. DEPT. OF JUSTICE
36842-252
V. 6644
SENT FROM D. C.
TIME 9:50 AM
DATE 6-25-54
BY mck

Received
by the Director
HKS W34

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. BOARDMAN

DATE: August 4, 1954

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tamm _____
 Tracy _____
 Mohr _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Miss Gandy _____

FROM : A. H. BELMONT

SUBJECT:

VICTOR P. KEAY
 INSPECTOR IN CHARGE, INTERNAL SECURITY-
 LIAISON BRANCH
 DOMESTIC INTELLIGENCE DIVISION

Attached is a special efficiency report concerning Inspector Victor P. Keay in view of the fact that he has served in the capacity of Inspector in Charge of the Internal Security-Liaison Branch of this Division for sixty days.

As reflected in the attached efficiency report, Mr. Keay's work has been entirely satisfactory and he has shown himself entirely capable of handling his new duties. I, therefore, recommend that he be reallocated to GS-16.

Attachment

CC - Mr. Mohr

AUG 16 1954

Memo to Mr. Mohr
 re reallocation
 8-9-54
 FDH: [initials]

253

Searched _____
 Number _____

AUG 6 1954

U.S. DEPT. OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Victor P. Keay

Name of Employee: VICTOR P. KEAY

Where Assigned: Domestic Intelligence Front Office
(Division) (Section, Unit)

Payroll Title: Inspector

Rating Period: from June 1, 1954 to August 1, 1954

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials

VPK

Rated by: *A. Belmont* ASSISTANT DIRECTOR 8/1/54
Signature Title Date

Reviewed by: *Z. V. Brown* ASSISTANT TO DIRECTOR 8/2/54
Signature Title Date

Rating approved by: *J. F. Mohr* Assistant Director AUG 13 1954
Signature Title Date

TYPE OF REPORT

- () Official
() Annual

- (X) Administrative
(X) 60-day
() Transfer
() Separation from service
() Special

89 AUG 16 1954

RECORDED

7-16-54-254

[Signature]

August 1, 1954

VICTOR P. KEAY
INSPECTOR
GS-15; \$11,050
EOD BUREAU: 6/25/34

This special efficiency report is being submitted on Inspector Keay in view of the fact that he has occupied the position of Inspector in Charge of the Internal Security-Liaison Branch of the Domestic Intelligence Division, having been so designated on May 24, 1954.

Mr. Keay has applied himself vigorously to his new position and has shown that he is entirely capable of handling the work. His broad background of experience in the security field has stood him well. He has shown above-average judgment, the ability to make decisions, and has assumed to the fullest extent the responsibility connected with his new duties. His work has been entirely satisfactory and he is so rated.

JK

August 17, 1954

The Chesapeake and Potomac Telephone Company
3515 North Fairfax Drive
Arlington 1, Virginia

Gentlemen:

Mr. V.P. Keay, an Inspector of the Federal Bureau of Investigation, is requesting that a telephone with a private line be installed in his new residence, 2770 North Piedmont Street, Arlington, Virginia by October 15, 1954.

Inasmuch as Mr. Keay is connected with the Federal Bureau of Investigation and his services are essential for public safety, it is necessary that telephone service with a private line be afforded him. This letter, therefore, should be considered as a certificate of necessity.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

cc: Mr. Keay, Room 1742

AMN:jsg

Jsg

AUG 17 5 12 PM '54
RECEIVED READING ROOM
FBI
U.S. DEPT. OF JUSTICE

COMM - FBI
AUG 18 1954
MAILED 31

on _____
ols _____
ont _____
n _____

201851

201851

Amey

Prepared by: *apw*
Checked by:
Filed by: *White*

August 17, 1954

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

I am indeed pleased to advise you that you have been promoted from the position of Inspector, \$11,050 per annum in Grade GS 15, to the position of Inspector, \$12,000 per annum in Grade GS 16, effective August 15, 1954.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

CC: Mr. Belmont - Personal Attention

Movement Section

JW/ah

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

67
89 AUG 20 1954

MAILED 2

AUG 17 1954

COMM - FBI

RECEIVED READING ROOM
JUN 17 10 05 AM '54
F B I
67-36842-256
Searched _____
Numbered _____
JUN 19 1954
JPM
will
per [signature]

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: August 9, 1954

FROM : H. L. Edwards *HL*

SUBJECT: VICTOR P. KEAY
 Inspector in Charge, Internal Security-
 Liaison Branch
 Domestic Intelligence Division
 EOD 6-25-34; GS-15, \$11,050
 Non-Veteran; Not on Probation

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Ladd _____
 Rosen _____
 Tamm _____
 Tracy _____
 Mohr _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Miss Gandy _____

REALLOCATION

Inspector Keay is presently in Grade GS-15, \$11,050 per annum, having been reallocated to that grade on July 20, 1952. He is being considered for reallocation to Grade GS-16.

You will recall that on May 24, 1954 Mr. Keay was designated as Inspector in Charge of the Internal Security-Liaison Branch of the Domestic Intelligence Division. He assumed the duties of this position on June 1, 1954. This is a Grade GS-16 position and Inspector Joseph A. Sizoo, Mr. Keay's predecessor as Inspector in Charge of the Internal Security-Liaison Branch, was in Grade GS-16 while occupying that position.

Under date of August 1, 1954 Mr. Belmont submitted a special 60-day performance rating on Inspector Keay rating him satisfactory and commenting that he had applied himself vigorously to his new position and had shown that he was entirely capable of handling the work. His broad background of experience in the security field had stood him well and he had shown above average judgment, the ability to make decisions, and had assumed to the fullest extent the responsibility connected with his new duties. His work was described as having been entirely satisfactory. In a separate communication, Mr. Belmont recommended that inasmuch as Mr. Keay's work has been entirely satisfactory and he has shown himself entirely capable of handling his new duties, it was recommended that he be reallocated to Grade GS-16.

FDH
 FDH:jmd
 Attachment

SENT DIRECTOR

(OVER)

52
AUG 24 1954

RECOMMENDATION

In view of Mr. Keay's position as Inspector in Charge of the Internal Security-Liaison Branch of the Domestic Intelligence Division and the satisfactory manner in which he has been handling these duties, it is recommended that he be reallocated to Grade GS-16, \$12,000 per annum.

agr. prom.
8-17-54
Jal all
for full prep
8-17-54
Jal

Jal rec
Jal
8/10

Jal
Jal
8/10

sek
8-10

OK.
H.

A PERMANENT BRIEF OF MR. KEAY'S PERSONNEL FILE IS ATTACHED

VICTOR P. KEAY
3819 TWENTY-THIRD STREET, NORTH
ARLINGTON, VIRGINIA

August 18, 1954

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	_____
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

This is to express my sincere appreciation
for my promotion as Inspector, GS-15, to GS-16.

I want to again say that I appreciate the
opportunity for progressing in the Bureau and for
assuming additional responsibility in a new assign-
ment. I shall do my very best to justify your con-
fidence in me.

Sincerely,

Victor P. Keay

Victor P. Keay

158
89 AUG 23 1954

37-402 RECORDED: 5

3 JPM/mmm

U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

FORM APPROVED
BUDGET BUREAU NO. 50-R064

Prepared by: *mem*
Checked by: *guyce*
Filed by:

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. - MISS - MRS. - FIRST - MIDDLE INITIAL - LAST) MR. VICTOR P. KEAY		2. DATE OF BIRTH 9-24-04	3. JOURNAL OR ACTION NO. F. B. I. 6976	4. DATE 8-13-54
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PROMOTION		6. EFFECTIVE DATE 8-15-54	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY EXCEPTED BY LAW	
FROM Inspector GS 15 \$11,050 per annum		8. POSITION TITLE Same	TO GS 16 \$12,000 per annum	
9. SERVICE, SERIES, SALARY, GRADE		10. ORGANIZATIONAL DESIGNATIONS		
11. HEADQUARTERS		12. FIELD OR DEPT'L <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE <input checked="" type="checkbox"/> NONE <input type="checkbox"/> WW1 <input type="checkbox"/> OTHER <input type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAB. <input type="checkbox"/> OTHER		14. POSITION CLASSIFICATION ACTION <input checked="" type="checkbox"/> NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input checked="" type="checkbox"/> REAL John P. Mohr prom GS 17 eff 6-1-54		
15. SEX M	16. RACE	17. APPROPRIATION S. & E., FBI FROM: Same TO:		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:		
APPROVED <i>J. E. Hoover</i> DIRECTOR, F. B. I.		<i>Effective 3-13-55 basis for this position is now Public Law # 94, 84th Congress. W. H. T.</i> <i>324/101</i>		
REMARKS: The provisions of the Universal Military Training and Service Act of 1951 have been complied with. The classification grade of this position is subject to post-audit and correction pursuant to Section 1310 of the Supplemental Appropriation Act, 1952 — Public Law #253, approved 11-1-51. This promotion is temporary in accordance with Public Law #843, approved 9-27-50. <i>Prom. changed to perm. action eff. 9-11-54 P.L. 763</i> 32 AUG 24 1954 <i>324/101 RECORDED-PP</i> <i>3 file</i> <i>JPM</i> <i>lee</i>				
SIGNATURE OR OTHER AUTHENTICATION				

1. PERSONNEL FILE *81*

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: 9-8-54

FROM : MR. V. P. KELLY

SUBJECT:

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room b6 _____
 Holloman -b7C _____
 Gandy _____

The Washington University of St. Louis, from which I graduated, has requested that I represent the University at the Marshall-Wythe Ceremonies at the College of William and Mary, Williamsburg, Virginia, on Saturday, September 25, 1954. These ceremonies will be in celebration of the beginning of the John Marshall Bicentennial Year and the 175th anniversary of the establishment of the first chair of law in the United States at the College of William and Mary.

There will be an academic procession and convocation at 10:30 AM, an afternoon discussion by a panel of specialists in taxation, including T. Coleman Andrews, head of the Bureau of Internal Revenue, and evening addresses by Lloyd Wright, President of the American Bar Association, and Judge David A. Pine.

I plan on representing Washington University at these ceremonies unless instructed to the contrary.

VPK:TD

67-36842-258
 180
 SEP 24 1954
 FEDERAL BUREAU OF INVESTIGATION

61
 30 SEP 28 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: 10-22-54

FROM : MR. V. P. KEAY

SUBJECT:

Tolson	✓
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

At about 8:30 AM this morning while driving my personally-owned car, I was involved in an accident, the other car being a lumber truck belonging to the Pentagon Lumber Company. There was extensive damage to the front end of my car, but no damage to the truck. Mrs. Keay was with me and she struck the dash, receiving a blow on her head and her knee, which injuries do not appear serious. The way the accident happened is as follows:

I was proceeding north on a short gravel road near North Quincy and Piedmont Streets, Arlington, Virginia, and met this truck at a curve where there was room for only one car. I was proceeding very slowly around this dangerous curve and stopped. The truck was, however, proceeding with such speed that he could not stop and ran into the front of my car.

I immediately advised the Arlington Police and the driver of the truck had left before they arrived. They got the facts of the accident and stated they may charge the driver of the truck with reckless driving. His name is Clarence C. Butler and he resides at 1305 Rhode Island Avenue, N.W., Washington, D. C.

VPK:TD

RECORDED-23

INDEXED

RECEIVED

18 NOV 1 1954

368-12-259

3/8/54

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

FROM : T. Dorset

SUBJECT: INSPECTOR VICTOR P. KEAY

DATE: 10-22-54

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

At approximately 8:50 this morning, Mrs. Keay telephonically advised that their automobile had been struck by a lumber truck; that the front of the car had been demolished; that Mr. Keay was not injured but that she had a swelling on her head and they were proceeding to the hospital.

Mr. Cleveland advised Mr. Boardman's office of the above information.

At the present time, it has not been able to ascertain any additional facts.

We are checking

TD

*Per call to D-5,
 Mrs. Keay not seriously
 hurt, additional
 info. submitted
 by Mr. Keay 10-22-54
 PJH*

4-36842-260
 47

61
 OCT 29 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: 12/13/54 *AB*

FROM : MR. V. P. KEAY

SUBJECT: PERSONNEL NEEDS FOR MEXICO CITY OFFICE

Tolson	_____
Boardman	✓
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Handwritten: 4-D. T. L. 11.11.11

Reference is made to the request for your explanation as to why you approved the memorandum dated December 13, 1954, relating to the time consumed in answering the Legal Attache's request for another Special Agent for Mexico City. An explanation is particularly requested for the approval of the statement regarding the time consumed from August 16, 1954, when the State Department approved the assignment of another Agent, to September 10, 1954, when a memorandum was submitted recommending Special Agent Joseph T. Genco of the New York office for the assignment.

The referenced memorandum was approved by me for you during your absence at the Executives' Conference inasmuch as I had been informed that an explanation was desired by noon and I felt the memorandum should not be delayed. The information included in the memorandum had previously been discussed with you.

The explanation given was, "It was then necessary to review innumerable personnel files in an effort to locate an Agent having the requisite espionage training as well as a facility in the Spanish language. Both were considered most necessary in order that the proposed expansion of our espionage coverage in Mexico could be handled adequately."

I was aware of the extreme difficulty experienced in finding an Agent who had the qualifications for this delicate assignment and was aware that an extremely large number of files were reviewed by the Supervisor. Mr. Roach, the Section Chief, had several conferences with me regarding the qualifications of various Agents. I, therefore, considered the time consumed as undesirable but unavoidable in this particular instance. At the time of the submission of the referenced memorandum, *26842-1-Processed*

VPK:td:fjm/bmm
(4)

1-Mr. Belmont

1-Mr. Keay

1-Mr. Roach

55 DEC 27 1954

100-12-27-51-50
1 Copy sent 12-23-54 H&J

67	_____
Searched	_____
Indexed	_____
5 DEC 20 1954	
FEDERAL BUREAU OF INVESTIGATION	

with Section Chief Roach the undesirability of such a lapse of time in selecting representatives for these assignments and discussed with him in detail the lapse of time in this particular case.

I shall do my very best to insure that unreasonable delay is detected and appropriate action is taken in connection of all memoranda being approved by me.

ADDENDUM

I agree with the comments of Mr. Keay. We had considerable difficulty finding the proper man for this particular assignment and it was discussed with me several times during the selection. Nevertheless, it took us too long and we will make every attempt to handle such matters in a shorter period of time.

A. H. Belmont

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *RF*FROM : MR. V. P. *REY*

SUBJECT: CHANGE OF RESIDENCE

DATE: *12-8-54*

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

V.P. Reay

This is to advise that my new address is 2770 North
 Piedmont, Arlington, Virginia, and my telephone number is the
 same, Jackson 2-8196.

td
 (1)

filed
12/1/54
DEC 7 1954

[Handwritten signature]

January 19, 1955

~~PERSONAL AND CONFIDENTIAL~~

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

b6
b7c

I am deeply concerned over the faulty judgment exercised by you in connection with the matter involving the cablegram request by an inspector of the Panama Secret Police for information concerning [redacted]. After it had been recommended and approved that any information developed in the field regarding [redacted] be referred to the Department of State for transmittal to the Panama Secret Police, you took the position that it was not necessary for the Bureau to acknowledge the inspector's cablegram but rather that acknowledgment was the function of the Department of State. It should have been readily apparent to you that it was necessary for the Bureau to acknowledge the cablegram indicating therein that the matter had been referred to the other Government agency.

In the future you will be expected to give more careful attention to the matters for which you are responsible so that there will be no reason to communicate with you again in this manner.

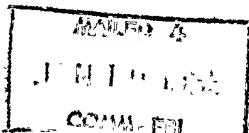
Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

RGH:njc
(4)

CC: Mr. Belmont (Personal Attention)

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____



58 JAN 21 1955

January 24, 1955

~~Personal and Confidential~~

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

I am highly pleased with the prompt, efficient handling of a special project on January 18 and 19, 1955, and I want to commend you for your capable over-all supervision of this matter.

The magnificent job accomplished by you and your associates under great pressure is certainly indicative of your devotion to the Bureau. It is indeed a pleasure to advise you of my appreciation for this fine piece of work.

Sincerely yours,

J. Edgar Hoover

cc: Mr. Belmont (Personal Attention)

LBH:rm
67-38842
(4)

RECORDED - 102

SA Keay assisted in the handling of a special project incidental to the proposal of the Solicitor General as to revealing confidential sources and informants in connection with loyalty cases.

67-36842-233
Searched
INDEXED
JAN 28 1955
FEDERAL BUREAU OF INVESTIGATION

COMM - FBI
JAN 24 1955
MAILED 31

58 JAN 28 1955

Tolson _____
Boardman _____
Belmont _____
Clegg _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON *Viper*

DATE: January 20, 1955

FROM : MR. V. P. KEAY

SUBJECT:

Mr. Tolson
cc Mr. Belmont
~~XXXXXXXXXX~~

Tolson	✓
Boardman	✓
Nichols	✓
Belmont	✓
Harbo	✓
Parsons	✓
Rosen	✓
Tamm	✓
Sizoo	✓
Winterrowd	✓
Tele. Room	✓
Holloman	✓
Gandy	✓

Pursuant to your request, there are set forth below the personnel who participated in the project incidental to the proposal of the Solicitor General as to revealing confidential sources and informants in connection with loyalty cases. It will be noted that in addition to the checking of Bureau files and necessary conferences, three memoranda were prepared. One was an analysis of the [] case, one was an analysis of the Solicitor General's proposal as to its effect on our sources and included an alternative Bureau proposal. The other memorandum was an analysis with respect to keeping Peters on the Security Index. The following covers work on January 18 and 19, 1955:

DOMESTIC INTELLIGENCE DIVISIONINTERNAL SECURITY SECTION

✓ ✓ *E. J. Baumgardner*, Section Chief, until 2:00 AM, January 19
 ✓ ✓ Special Agent *J. A. Sullivan*, 8:00 AM
 ✓ ✓ Special Agent [] - 8:00 AM
 ✓ ✓ Special Agent [] 8:00 AM
 ✓ ✓ Special Agent *J. D. Donohue* - 8:00 AM

INVESTIGATIVE DIVISIONSECURITY OF GOVERNMENT EMPLOYEES SECTION

✓ ✓ *C. H. Stanley*, Section Chief, until 2:25 AM, January 19
 ✓ ✓ Special Agent [] - 8:00 AM
 ✓ ✓ Special Agent [] 6:00 AM
 ✓ Inspector *J. R. Malley*, until 2:20 AM, January 19

Stenographers who came back to work after 5:30 PM on January 18th and worked during the night, as follows:

DOMESTIC INTELLIGENCE DIVISIONINTERNAL SECURITY SECTION

✓ [] - 12 midnight until 8:30 AM, January 19
 ✓ [] - 8:00 PM, January 18, until 8:30 AM, January 19
 ✓ [] - 8:00 PM, January 18, until 6:50 AM, January 19

VPK:td
(3)

3 jmm

Mr. Tolson

INVESTIGATIVE DIVISION

EMPLOYEES SECURITY SECTION

✓ ✓ [redacted] - 11:00 PM, January 18, 4:45 AM, January 19

FRONT OFFICE, DOMESTIC INTELLIGENCE DIVISION

✓ ✓ [redacted] - 12 midnight, January 18, 4:55 AM,
January 19

I recommend letters
of commendation
to these employees
and to Mr Keay

1-20 ✓

2. yes. Keay & his
fellow associates
did a magnificent
job under terrific
pressure.

B.

Done
LRH / *LRH*
1-24-55 ✓

py 62

TO : MR. L. V. BOARDMAN

January 14, 1955

FROM : MR. A. H. BELMONT

~~STRICTLY CONFIDENTIAL~~

SUBJECT: COMMUNIST COVERAGE ALONG
THE MEXICAN BORDER

Victor P. Kelly

As previously approved a two-day conference at El Paso, Texas, of border coverage Agents and field office supervisory personnel as well as representatives from the Legal Attache's office and Seat of Government relative to informant development matters and general policy concerning the border coverage program will be held January 24 and 25. The SAC's of the border offices were instructed to suggest one supervisory official from each office to attend the conference. The following recommendations have now been received from those offices:

San Antonio: SAC S. J. Werner

El Paso: SAC R. L. Murphy

Albuquerque: Supervisor Gordon Jackson

Phoenix: ASAC E. J. VanLoon (Supervises security cases)

San Diego: Supervisor [REDACTED]

b6
b7C

In view of the importance of this project along the border and the desirability of having responsible supervisory personnel present who would normally handle this project, it is believed that approval should be given to the proposed attendance by SAC's Werner and Murphy, of San Antonio and El Paso, respectively, and ASAC VanLoon of Phoenix, as well as Supervisor [REDACTED] of San Diego who normally supervises the case in that office. Insofar as SAC's Werner and Murphy are concerned it is to be noted that they are held personally responsible for the coordination in their offices of the work of the various border coverage Agents and in those divisions.

Insofar as the Albuquerque office is concerned, however, it is noted that SA Gordon Jackson is only a relief supervisor and from the information available in Bureau records it is not clear whether he regularly supervises this project in Albuquerque or whether there is someone else in the office who handles it regularly. It is believed, therefore, that this point should be clarified before approval is given for his attendance. Previous approval has been given to the attendance at the conference of Legal Attache [REDACTED] and SA's John J. Creedon and [REDACTED]

Attachments (2)

NLF:mrnm

(7)

1 Mr. Boardman

1 Mr. Belmont

1 Section Tickler

1 Administrative Division

1 Movement Desk

1 Mr. Ferris

58 FEB 1 1955

Office Memorandum • UNITED STATES GOVERNMENT

b6
b7c

TO : THE DIRECTOR

DATE: January 4, 1955

FROM : MR. L. V. BOARDMAN

JUNE

SUBJECT: CONFIDENTIAL INFORMANT AND
SIMILAR TYPES OF COVERAGE

Tolson	_____
Boardman	_____
Mohr	_____
Belmont	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____

In the attached memorandum dated December 30, 1954, the statement was made that the decrease in security informants from 1091 to 1074 may be partially attributed to a decrease in Communist activity in various parts of the country. You commented "Maybe we don't need all the money we have sought for such investigations."

This decrease in Communist activity refers to the gradual decline in open Party activity in the last few years and the shift of certain Party activities to the Communist Party underground. It is to be noted that the estimated membership of the Communist Party was dropped from 66,000 in February, 1949, to 23,103 in September, 1954. This gradual decline has been accompanied by a reduction in activity in certain Communist Party clubs that were formerly active in the open Communist Party and has caused the loss of certain informants who were formerly productive but who are no longer in a position to furnish information of value concerning Communist activities.

Even though there has been a decline in open Communist Party activities and a decrease in the over-all estimated Communist Party membership, there has been a great increase in Communist Party underground activity which has increased and made more difficult our work in covering the Communist Party underground in the United States. Persons who remain in the Communist Party today can be considered hard core, fanatical Communists. The activities of these persons are more difficult to cover due to stringent security measures placed in effect by the Communist Party as a result of the first Smith Act trial in New York in 1949, the continuing prosecution of Communist leaders in subsequent Smith Act trials and the hearings before the Subversive Activities Control Board. As noted above, moreover, there has been widespread shift of Communist activity from the open Party to the underground and due to its method of operation, this phase of Communist activity has been much more difficult to penetrate than was open Party activity. We have made progress in penetrating into the Communist underground operation principally through the development of anonymous sources. In order to develop anonymous sources, however, we have had to expend much manpower on background investigations and physical surveillances. These sources have produced a tremendous amount of information which has also increased our work in the Communist field.

ENCLOSURE

Attachment

GEM:mn

(5)

J-ONEC.cc

Mr. Boardman

Mr. Belmont

Mr. Baumgardner

INDEXED-83

open in your mind
Dec 30. I am in
mind reader. N. M.

We have also recognized the necessity of penetrating the Communist underground with live informants and in October and November, 1954, a series of five training sessions were held in key points throughout the country in order to train additional Agent personnel in the development of security informants. The keynote of these schools was the development of informants within the Communist Party underground, which has proven to be a most difficult task. It is expected that in the near future there will be a resultant increase in the number of security informants covering underground activities.

ACTION:

We will continue to follow closely and carefully the development of additional security informants in both the open and underground phases of the Communist Party and related subversive organizations. It is regretted that the statement contained in my memorandum of December 30, 1954, did not clearly indicate that we were referring to the open Communist Party when we spoke of a decrease in Communist activity. This statement should have been more explicit and great care will be taken in the future to insure that statements set forth in memoranda are clear and concise.

ST
JML
A*

SEE ADDENDUM

4/15
8

ADDENDUM: January 4, 1955

The statement, "decrease in Communist activity in various parts of the country," is inaccurate as well as misleading. The author of this communication, [redacted] dated December 30, 1954, must learn to prepare memoranda which clearly reflect the actual factual situation. Further, J. A. Sullivan, F. J. Baumgardner, W. V. Cleveland, V. P. Keay, A. H. Belmont, W. W. Klemp, and myself, who initialled for approval, have a background of knowledge of Communist activities which should enable them to realize that the statement was inaccurate and by placing their initials on this document are guilty of carelessness.

I, therefore, recommend a letter of censure to Special Agent [redacted] for inaccurate reporting in the memorandum which he prepared. I also recommend letters of censure for J. A. Sullivan, F. J. Baumgardner, W. V. Cleveland, V. P. Keay, W. W. Klemp, A. H. Belmont, and myself for having approved this memorandum which contained a statement which obviously was incorrect.

Since J. E. Edwards and Frank Holloman are not charged with the intimate knowledge of the content of this communication and would not necessarily have reason to disbelieve the inaccurate statement, I do not recommend administrative action as to them.

I will again emphasize to Belmont and Rosen the necessity for accuracy and conciseness in memoranda, and every effort will be made to minimize these inaccuracies.

L. V. Boardman

I recommend letter

of censure for SA [redacted]

only - JAB

I agree

1-4

No. There is no use at making [redacted] the goal. If we can't get our Executive to read the finished product we can't expect subordinates to do so. H.

TO : Mr. L. B. Boardman

Date: January 12, 1955

FROM : Mr. A. H. Belmont

SUBJECT: [REDACTED]
 INFORMATION CONCERNING
 (LIAISON)

b6
 b7c

U. G. K...

Reference is made to my memorandum January 7, 1955, summarizing the information developed concerning the background of [REDACTED] recommendation number two of which recommended that a cablegram be sent to the Panama Secret Police acknowledging the cable inquiry of Inspector [REDACTED] of that Agency and advising him that his inquiry had been referred to the State Department. That memorandum bears the Director's notation, "OK. But why has it taken from January 5 till January 11 to handle this? H."

Inspector [REDACTED] cablegram was received in the Domestic Intelligence Division early in the evening of January 5, 1955. You will recall that he requested whatever information could be furnished him concerning [REDACTED] either directly or through another Government agency. We had no information on record identifiable with [REDACTED] and, therefore, inquiries were immediately initiated in the field to ascertain [REDACTED] background.

You will recall that my memorandum of January 6, 1955, reviewed the situation in the light of information that some other agency had been conducting investigation concerning Lipstien in New York and recommended that the New York Office be instructed to conduct discreet background inquiries concerning [REDACTED] and it was recommended that any information developed in the field concerning him not be given to [REDACTED] directly but that it be referred to the State Department for its transmittal to the Panamanian Police of data deemed appropriate in light of the political conditions in Panama.

When the information was received from the field late Friday afternoon, that information was summarized in my memorandum of reference dated January 7 and a letter was prepared transmitting it to the State Department under date of Monday, January 10. In view of the intervening weekend and on the basis of the Director's approval to have the information developed furnished to [REDACTED] through the State Department

cc - Mr. Boardman
 cc - Mr. Belmont
 cc - Section Tickler
 cc - Mr. Ferris

NLF:lfj
 (5)

42
 55 FEB 1 1955

RECEIVED IN 100-20001

b6
b7C

a digest of the information was telephonically furnished to State Saturday, January 8. The memorandum and confirmatory letter were prepared and corrections made Friday night and Saturday and they were forwarded to you on Monday, January 10. When that memorandum was prepared originally it was not intended to acknowledge [redacted] cablegram directly but to have that acknowledgment made by the State Department. This was based on the fact that the Panamanian Government was giving extensive publicity to everything they did in the case, it was an international matter and involved a diplomatic question, [redacted] had requested information direct or through another government agency and the Director had approved giving the information to [redacted] through the State Department. However, on instructions from your office on January 10, 1955, that a cablegram reply be sent to [redacted] advising him that his request was referred to the State Department, an appropriate cablegram was prepared. When the cablegram was returned from the Reading Room on the morning of January 11 to correct a typographical omission,* the cablegram was redated for the eleventh since it would be transmitted under that date. The change was handled expeditiously and the memorandum and attachments were returned to the Reading Room promptly for forwarding to the Director's Office.

The matter of a reply to [redacted] should have been resolved sooner. It is regretted that the reply was not sent more promptly.

*The addition of the words "Director, Federal Bureau of Investigation" after the Director's signature.

(see addendum, page 3)

Mr. Tolson

March 5, 1955

L. B. Nichols

b6
b7c

V. P. Keny

On the evening of March 3, I participated in the American University radio feature "The Students Want to Know." This was a one hour panel discussion on the nature of Meet the Press. The moderator was Professor Palmer C. Pilcher and the panel consisted of [redacted]. The program is produced by [redacted]. The one hour program is broadcast over the student radio station which is heard primarily by students on the campus and residents in the immediate vicinity of American University. The hour program is then edited and cut to a half-hour program by eliminating whole questions and answers. This is sent to 100 colleges and universities throughout the country.

I was very favorably impressed with Professor Pilcher. He told me he had previously gone over the questions with the panel and had banned asking any questions raised by articles such as the articles by DeVoto and Alan Barth in Harper's Magazine.

The questions were intelligent. In fact, we had furnished [redacted] with some of the day to day questions we get at the Bureau. [redacted] asked a long series on wiretapping and pressed me for some comment as to its value and whether it would ever be of any value. The questions were all answered by references to well-known policy and after being pressed, I finally did answer one question on the value of wire tapping by stating that in some cases, if admissible, it could be the only means of proving certain facts. [redacted] later told me his girl friend was doing a term paper on wire tapping and had insisted that he get some information for her in this manner.

cc - Mr. Boardman
cc - Mr. Belmont
cc - Mr. Jones

LBN:MM:jec

(5)

ORIGINAL FILED IN 94-1-2384-41

RECORDED

23
58 MAR 18 1955

67-36842-266

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2 MAR 17 1955

FEDERAL BUREAU OF INVESTIGATION

The only other difficult question was one put to me by Professor Pilcher, namely, were there any Communists in the Government. I answered that along the lines that to answer his question would necessitate the Bureau departing from its traditional policy of not evaluating its investigations or arriving at a conclusion; that I could assure him if we received any information on Communists in the Government, this would be promptly reported. Pilcher replied by stating he was sure this was the case.

Pilcher incidentally was very commendatory of the Director's testimony in the Harry Dexter White case. He did his graduate work at Syracuse University and commended on some of the fuzzy thinking up there. Pilcher has 75 students in a political science department at American University and takes them on several trips around Washington. I invited him to bring them to the Bureau and we would be glad to get up a special program for a half day, show them our facilities, etc. He stated he would be delighted to do this and he thought it would accomplish a lot of good.

We have been promised a copy of the tape on the half-hour program when it is prepared.

Tolson FH

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson.

DATE:

3/3/55

FROM : R. T. Harbo

SUBJECT:

SECURITY MATTER - C
Bufile 100-335001

SYNOPSIS

BACKGROUND: San Francisco letter 2/10/55 to Bureau transmitted amended pages of report of SA Troy F. Wilder, San Francisco, 1/6/55. Bureau letter 1/28/55 to San Francisco, prepared by Supervisor [redacted] Internal Security Section, Domestic Intelligence Division, pointed out certain information contained in said report as attributable to informants T-12 and T-6 was not documented. This was corrected through the amended pages. Referenced San Francisco letter transmitting amended pages to Bureau contained no explanations concerning the error nor recommendations covering administrative action. Said letter was received in Internal Security Section 2/15/55, and was forwarded by Supervisor [redacted] to Consolidation Unit of Records Section by routing slip 2/17/55 for substitution and return.

GOVERNING INSTRUCTIONS: SAC Letter 54-23, 5/4/54, provides "In the future all errors to be corrected in reports after they have been forwarded to the Bureau must be submitted by cover letter containing an explanation for the error, together with two copies of any corrections to be made on reports previously disseminated." Section 4A 1 j, Manual of Rules and Regulations, provides, "Amended pages of reports are to be submitted to the Bureau by cover letter. The cover letter must contain an explanation for the error, recommendations for any administrative action, if necessary, together with two copies of the amended pages of reports."

EXPLANATIONS REQUESTED: Bureau letter 2/23/55 to San Francisco, copy to Mr. Belmont, prepared in connection with a survey conducted by Inspector H. C. Van Pelt covering such errors, called attention to foregoing instructions and requested field and SOG explanations.

Attachments

cc - Mr. Nichols
Mr. Boardman
Mr. Belmont
Mr. Mohr

cc - SOG Personnel Files:

SA Troy F. Wilder
Stenographer [redacted]
SA Philip M. Brooks
SAC W. M. Whelan
SA [redacted]

HCVP:cs/jla
(19)

Section Chief F. J. Baumgardner
Inspector V. P. Keay
Assistant Director A. H. Belmont
SOG Files - San Francisco Division
Domestic Intelligence Division

56 MAR 18 1955

EXPLANATIONS RECEIVED: SAC W. M. Whelan, San Francisco, advised that (1) reporting Agent Troy F. Wilder dictated the complete documentation; (2) failure to properly report same was primarily responsibility of transcribing stenographer, [redacted] who entered maternity leave 2/11/55; (3) SA Wilder, who is a Resident Agent, was not at San Francisco Headquarters 1/6/55 and accordingly did not proofread instant report; (4) Relief Supervisor Philip M. Brooks, who approved said report, failed to note the incomplete documentation, and (5) he, SAC Whelan, did not see San Francisco letter, prepared by Agent Wilder, transmitting amended pages to Bureau, but is primarily responsible for the proper administration of the office, and he regrets that the required explanations were not included in said communication. SAC Whelan stated no purpose would be served in recommending administrative action against [redacted] in view of her being in maternity leave status. He recommended no administrative action against Relief Supervisor Brooks, explaining that Brooks regretted his oversight, had been admonished, and that a copy of Brooks' explanation had been placed in the latter's personnel file.

SOG Supervisor [redacted] explained that following receipt of the amended pages in the Internal Security Section, he routed same to Consolidation Unit of Records Section for substitution in the original report and return to him. He advised that he intended pursuing the matter further through requesting explanation from San Francisco as to why instructions governing submission of amended pages were not followed. Section Chief F. J. Baumgardner and Assistant Director Belmont concurred and recommended no administrative action.

CONCLUSION: The incomplete documentation involved does not appear to be a substantive error; the case has not been jeopardized and the amended pages submitted were administrative pages which are not disseminated. Nevertheless, the San Francisco errors caused undue expense and unnecessary correspondence. SOG Supervisor [redacted] failed to take immediate action to obtain an explanation from San Francisco and was, therefore, derelict. He had opportunities to request explanation in Bureau letter to San Francisco 1/28/55 and again upon receipt of San Francisco letter 2/10/55.

RECOMMENDATIONS

(1) SA Troy F. Wilder, San Francisco....censure....because of failure to follow existing instructions in forwarding amended pages to Bureau.

(6) Chief F. J. Baumgardner, Internal Security Section....
Recommendation being submitted separately covering this and other
similar matters.

(7) Inspector V. P. Keay, Domestic Intelligence Division....
Recommendation being submitted separately covering this and other
similar matters.

(8) Assistant Director A. H. Belmont, Domestic Intelligence
Division....No action....In view of his being previously censured
for this and other similar matters.

PERMANENT BRIEFS OF STENOGRAPHER [] SAs WILDER, BROOKS AND
[] AND SAC WHELAN ARE ATTACHED HERETO.

DETAILS

Not repeated herein in view of being fully covered in
synopsis and in the investigative file.

March 10, 1955

~~PERSONAL AND CONFIDENTIAL~~

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau has noted the dilatory handling afforded by the Internal Security Section of the Domestic Intelligence Division to a memorandum and a proposed letter to all Special Agents in Charge based on a letter dated January 24, 1955, from the Assistant Commissioner of the Immigration and Naturalization Service. It has been noted that this incoming letter was received in the Internal Security Section on February 4, 1955, and was not handled to completion by you and your subordinates until February 16, 1955, and because further revisions were necessary the memorandum and proposed letter to all Special Agents in Charge did not clear the Domestic Intelligence Division until February 18, 1955.

There appears to be no justification for the delay which occurred in the handling of this matter by personnel under your supervision. You will be expected, therefore, to insure that in the future similar matters are more promptly and efficiently handled so that there will be no further necessity to communicate with you in this manner.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMM - FBI

MAR 11 1955

MAILED 20

cc - Mr. Belmont (Personal Attention)

Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

DCM:lar
(4)

This letter of censure is based upon a memorandum from Mr. Harbo to Mr. Tolson dated 3-3-55 captioned "Immigration and Naturalization Service - Reorganization" EDM:DMG

67-267

2 MAR 20 1955

FEDERAL BUREAU OF INVESTIGATION

3/9/55

Mr. Tolson

b6
b7C

R. T. Harbo

[redacted] was.

SECURITY MATTER - C

SYNOPSIS

BACKGROUND: New York, by routing slip 2/10/55, transmitted amended pages 1 and 4 for the report of SA Gerard A. Pondo, entitled as above, and dated 1/26/55 at New York. This report contained the statement that subject was a member of the Thompson Hill Club, Communist Party, from 1938 to 1945. Form 0-17 dated 2/4/55, prepared by SOG Supervisor [redacted] requested the period of 1938 to 1945 be broken down to show membership in Communist Party and Communist Political Association. This was done by above amended pages which were transmitted to the Bureau by routing slip containing no explanation for the error and no recommendations for administrative action. This routing slip with amended pages was received in the Domestic Intelligence Division 2/14/55 and forwarded by Supervisor [redacted] to Consolidation Unit, Records Section, by routing slip 2/16/55 checked "note and return."

GOVERNING INSTRUCTIONS: SAC Letter 54-23, 5/4/54, provides "In the future all errors to be corrected in reports after they have been forwarded to the Bureau must be submitted by cover letter containing an explanation for the error, together with two copies of any corrections to be made on reports previously disseminated." Section 4A 1 j, Manual of Rules and Regulations, provides, "Amended pages of reports are to be submitted to the Bureau by cover letter. The cover letter must contain an explanation for the error, recommendations for any administrative action, if necessary, together with two copies of the amended pages of reports."

EXPLANATIONS REQUESTED: Bureau letter 2/23/55 to New York, copy to Mr. Belmont, prepared in connection with a survey conducted by Inspector H. C. Van Pelt covering such errors, called attention to foregoing instructions and requested field and SOG explanations.

Attachments

cc - Mr. Boardman
Mr. Belmont
Mr. Mohr
SOG Personnel Files:
SA Gerard A. Pondo
SA Francis J. Sandin

cc - SOG Personnel Files:
SAC J. J. Kelly
SA [redacted]
Sec. Chief F. J. Baumgardner
Inspector V. P. Keay
Asst. Dir. A. H. Belmont
SOG Files - New York Division
Domestic Intelligence Div.

JEM:jla
(17)

55 MAR 23 1955

EXPLANATIONS RECEIVED: SAC Kelly, New York, advised Bureau's request on Form 0-17, 2/4/55, was complied with. Amended pages were prepared by SA Pondo, approved by Supervisor F. J. Sandin and submitted to the Bureau by routing slip. SA Pondo advised he reported the information as it had been given by the informant in 1945. Supervisor Sandin explained he felt the amended pages were being submitted for clarification rather than because of an error and, therefore, submitted pages by routing slip without letter since no recommendation for administrative action was contemplated.

SAC Kelly advised both SA Pondo and Supervisor Sandin have been cautioned to use more care in the future to be certain that accurate reporting is done and that he has placed a copy of his letter of explanation of 2/28/55, in the personnel folders of SAs Pondo and Sandin. SAC Kelly recommends no further administrative action.

SOG Supervisor [] advised that his first consideration was for the accuracy of Bureau records and that upon receipt of amended pages he sent them to Consolidation Unit for insertion in the Bureau files and that he would have handled the question of a letter requesting explanation from the field on return of amended pages from Consolidation Unit. Section Chief F. J. Baumgardner and Assistant Director Belmont concurred and recommended no administrative action.

CONCLUSION: SA Pondo's report of 1/26/55 reflects an informant reported subject to be a member of the Thompson Hill Club, Communist Party, 1938-45, per informant's report 5/27/45 (T-9). Amended page 4, as submitted by NYO, reflects T-9 advised subject a member of Thompson Hill Branch, Communist Political Association, in 1944 and to February, 1945, and that subject was a member of Thompson Hill Branch, Communist Party, 1938 to 1944.

In New York letter 2/28/55, SA Pondo explained he originally reported the information as it had been given by informant in 1945. Thus, amended page 4 must necessarily be erroneous inasmuch as there is no indication that the informant was reinterviewed in the interim. Actually, the Communist Political Association replaced the Communist Party from May, 1944, to July, 1945. SA Pondo, in submitting original report, should have clearly shown that Communist Party had disbanded in favor of Communist Political Association from May, 1944, to July, 1945.

Supervisor [redacted] New York, telephonically advised 3/7/55 that New York will submit letter correcting the above situation. F. J. Baumgardner, Section Chief, Internal Security Section, Domestic Intelligence Division will submit SAC Letter pointing out necessity for accurate reporting in this and similar situations.

RECOMMENDATIONS

(1) SA Gerard A. Pondo, New York....censure....for not questioning and clarifying the information attributed to T-9 and submitting an accurate report initially.

(2) SA Francis J. Sandin, New York....censure....as supervisor he should have detected and corrected the manner in which SA Pondo reported the information relative to subject having been a member of Thompson Hill Club, Communist Party, 1938-45.

(3) SAC J. J. Kelly, New York....Recommendation being submitted separately covering his over-all responsibility in this and other similar matters.

(4) Supervisor [redacted]....Recommendation being submitted separately covering this and other similar matters.

(5) Chief F. J. Baumgardner, Internal Security Section....
Recommendation being submitted separately covering this and other
similar matters.

(6) Inspector V. P. Keay, Domestic Intelligence Division....
Recommendation being submitted separately covering this and other
similar matters.

(7) Assistant Director A. H. Belmont, Domestic Intelligence
Division....No action....In view of his being previously censured
for this and other similar matters.

PERMANENT BRIEFS OF SAs PONDO AND SANDIN ARE ATTACHED.

DETAILS

Not repeated herein in view of being fully covered in
synopsis and in the investigative file.

February 22, 1955

~~CONFIDENTIAL~~

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

Upon careful consideration of the facts relating to the procedures which were being followed in substituting amended pages of investigative reports previously furnished the Department of Justice and other outside agencies in order to reflect a change in the reliability of [redacted]

[redacted] it has been determined as Inspector in charge of the Internal Security - Liaison Branch of the Domestic Intelligence Division you were responsible for supervision of the situation involving [redacted] and you approved certain instructions sent to the field.

It is obvious that you did not recognize the undesirable position in which the Bureau was placed as a result of the substituting of corrected pages in reports in the files of another agency in the manner which was being followed. It was your responsibility to have anticipated this and in view of your failure to properly evaluate the situation and take appropriate action you are being placed on probation. You must see to it that in all future matters handled under your supervision no action is taken or permitted to be taken which will in any measure cast doubt upon the integrity of the FBI.

JIC:ilw (7)

Very truly yours,

cc: Mr. Belmont (Personal Attention) Harry Hoover
Movement Unit
Leave Unit
Mrs. Wackerman
John Edgar Hoover
Director

Addendum - The work performance of Mr. Keay should be closely supervised for 90 days and at the expiration of that time a special performance rating report should be submitted on him together with your recommendation as to whether he should be removed from probation.

COMM - FBI

FEB 24 1955

MAILED 31

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

55 FEB 28 1955

See memo in [redacted] dated 2-18-55 - 67-2-1556

ADDENDUM: (1/13/55)

When this memorandum was received by Mr. Scatterday in my office of Monday, 1/10/55, Mr. Scatterday immediately called Mr. Keay and pointed out to Mr. Keay that it was his very definite opinion that the telegram received from [redacted] had to be acknowledged and that such acknowledgment should merely indicate that the matter had been referred to the State Department. Mr. Keay's feeling that it was not necessary for us to acknowledge the telegram, but rather that the State Department should do it, was in my opinion faulty judgment. After receiving the instruction, Mr. Keay should have recognized the necessity for the cablegram's being sent forthwith.

I recommend that Mr. Keay be censured for his faulty exercise of judgment in this matter.

L. V. BOARDMAN

"Yes." HOOVER.

April 4, 1955

~~PERSONAL AND CONFIDENTIAL~~

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau has recently noted the ineffective operation of personnel of the Internal Security Section of the Domestic Intelligence Division in connection with errors in reports received at the Seat of Government from field divisions. It is evident that supervisors of the Internal Security Section have not been sufficiently aggressive in insisting that field divisions comply with existing Bureau regulations in the submission of amended pages for reports in which errors had been noted. Furthermore, in several instances supervisors have erroneously considered delinquencies as errors of form whereas these delinquencies were of a substantive nature.

Inasmuch as you are responsible for the over-all supervision of the Internal Security Section you will be expected to insure the efficient operation of this section in order that there will be no repetition of such delinquencies on the part of supervisors under your supervision.

Very truly yours,

John Edgar Hoover
Director

DCM:bak
(5)

CC: Mr. Belmont (Personal Attention)

Based on memo from Mr. Harbo to Mr. Tolson dated 3/25/55
HCVP:mpm

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

18 APR 11 1955

RECEIVED READING ROOM
FBI
APR 4 4 31 PM '55



Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. E. A. TOLSON

DATE: 3/25/55

FROM : MR. R. T. HARBO

SUBJECT: FRED JACKSON BAUGGARDNER
Supervisory Special Agent
Chief of the Internal Security Section
Domestic Intelligence Division
Non-Veteran
ON PROBATION

~~VICTOR P. KEAY~~
Inspector in Charge
Internal Security - Liaison Branch
Domestic Intelligence Division
Non-Veteran
ON PROBATION

BACKGROUND: Separate memoranda of R. T. Ladd to Mr. Tolson have been submitted covering weaknesses upon the part of the field and the SOG for not following existing Bureau instructions governing the transmittal of amended pages of reports. Five of these cases involved personnel of the Internal Security Section of the Domestic Intelligence Division. This section is headed by Mr. Baumgardner and is one of the branches of the Domestic Intelligence Division under the over-all control of Inspector Keay. Copies of each of the latter memoranda were designated for the personnel files of Messrs. Baumgardner and Keay. Each of said memoranda stated that recommendations would be submitted separately concerning their responsibility in these matters. The purpose of this memorandum is to submit said recommendations.

WEAKNESSES FOUND IN OPERATIONS OF THE
INTERNAL SECURITY SECTION:

called to instruct New York to submit explanations of personnel
responsibilities and recommendations regarding administrative action,
when requested New York 2/4/55 to collect report of Sargent
Ponzo, 1/26/55, which improperly set forth subject's Communist
membership.

ECVP: mcm

(973) 1 - 100-52489-40-8-1122
 Attachments: 40-8-1122
 1 - Mr. Boardman
 1 - Mr. Belmont
 1 - Mr. Mohr
 1 - 30G file - Domestic Intelligence Division

Attachment (a)

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Mohr _____
Carrson _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

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b7C

61-136594-222

Searched _____
Indexed _____
Number of _____
Annotations of personnel _____
Administrative action, _____
reports of SAC _____
Subject's Command _____
FEDERAL BUREAU OF INVESTIGATION

DEBI DE THERM

[redacted] was.; Security Matter - C; Bufile 100-362063...Failed to instruct Honolulu to submit explanation of personnel responsible and recommendations regarding administrative action, when requesting Honolulu 2/3/55 to correct report of SA Leo S. Brenneisen 1/27/55, which improperly includes in details, instead of on administrative page, the statement "Subject's Security Index card is current."

[redacted]; Security Matter - C; Bufile 100-335001...Delay in requesting explanations from San Francisco covering incomplete documentation of report of J. "Pop" P. Wilder 1/6/55.

[redacted] Security Matter - C; Bufile 100-412214...Failure to request corrected pages, explanations and recommendations from Albany concerning administrative action following detection of an 11-line paragraph containing administrative data, erroneously set forth at the end of the details of report of SA George P. Simpson, 9/24/54.

[redacted] was.; Security Matter - C; Bufile 100-402769...(1) Failure to detect lack of clarity regarding marital status of [redacted] set forth in report of SA [redacted] 6/19/53, and (2) erroneously assuming in January, 1955, that the date set forth in said report as 1932 was inaccurate, changing same to 1942 and instructing New York to correct its copies, instead of requesting New York to clarify and fix responsibility.

Each of the above-described weaknesses resulted in undue expense and unnecessary correspondence.

EXPLANATIONS: Both Messrs. Baumgardner and Keay advised (1) supervisory personnel of Internal Security Section had previously been fully instructed to obtain explanations and recommendations covering administrative action concerning errors requiring amended pages of reports; (2) the supervisors involved in above 5 cases erred in

considering the delinquencies found therein as nonsubstantive; (3) none of said 5 cases came to the personal attention of Messrs. Baumgardner or Keay; and (4) instructions covering amended pages have been vigorously reiterated to supervisory personnel, and Baumgardner and Keay will closely follow up to insure that such errors do not recur.

CONCLUSION: Because of Mr. Baumgardner's position as Chief of the Internal Security Section, and in view of said section being one of the branches of the Domestic Intelligence Division under the over-all supervision of Inspector Keay, it is felt they share in the responsibility of the ineffective operation of personnel of said section.

RECOMMENDATIONS

(1) Chief F. J. Baumgardner, Internal Security Section....censure....for the ineffective operation of personnel under his direct supervision.

RA

2/29/49 JF ✓

(2) Inspector V. P. Keay, Domestic Intelligence Division....censure....for the ineffective operation of personnel of the Internal Security Section, which is one of two sections of the Domestic Intelligence Division under his over-all supervision.

RA

2/29/49 JF ✓

(3) No recommendations necessary regarding other personnel involved....such action having been taken separately.

RA

2/29/49

PERMANENT BRIEFS OF SECTION CHIEF BAUMGARDNER AND INSPECTOR KEAY ARE ATTACHED.

CC-5a

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

April 1, 1955

I certify that I have received the following Government property for official use:
~~returned~~

OPERATIONS AND PROCEDURES MANUAL ON PERSONNEL MATTERS No. 31

FILE

3-M

PER jk

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

Victor P. Keay
Very truly yours,

Victor P. Keay

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE:

February 25, 1955

FROM : L. V. Boardman

SUBJECT: CONCEALING IDENTITIES OF SOURCES OF
INFORMATION IN SECURITY OF GOVERNMENT
EMPLOYEES, APPLICANT-TYPE (EXCEPT BUREAU
APPLICANTS) AND RELATED INVESTIGATIONS

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Pursuant to your instructions, I have requested comment from each person who initialed the attached memorandum, and accompanying teletype to the field, as to the reasons why said teletype was approved, inasmuch as SAC letter 55-7 (N) of 2/1/55 in essence covered the proposed instruction, and further in view of the fact that representatives from each of the offices were called in to the seat of government, at great expense, on 2/24 & 25/55. I pointed out that said instruction, and any other appropriate instructions, could be given to the assembled group, thereby obviating the necessity of spending money to send a SAC teletype to the field.

The observations of each person who initialed the teletype are set forth below (with the exception of Assistant Director Rosen, who is on sick leave):

E. D. MASON:

The cover memorandum states the teletype should be routed through the Training and Inspection Division for review as to verbiage, clearness, et cetera. This was done and I initialed it for the Training and Inspection Division. I should have caused inquiry to be made as to the desirability of sending a teletype, but did not do so, and am, therefore, derelict.

V. P. KEAY:

The memorandum and teletype were referred to the Domestic Intelligence Division, even though Security of Government employee (SGE) reports were involved (which are, of course, not handled in that Division), because there would be security informants and sources involved in the SGE reports. I handled it in the absence of Mr. Belmont. There was no objection, in so far as the effect on

LVB:CSH

(4)

55 APR 1 1955

67-80062-1505

security informants and sources was concerned. In so far as the substance of the instructions was concerned, the instructions appeared to give an added lever on the field offices and on the agents to cause them to carefully consider the T symbols they had used in the reports. In view of the urgent necessity of being most meticulous in their use and of reducing them to a minimum, this added precaution did not appear objectionable.

G. H. ~~X~~ SCATTERDAY:

I was aware of the contents of SAC letter 55-7 (N) and of the fact that the school was being held on 2/24-25/55. However, I considered the teletype as additional instructions to the field which would amount to a certification of the fact that due thought and consideration had been given to the use of T symbols. I felt that, although the school would be impressed with the necessity for curtailing the use of T symbols, this was a matter which should be brought to the field's attention immediately, rather than waiting for the return of the field office representatives to their respective offices. I also felt the field should have the instructions specifically in writing, which would be accomplished by the use of the teletype.

J. R. ~~X~~ MALLEY:

Subsequent to SAC letter 55-7 (N), instructions were issued that no SGE reports were to be disseminated by the Bureau until a positive statement could be made that in any instance possible T symbols had been eliminated from the reports. Upon receipt of these instructions it became necessary to send many airtels to the field in order to clarify reports on hand. The ALL SAC teletype dated 2/23/55 was approved by me in order to get to the field the new instructions, which amount to a certification on the administrative page that all T symbols have been eliminated wherever possible. This would have eliminated all reports being mailed on 2/24, 25, 26 and in some instances on Monday, 2/28, where those individuals attending the school are remaining over at the seat of government.

It is my feeling that considerable money, in time at the seat of government and in the field offices, would have been saved if the ALL SAC teletype had been sent, inasmuch as reports being received at the present time must be held up in order to obtain clarification.

G. C. ~~CALLAN~~:

I understand that instructions had been issued that all reports involving SGE information were to be held up until definite assurance could be given that the field had carefully considered and had certified that, after such consideration, they were convinced that no T symbols were utilized in these reports which could possibly be avoided. Numerous airtels were sent out from the Bureau in such cases, asking that a determination be made in this regard concerning reports already being reviewed in the Bureau. It was my understanding that the ALL SAC teletype was desired in order to get instructions to the field very definitely and positively on this point as soon as possible. The cover memorandum and proposed teletype were presented for my approval since it included applicant investigations. It appeared to me to adequately cover the situation, so I approved it. It seemed to me that getting this teletype out to the field would prevent receipt at the seat of government of many additional reports concerning which further communication would have to be had with the field unless a teletype went out.

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[REDACTED] With respect to the question as to why I prepared and approved the ALL SAC teletype referred to, this is to advise that I did so because I felt it was necessary to immediately get these instructions to all field offices. SAC letter 55-7 (N), 2/1/55, stressed to the field the necessity of protecting the identity of only those sources in Bureau reports which must be concealed. It was my feeling that the Bureau had to be particularly careful with respect to SGE and applicant-type reports, inasmuch as these reports are disseminated and individuals are charged on the basis of the information contained therein. It was felt particularly important that we not unjustifiably conceal any source in these reports.

Further instructions had been issued that we were to immediately stop dissemination of all SGE reports until the individual supervisors had assured themselves that no T symbol was utilized which was not absolutely necessary. There were being sent back to the field numerous airtels asking the field why certain informants had been concealed. It was felt that by sending the new instructions by teletype to all SACs this would make certain that the field was not concealing any source which might possibly be revealed, as the instructions would require the office to make such a positive statement on the administrative page of each report wherein a T symbol was utilized. As I felt the instructions would have to go to the field in writing, even though the contemplated school of the supervisors was to be held, I prepared these instructions and approved them to go by teletype.

C. H. ~~STANLEY~~:

I was fully cognizant of the contents of previous SAC letter 55-7, and also I was familiar with the school which had been planned. It was felt by me that, although SAC letter 55-7 had gone out, the teletype in question would serve to have the field re-evaluate each report coming in to be sure that no informants had been concealed who should not have been. This would eliminate the necessity of returning to the field any such reports. I had in mind that, although the school was to be held on 2/24-25/55, there would be a period between the time these field supervisors came in and returned to their offices during which the teletype in question would serve a useful purpose. It was also my feeling that it would be well to have these specific instructions, that is the certification by the field, in writing in the office.

OFFICE Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 3/3/55

FROM : MR. R. T. HARBO

SUBJECT: IMMIGRATION AND NATURALIZATION
SERVICE - REORGANIZATION

Tolson ☒
Boardman ☒
Nichols ☒
Belmont ☒
Clegg ☒
Glavin ☒
Ladd ☒
Parsons ☒
Rosen ☒
Tamm ☒
 Sizoo ☒
Winterrowd ☒
Tele. Room ☒
Holloman ☒
Gandy ☒

BACKGROUND

Letter from Assistant Commissioner, Immigration and Naturalization Service, dated 1/24/55, received at the Bureau 2/4/55; received Liaison Section 10:19 a.m., 2/4/55; received Internal Security Section, Domestic Intelligence Division, 12 noon, 2/4/55. Memorandum of 2/16/55 from Belmont to Boardman, to which was attached a proposed SAC Letter, received in Director's Office 2/28/55. Director stated he would like to know why it took two weeks to get this matter through.

FINDINGS

1. Incoming of 1/24/55, received Internal Security Section 12 noon, 2/4/55; Supervisor T. D. Rushing of Internal Security Section claims he received it 2/7/55; reported it as delinquent 2/9/55; dictated on it 2/10/55; Rushing claims he could not dictate on this matter until 2/10/55, because of the press of other matters, general duties of his desk; typed 2/14/55 and revised same date per instructions of Messrs. V. P. Keay and L. V. Boardman; retyped 2/16/55 and received by Mr. A. H. Belmont at 11:51 a.m. that date; forwarded to Boardman and received by him 9:26 a.m., 2/17/55.

2. The memorandum was returned by Boardman for deletion of a paragraph and received by Belmont 9:18 a.m., 2/18/55; corrected and returned to Belmont by same date; received in Mr. Boardman's office 9:45 a.m. the next workday which was Monday, 2/21/55.

3. In accordance with existing procedures Boardman routed the memorandum and proposed SAC Letter to the Training and Inspection Division where it was received at 3:35 p.m. on George Washington's birthday, 2/22/55; Mason read it that afternoon and stated that under the proposed procedure the FBI cannot get access to certain files of Immigration and Naturalization Service located at the Research Center where such files are maintained; this proposed procedure

cc-Messrs. L. V. Boardman
A. H. Belmont
J. P. Mohr

EDM:DLG

(9)

Attachments

15 APR 1955

Memorandum to Mr. Tolson

would require the Records Center to forward the Immigration and Naturalization Service file to the District Office of Immigration and Naturalization Service to be ultimately made available to the FBI. Mason checked with Mr. Rosen and pointed out that there is the possibility of serious delay in connection with the Applicant or Security of Government Employees Programs. For example, if the Mobile Office of the FBI has need for one of the named files it would have to communicate with the Miami FBI Office which, in turn, would consult the District Immigration and Naturalization Service office in Miami and Immigration and Naturalization Service would communicate with the Records Center in a distant state retaining the file and ask that the file be mailed to Immigration and Naturalization Service in Miami so that, in turn, Immigration and Naturalization Service in Miami could make the information in the file available to the FBI in Miami. It was not clear how widespread this procedure might be or how many files would be involved. Consequently, Mason on 2/22/55, routed the SAC Letter to SA Alvin Glenwood Gilliland with instructions to see him; Gilliland saw Mason the next workday, 2/23/55 and Mason instructed that this situation be brought to Belmont's attention to make certain that the procedure would not jeopardize our deadline Applicant-type cases.

4. SA Alvin Glenwood Gilliland of the Training and Inspection Division endeavored to contact Belmont on 2/23/55, but inasmuch as Belmont was in conference, Gilliland left word with Mr. Belmont's office to be called; at 6:25 p.m. Belmont not yet having called, Gilliland cancelled the call. In this regard we feel that Gilliland showed a lack of aggressiveness in that he should have presented his question to Inspector Keay or another representative of the Domestic Intelligence Division during the period of Belmont's unavailability.

5. On 2/24/55, Gilliland was on sick leave, but telephoned SA Dwight J. Dalbey of the Training and Inspection Division and requested that Dalbey handle the SAC Letter with Belmont; Dalbey agreed that he would; Dalbey had just taken over new duties the previous day in the Training and Inspection Division and the handling of SAC Letters was one of those duties. Dalbey took no action as to the SAC Letter on 2/24 and 25/55 (Gilliland was on sick leave both days), claiming press of other duties. On Gilliland's return to work the next workday, Monday, 2/28/55, he found the SAC Letter, brought it to Mason's attention and immediately clarified the situation; found out that the files referred to relate mostly to dead people, and the SAC Letter was received in Mr. Tolson's office at 3:25 p.m. the same day, 2/28/55.

There is positively no excuse for Dalbey's failing to take action in this matter when he had stated that he would.

6. A procedure designed to prevent such a situation exists in the Training and Inspection Division in that [redacted] Grade GS-9, is required to submit a written report each evening as to any unsigned SAC Letter on hand in the Division. There are clear instructions that unsigned SAC Letters are not to be retained in this Division at the end of any workday; her reports for Wednesday through Friday, 2/23 - 25/55, claimed no unsigned SAC Letters were on hand; her check was inaccurate and inadequate. Mason severely criticized [redacted] Steps have been taken to make certain that her checks will be thorough in the future.

CONCLUSIONS

This is shocking - practically 2 weeks to process it in Training Div.
It took from 2/4/55 until 2/16/55 to get this matter out of the Domestic Intelligence Division initially; the necessity for changes involved additional time up to 2/18/55 in the Domestic Intelligence Division; such a time lag is excessive. It took from 3:35 p.m., Tuesday, 2/22/55 until Monday, the morning of 2/28/55, to get this matter out of the Training and Inspection Division and there were serious failures on the part of [redacted] and Dwight J. Dalbey; this amount of time is excessive and unreasonable.

RECOMMENDATIONS

1. [redacted] Grade GS-9, Training and Inspection Division..... CENSURE.
(For the inadequacy and inaccuracy of her nightly reports of 2/23, 24 and 25/55, wherein she was required to list any unsigned SAC Letter on hand, but did not detect this pertinent one.)

2. Supervisor Alvin Glenwood Gilliland, Training and Inspection Division..... CENSURE.
(For his failure to resolve fully the questionable SAC Letter on 2/23/55, by presenting his problem to another representative of the Domestic Intelligence Division during the unavailability of Mr. Belmont.)

Memorandum to Mr. Tolson

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3. SA Dwight J. Dalbey, Training and Inspection Division..... CENSURE.
(For his failure to take action on the SAC Letter on 2/24 or 2/25/55, as he had promised to do; for his failure to bring to the attention of his immediate Supervisor, E. D. Mason, the fact that the SAC Letter had not been acted on.)
4. Inspector E. D. Mason, Training and Inspection Division..... CENSURE.
(Has primary responsibility for the effective functioning of the Inspection and Planning Section Training and Inspection Division, to which [redacted] Special Agents Alvin Glenwood Gilliland and Dwight J. Dalbey are assigned.)
5. SA T. D. Rushing, Domestic Intelligence Division..... CENSURE.
(For the delay in initially handling the proposed SAC Letter in the Domestic Intelligence Division.)
6. Inspector V. P. Keay, Domestic Intelligence Division..... CENSURE.
(Proposed SAC Letter was handled in the Internal Security Section, which is under the general supervision of Keay and Rushing was dealing directly with Keay in this matter, thus skipping the Section Chief.)

Memorandum to Mr. Tolson

7. Rolf T. Harbo, Training and Inspection
Division..... NO ACTION.
(Mr. Harbo was out of town during the pertinent period; knew
nothing of this situation; had a right to rely on Mason to
assure the effective operation of the Division.)

8. A. H. Belmont, Domestic Intelligence
Division..... CENSURE.
(For the ineffective functioning and delay in the Domestic
Intelligence Division; for the incomplete explanation which
Belmont furnished to Mr. Boardman in his memorandum of 3/1/55,
endeavoring to explain the delay in this situation, in which
memorandum Belmont points out that the proposed SAC Letter was
received in Belmont's office on 2/16/55 (and there is no
mention of the fact that the incoming document was first received
in Belmont's division on 2/4/55); Belmont concluded in his
memorandum of 3/1/55 that the delay in handling this matter did
not occur in the Domestic Intelligence Division, an erroneous
conclusion in that there was delay in his division as well as
elsewhere.)

PERMANENT BRIEFS OF [REDACTED] SA ALVIN GLENWOOD
GILLILAND, SA DWIGHT J. DALBEY AND SA T. D. RUSHING ARE ATTACHED

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3/14/55

Mr. Tolson

R. T. Harbo

[REDACTED]
SECURITY MATTER - C
Bufile 100-412214

SYNOPSIS

BACKGROUND: Albany, by memorandum 2/15/55, voluntarily submitted amended pages 2 and 3 to report of SA George P. Simpson, 9/24/54, which report contained the following administrative data in the last paragraph of details:

"During the interview of the subject on September 16, 1954, she attempted to give the interviewing agents the impression that she had no knowledge of Communism in general, however, her attitude was antagonistic, defensive, and she appeared to want to give the impression of being more ignorant and lacking of intelligence than she probably is. It is felt that further interview of the subject is not warranted in view of the obvious uncooperative attitude displayed. [REDACTED] is not recommended for the Security Index at this time since her known activities have been limited to the ALP and Syracuse Women for Peace and she is not employed in a critical or national defense capacity."

This error was not called to attention of Albany Office by SOG but notation placed on original copy of report in Bureau file by SOG Supervisor Robert L. Van Wagoner, Internal Security Section, Domestic Intelligence Division, when report received at Bureau, that report contained administrative information and should not be disseminated in future. Albany memorandum of 2/15/55 does not contain explanations or recommendations as to the error in above report. This memorandum received Internal Security Section, Domestic Intelligence Division, 2/17/55, and sent to Consolidation Unit, Records Section, on routing slip by SA Van Wagoner on same date for recording, correction and return.

Attachments

cc - Mr. Boardman
Mr. Belmont
Mr. Mohr

SOG Personnel Files:

Stenographer Ann R. Distell
SA George P. Simpson
SA [REDACTED]

cc - SOG Personnel Files:

ASAC Joe D. Jamieson
SAC Edward A. Soucy
SA Robert L. Van Wagoner
Section Chief F. J. Baumgardner
Inspector V. P. Keay
Assistant Director A. H. Belmont
SOG Files - Albany Division
Domestic Intelligence Div.

JEM:jla
(19)

55 MAR 29 1955

67-207 RECORDED

GOVERNING INSTRUCTIONS: SAC Letter 54-23, 5/4/54, provides "In the future all errors to be corrected in reports after they have been forwarded to the Bureau must be submitted by cover letter containing an explanation for the error, together with two copies of any corrections to be made on reports previously disseminated." Section 4A 1 j, Manual of Rules and Regulations, provides, "Amended pages of reports are to be submitted to the Bureau by cover letter. The cover letter must contain an explanation for the error, recommendations for any administrative action, if necessary, together with two copies of the amended pages of reports."

EXPLANATIONS REQUESTED: Bureau letter 2/23/55 to Albany, copy to Mr. Belmont, prepared in connection with a survey conducted by Inspector H. C. Van Pelt covering such errors, called attention to foregoing instructions and requested field and SOG explanations.

EXPLANATIONS RECEIVED: SA George P. Simpson, Albany (Resident Agent, Syracuse, New York), stated he submitted a typed rough draft of a report on subject 9/16/54; that it contained an administrative page because he had expressed some personal opinions concerning the subject's attitude during the course of an interview. SA Simpson did not review the report of 9/24/54 before it was submitted to Bureau. SA Simpson, upon receiving case file 2/10/55, noted report of 9/24/54 contained administrative data in details and dictated corrected pages 2/11/55 but due to urgency to catch train and return to Resident Agency, requested stenographer to prepare transmittal memorandum for amended pages. Former Field Supervisor [redacted] Albany, explained he had no recollection of seeing a rough draft report in this case or signing report of 9/24/54. SAC Soucy, Albany, advised [redacted] did approve report in question. SA [redacted] explained he had instructed SA Simpson to prepare amended pages and appropriate cover letter on 2/11/55. SA [redacted] then supervisor, Albany Office, approved Albany letter transmitting amended pages without explanations and recommendations 2/15/55. He states explanations and recommendations should have been included.

Stenographer [redacted] has no recollection as to whether she typed report of 9/24/54 from rough draft or dictation and whether SA Simpson in any way indicated the last paragraph of details should have been placed on administrative page.

Albany letter of explanation 3/1/55 was prepared and approved by ASAC Jamieson, additional explanations and recommendations were submitted by teletype at Bureau request 3/9/55. SAC Albany recommends (1) censure for SA Simpson for failure to comply with existing Bureau instructions in preparation of a report, (2) censure for former Supervisor [redacted] for failure to comply with Bureau instructions in SAC Letter 54-23, and for approving report of SA Simpson 9/24/54 which was not in conformance with Bureau instructions on report writing.

(3) censure for ASAC Jamieson for submitting an incomplete memorandum of explanation and recommendations as to SA [] on 3/1/55, and (4) SAC, Albany, recommends no administrative action for Stenographer [] since it cannot positively be determined whether report was typed from rough draft or dictation and whether proper instructions were given her relative to the administrative data which appeared in last paragraph of details.

SOG Supervisor Van Wagoner, Internal Security Section, Domestic Intelligence Division, explained that in September, 1954, he noted the error in the report in question but corrected pages were not requested since no dissemination was necessary; the investigation had been carried to a point where further investigation was not warranted and the case was being closed. He further explained that he placed a notation on page 1 of SA Simpson's report when it was received at Bureau to the effect that this report should not be disseminated in the future.

SA Van Wagoner explained further that upon receipt of amended pages at Bureau he immediately sent them to Consolidation Unit, Records Section, to record, correct and return in order to comply with Bureau instructions that all mail be recorded as soon as possible upon receipt at Bureau, but that he intended to request explanations and recommendations when the amended pages were returned to him.

Section Chief F. J. Baumgardner and Assistant Director Belmont, Domestic Intelligence Division, recommend censure for SA Van Wagoner for failure to follow existing Bureau instructions after having noted error in report of SA Simpson 9/24/54.

CONCLUSION: The investigation has not been jeopardized, nevertheless the Albany errors caused undue expense and correspondence. It does not appear from information available that it can be clearly resolved as to whether SA Simpson or Stenographer [] was responsible for the improper preparation of the original report; however, SA [] was in error in having approved this report, and for having approved the incomplete memorandum dated 2/15/55 submitting the amended pages. ASAC Jamieson is responsible for having submitted an incomplete memorandum of explanation 3/1/55, and SA Van Wagoner is responsible for failure to take appropriate action upon detection of error in SA Simpson's report of 9/24/54.

RECOMMENDATIONS

(1) Stenographer [redacted] Albany....No administrative action....No definite determination can be made at this time as to whether she was given proper instructions concerning the last paragraph of the details of the report of SA Simpson, 9/24/55, which contained administrative data.

(2) SA George P. Simpson, Albany (Resident Agent, Syracuse, New York)....censure....for failure to provide cover memorandum in accordance with existing Bureau rules in submitting amended pages 2/15/55. Responsibility for error in report 9/24/54 cannot be clearly fixed on SA Simpson since it cannot be determined whether Stenographer [redacted] prepared report from rough draft or dictation.

(3) Former Supervisor [redacted] Albany....censure....for failure to detect and correct error in report of SA Simpson, 9/24/54, and for approving memorandum 2/15/55 submitting amended pages, which memorandum did not comply with existing Bureau instructions.

(4) ASAC Joe D. Jamieson, Albany....censure....for failure to clearly identify supervisory official who approved SA Simpson's report of 9/24/54 and failure to include recommendations for administrative action as to the supervisor who approved the report 9/24/54 in Albany letter of explanation 3/1/55.

(5) SAC Edward A. Soucy, Albany....censure....for weaknesses in the functioning of the Albany Office.

(6) SOG Supervisor Robert L. Van Wagoner, Internal Security Section, Domestic Intelligence Division....censure....for failure to request corrected pages, explanations and recommendations from Albany Office after detecting error in SA Simpson's report 9/24/54.

(7) Chief F. J. Baumgardner, Internal Security Section, Domestic Intelligence Division....Recommendation being submitted separately covering this and other similar matters.

(8) Inspector V. P. Keay, Domestic Intelligence Division.... Recommendation being submitted separately covering this and other similar matters.

(9) Assistant Director A. H. Belmont, Domestic Intelligence Division....No action....In view of his being previously censured for this and other similar matters.

PERMANENT BRIEFS OF SAs SIMPSON, [REDACTED] VAN WAGONER; ASAC JAMIESON AND SAC SOUCY ARE ATTACHED HERETO.

DETAILS

Not repeated herein in view of being fully covered in synopsis and in the investigative file.

18, 1955

~~CONFIDENTIAL~~

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

The Bureau is greatly concerned with the ineffective supervision afforded by the Liaison Section of the Domestic Intelligence Division to the Office of the Legal Attache in Mexico and the Mexican Border Coverage Program. It is obvious the Liaison Section has allowed this program to deteriorate and has permitted the Legal Attache's Office to operate to suit itself. There is no excuse for the complete lack of aggressive supervision afforded this important matter by the Domestic Intelligence Division.

It is apparent that you did not adequately discharge your responsibilities while Chief of the Liaison Section and subsequently as Inspector in charge of the Internal Security-Liaison Branch of the Domestic Intelligence Division. You will be expected to take immediate steps to insure that in the future similar matters for which you have over-all responsibility are efficiently and aggressively supervised.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

NEM:bak

(4)

CC: Mr. Belmont (Personal Attention)

Based on memo from H. L. Edwards to Mr. Mohr, 4/20/55, NEM:klm

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

MAY 3 1955

PR 28 7 09 PM '55
RECEIVED R. H. I. ROOM
FBI

April 8, 1955

COPY - 42

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b7C

MEMORANDUM FOR THE DIRECTOR

The following Special Agents in Charge are presently on probation:

<u>NAME</u>	<u>OFFICE</u>	<u>DATE</u>	<u>LAST INSPECTION</u>	<u>DATE OF LAST RECHECK</u>	<u>REASON</u>
F. E. Crosby	Phoenix	10-20-54	4-1-54	_____	In view of all the delinquencies found during the inspection of the San Juan Office dated 10-12-54.
E. A. Soucy	Albany Continued	12-10-54 3-24-55	11-10-54	3-8-55	Because of weaknesses reported as result of inspection of 11-10-54. Continued 3-24-55 because of the number and seriousness of the weaknesses found during the recheck inspection.
J. A. Roche	Buffalo Continued	1-24-55 3-11-55	1-14-55	2-26-55	In view of the delinquencies found during the inspection of 1-14-55. Continued 3-11-55 because of weaknesses still existing in office.
F. Hallford	Pittsburgh	3-10-55	12-17-53	_____	Because of his lack of thoroughness in the supervision of the Selective Service Act, 1948 - Conscientious Objector investigation <div data-bbox="1117 1402 1429 1474" style="border: 1px solid black; height: 34px; width: 192px; margin-top: 5px;"></div>
N. H. McCabe	Philadelphia	3-30-55	3-18-55	_____	Because of the numerous serious delinquencies found during the inspection.
C. Doyle	San Juan	4-7-55	10-12-54	3-24-55	In view of the weaknesses found existing in the San Juan Office during the recheck inspection of 3-24-55.

51
26 APR 25 1955

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS) ON PROBATION

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>REASON</u>
L. V. Boardman	Assistant to the Director	2-23-55	Because of lack of analysis and foresight manifested by him and his subordinates in the Domestic Intelligence Division in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
A. H. Belmont	Assistant Director Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
V. P. Keay	Inspector in Charge (Internal Security Liaison Section) - Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
F. J. Baumgardner	Chief, Internal Security Section Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow furnished information.

Respectfully,

J. P. Mohr

Office Memorandum • UNITED STATES GOVERNMENT

TO :
Mr. Tolson

DATE:

3/10/55

FROM :
R. T. Harbo

SUBJECT:

[redacted] was.
SECURITY MATTER - C
Bufile 100-362063b6
b7CSYNOPSIS

BACKGROUND: Bureau directed an error form (0-17) prepared by SOG Supervisor Kirby A. Vosburgh, Internal Security Section, Domestic Intelligence Division, to Honolulu 2/8/55 requesting correction of page 3 of report of SA Leo S. Brenneisen dated 1/27/55 at Honolulu. By routing slip (FD-4) 2/15/55 Honolulu submitted amended pages to above report. Page 3 of details originally reflected Subject's Security Index Card was current. No explanation for the error was requested on Form 0-17 and no explanation for the error or recommendations were submitted with amended pages from Honolulu 2/15/55. Date stamp reflects amended pages received at Bureau 2/18/55. Supervisor Vosburgh advised when he received amended pages 2/23/55 the file was attached and Training & Inspection Division had already taken required action by writing Honolulu.

GOVERNING INSTRUCTIONS: SAC Letter 54-23, 5/4/54, provides "In the future all errors to be corrected in reports after they have been forwarded to the Bureau must be submitted by cover letter containing an explanation for the error, together with two copies of any corrections to be made on reports previously disseminated." Section 4A 1 j, Manual of Rules and Regulations, provides, "Amended pages of reports are to be submitted to the Bureau by cover letter. The cover letter must contain an explanation for the error, recommendations for any administrative action, if necessary, together with two copies of the amended pages of reports."

Attachments

cc - Mr. Boardman
Mr. Belmont
Mr. Mohrcc - ☒ SOG Personnel Files:
SA Leo S. Brenneisen
SAC J. H. Williams
SA Kirby A. Vosburgh
Section Chief F. J. Baumgardner
☒ Inspector V. P. Keay
Assistant Director A. H. Belmont
SOG Files - Honolulu Division
Dom. Intel. DivisionJEM:cs
(16)

2 APR 25 1955

EXPLANATIONS REQUESTED: Bureau letter to Honolulu 2/23/55, copy to Mr. Belmont, prepared in connection with a survey conducted by Inspector H. C. Van Pelt covering such errors, called attention to foregoing instructions and requested field and SOG explanations.

EXPLANATIONS RECEIVED: Memorandum from SAC, Honolulu, 3/1/55 states: Examination of notebook of Stenographer [] reflects statement "Subject's Security Index Card is current" appears after last part of details but apparently SA Brenneisen did not sufficiently instruct the stenographer that this sentence was to be included on administrative page. SA Brenneisen, dictating Agent, had not reviewed report after transcription. SAC Williams explains that through inadvertence he failed to detect error on page 3 and with reference to submission of amended pages by routing slip, SAC Williams advised Honolulu Office has been erroneously submitting amended pages to reports by routing slip where report was not disseminated locally. He added that this erroneous practice has been stopped and all employees have been cautioned to exercise care in dictation and transcription of reports. He recommends no administrative action.

SOG Supervisor Vosburgh explained he did not receive amended pages until after Training & Inspection Division had taken necessary action by writing Honolulu and he therefore had no opportunity to take required action in this instance.

CONCLUSION:

The investigation does not appear to have been jeopardized; however, the errors in question have caused added expense and unnecessary correspondence.

RECOMMENDATIONS

1. SA Leo S. Brenneisen, Honolulu . . . Censure . . . for failure to adequately instruct the stenographer that the sentence "Subject's Security Index Card is current" should appear on the administrative pages.

2. SAC John H. Williams, Honolulu . . . Censure . . . for failure to detect and correct error in instant report prior to approving it at Honolulu and for failure to follow existing Bureau instructions relative to submission of amended pages.

3. SOG Supervisor Kirby A. Vosburgh, Internal Security Section, Domestic Intelligence Division . . . Censure . . . Although he recognized weaknesses in this case by Honolulu Office, failed to request explanations and recommendations from Honolulu personnel at time of requesting corrected pages.

4. Section Chief F. J. Baumgardner, Internal Security Section, Domestic Intelligence Division . . . recommendation being submitted separately regarding this and similar matters.

5. Inspector V. P. Keay, Domestic Intelligence Division . . . recommendation being submitted separately covering this and other similar matters.

6. Assistant Director A. H. Belmont, Domestic Intelligence Division . . . no action . . . in view of his being recommended separately for censure for this and other similar matters.

PERMANENT BRIEFS OF SAS BRENNEISEN, VOSBURGH AND SAC WILLIAMS ATTACHED.

DETAILS

Not repeated herein in view of being fully covered in Synopsis and in the investigative file.

(14) That Records Section vigorously continue search for missing copies of SA [] report 6/19/53.

PERMANENT BRIEFS OF SAs [] AND STEVENS, RELIEF SUPERVISOR WOODWORTH, SUPERVISORS BENNETT AND MILLER, ASACs MARCHESSAULT AND D. E. MOORE, SOG SUPERVISORS []* AND JOHNSON ARE ATTACHED HERETO.

*Permanent brief Supervisor [] forwarded to Director separately in connection with another personnel action matter.

(10) SAC J. J. Kelly, New York....Recommendation being submitted separately covering his concurrence in the transmittal of above New York letter 2/28/55 and for ineffective functioning of New York Office in other matters involving failure to follow existing Bureau instructions governing submission of amended pages.

(11) Chief F. J. Baumgardner, Internal Security SectionRecommendation being submitted separately covering his responsibility for ineffective functioning of Internal Security Section in this and other related matters.

(12) Inspector V. P. Keay, Domestic Intelligence DivisionRecommendation being submitted separately covering his responsibility for ineffective functioning of Internal Security Section in this and other related matters.

(13) Assistant Director A. H. Belmont, Domestic Intelligence Division....No action....In view of his being recommended separately for censure for this and other similar matters.

(5) SA [] New York....censure....
for failure to follow existing Bureau instructions governing
submission of amended pages in preparation of New York letter
2/4/55.

(6) Supervisor [] New York....censure....
for failure to see to it that existing Bureau instructions
governing submission of amended pages were followed when he
approved above New York letter 2/4/55.

(7) Supervisor [] New York....censure....
for failure to see to it that New York letter 2/28/55, which
he prepared, contained sufficient explanation and included
appropriate recommendations covering administrative action,
instead of advising Bureau that there was no error involved.

(8) ASAC A. J. Marchessault, New York....censure....
for his approval of above New York letter 2/28/55.

(9) ASAC D. E. Moore, New York....censure....for his
concurrence in the transmittal of above New York letter 2/28/55.

of amended pages; (6) Supervisor [] ASACs Marchessault and D. E. Moore, and SAC Kelly, all New York, are negligent for advising Bureau 2/28/55 there was no error in SA [] report, in view of the fact it was necessary to completely rephrase the paragraph in question; and (7) It does not appear that responsibility for the missing copies of SA [] report can be definitely resolved at this time, because said copies were purportedly in file when SOG Supervisor [] sent the error form received at New York 1/20/55; Records Section is continuing search.

RECOMMENDATIONS

(1) SA [] New York....censure....for lack of clarity in his report 6/19/53.

(2) SA [] New York....censure....for failure as Relief Supervisor to detect and correct lack of clarity in SA [] report 6/19/53.

(3) SOG Supervisor [] Internal Security Section....censure....for failure to detect and correct lack of clarity in report of SA [] 6/19/53. (He feels he must have approved said report for filing because he approved New York's accompanying memorandum 6/19/53 recommending that subject be listed in Security Index.)

(4) SOG Supervisor [] Internal Security Sectioncensure....for erroneously assuming date of "1932" was inaccurate and changing Bureau copies and instructing New York to correct its copies, rather than requesting New York to clarify and fix responsibility.

SOG EXPLANATIONS: Supervisor [] Internal Security Section, advised (1) he has no independent recollection of approving SA [] report of 6/19/53, but feels he must have approved same for filing because it was he who approved New York's accompanying memorandum 6/19/53 recommending that subject be listed in Security Index; (2) he did not change the date on the file copy of said report; (3) he did not send the error form received New York 1/20/55, being on leave 1/4-24/55; (4) he approved New York's letter 2/4/55 indicating that "1932" is correct date and that amended page would be submitted; (5) he did not see New York's routing slip 2/2/55 which transmitted the amended page (said routing slip and amended page do not reflect receipt in Domestic Intelligence Division); and (6) he has no knowledge as to the missing copies of Agent [] report.

Supervisor [] Internal Security Section, advised (1) he handled some of Supervisor Johnson's work while the latter was on leave in January, 1955; (2) he recalled observing the questionable phraseology in Agent [] report and said that his change of the date from "1932" to "1942" seemed proper at the time because of the indication that subject was married 5/3/41; (3) he now recognizes he should have requested New York to clarify the matter instead of assuming that "1942" was the correct date and instructing New York to change its copies; (4) he feels that the original of SA [] report was in file at the time and that he made an endorsement on same to indicate that he sent the error form to New York; and (5) he has no knowledge as to the present whereabouts of the original and other copies of said report, other than the one in file and the two copies apparently disseminated.

Sup. [] of the Records Section advised that (1) a thorough search has been made to account for the original and other missing copy of SA [] report, but with negative results; (2) said search is continuing.*

CONCLUSION: That (1) SA [] is derelict for not clearly describing [] marital status in his report of 6/19/53; (2) Relief Supervisor [] New York, should have detected and corrected same; (3) SOG Supervisor [] should have requested New York to clarify its reporting and to fix responsibility for the weaknesses therein; (4) SOG Supervisor [] was in error in assuming "1932" was an incorrect date and changing same, but should have requested New York to clarify same and fix responsibility for the weaknesses; (5) SA [] and Supervisor [] both New York, are negligent for failure to follow existing instructions governing submission

*Sect. Chief W. G. Eames and Sup. in Chge. F. W. Waikart confirmed same.

ASAC Moore further informed Inspector Van Pelt 3/11/55 that: SA [] prepared New York's memorandum to Bureau 2/4/55 advising that "1932" is correct date for page 2, paragraph 3, line 8, of SA [] report and that amended page was being submitted. Said memorandum was approved by Supervisor [] Both SA [] and Supervisor [] stated they thought explanation that "1932 is the correct date" and that "New York is submitting amended page 2 to clarify the wording of page 2" was sufficient.

New York letter 2/28/55 advised that (1) inasmuch as "1932" is the correct date, New York had not made change to "1942" in SA [] report, as instructed per O-17 Form received from Bureau 1/20/55; (2) paragraph was rewritten to clearly reflect that "1932" is the correct date so there could be no question about it; and (3) since there was no error involved in said report, no administrative action was recommended. Said letter was prepared by Supervisor []

ASAC Moore advised Inspector Van Pelt 3/11/55 that instant letter was approved by ASAC A. J. Marchessault, after conferring with him (ASAC Moore) and SAC J. J. Kelly. ASAC Moore explained that he and Supervisor Miller, ASAC Marchessault and SAC Kelly each felt at the time that sufficient explanation had been provided, but in their subsequent analysis of the matter they felt that further explanation should be furnished Bureau.*

STATUS OF SOG FILE: Bureau file contains only 1 out of 5 copies of SA [] report designated for SOG, and Records Section has been unable to locate the 4 missing copies. File does not reflect any disposition of said 4 copies, including the original. The latter is the one usually bearing the time and routing stamps and initials reflecting handling and approval for filing. Because copies of subsequent investigative reports received show that copies of these latter reports were disseminated to the Immigration and Naturalization Service and to Records Administration Branch of the Department of Justice, it appears likely that copies of SA [] original report of 6/19/53 were similarly disseminated. SOG file does not reflect sending of afore-mentioned O-17 Form instructing New York to change date in question from "1932" to "1942." However, said change has been made in ink, uninitialed and undated, on file copy of SA [] report.

*This was also confirmed by ASAC Marchessault.

New York routing slip to Bureau 2/2/55 transmitted said amended page. Paragraph in question was changed therein to read:

"The records of T-2, another government agency that maintains personnel type records, reflect that [redacted] was married at [redacted] on [redacted] to [redacted] and further reflected that [redacted] was the father of a daughter, [redacted] born 1932, and that he had contributed to the support of [redacted] mother since 1932. These records do not reflect the maiden name of [redacted] nor do they disclose the identity of [redacted] mother."

GOVERNING INSTRUCTIONS: SAC Letter 54-23, 5/4/54, provides "In the future all errors to be corrected in reports after they have been forwarded to the Bureau must be submitted by cover letter containing an explanation for the error, together with two copies of any corrections to be made on reports previously disseminated." Section 4A 1 j, Manual of Rules and Regulations, provides, "Amended pages of reports are to be submitted to the Bureau by cover letter. The cover letter must contain an explanation for the error, recommendations for any administrative action, if necessary, together with two copies of the amended pages of reports."

EXPLANATIONS REQUESTED: Bureau letter 2/23/55, to New York, copy to Mr. Belmont, prepared in connection with a survey conducted by Inspector H. C. Van Pelt covering such errors, called attention to foregoing instructions and requested field and SOG explanations.

FIELD EXPLANATIONS: ASAC D. E. Moore, New York, telephonically informed Inspector Van Pelt 3/10/55 that: SA [redacted] explained his report of 6/19/53 was originally written to convey thought that subject "in 1942" had a daughter whom he had been supporting since 1932. When he proofread said report, it seemed to convey that idea. SA [redacted] now feels it could be misinterpreted, and should have been originally worded so there could be no doubt as to its meaning. He regrets it happened and will insure that his reports in future measure up to Bureau standards as to clarity and accuracy.

ASAC Moore also informed Inspector Van Pelt that: Relief Supervisor [redacted] who approved Agent [redacted] report 6/19/53, explained he thought its phraseology was clear at the time, but upon further review of said report, he now feels paragraph in question was not clearly expressed and could be misinterpreted.

3/23/55

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b7c

Mr. Tolson

R. T. Harbo

[redacted] was
SECURITY MATTER - C
Bufile 100-402769

SYNOPSIS

BACKGROUND: Summary report of SA [redacted] New York, 6/19/53, with copy designated for the Immigration and Naturalization Service, New York, set forth the following information in page 2, paragraph 3, under caption of "Marital Status":

"The records of Confidential Informant T-2, of known reliability, an agency which maintains background information on individuals, reflected that [redacted] was married at [redacted] on [redacted]. The records listed his wife as [redacted] and further reflected that in 1942 [redacted] had a daughter, [redacted] and that he had contributed to the support of [redacted] and his wife since 1932." (No explanation was included reconciling marriage in 1941 with contributing to support of wife and daughter since 1932.) Informant page identified T-2 as "Selective Service Records - 1942 registration of subject's husband."

New York letter to Bureau 2/4/55 advised that 0-17 (Error Form) received from Bureau 1/20/55 instructed that on page 2, paragraph 3, line 8, of referenced report, "1932" was being changed to "1942" and that New York Office should change its copies. Said New York letter pointed out that "1932" is correct date and that an amended page 2 was being submitted to clarify wording of paragraph 3.

Attachments

cc - Mr. Boardman
Mr. Belmont
Mr. Mohr
Mr. Nichols

SOG Personnel Files:

SA [redacted]
SA [redacted]
SA [redacted]
SA [redacted]
SA [redacted]

SOG Personnel Files:

ASAC A. J. Marchessault
ASAC D. E. Moore
SAC J. J. Kelly
SA William Johnson

SA [redacted]
Section Chief F. J. Baumgardner
Inspector V. P. Keay
Assistant Dir. A. H. Belmont

SOG Files - New York Division
Domestic Intelligence Div.

HVP:jla
(24)

67-NOT RECORDED-2

58 APR 15 1955

COPY - 146

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS) ON PROBATION

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>REASON</u>
L.V. Boardman	Assistant to the Director	2-23-55	Because of lack of analysis and foresight manifested by him and his subordinates in the Domestic Intelligence Division in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
A. H. Belmont	Assistant Director Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
V.P. Keay	Inspector in Charge (Internal Security Liaison Section) - Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
F.J. Baumgardner	Chief, Internal Security Section Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.

Respectfully,

J. P. Mohr

Copy - 146

April 1, 1955

MEMORANDUM FOR THE DIRECTORThe following Special Agents in Charge are presently on probation:

<u>NAME</u>	<u>OFFICE</u>	<u>DATE</u>	<u>LAST INSPECTION</u>	<u>DATE OF LAST RECHECK</u>	<u>REASON</u>
F.E. Crosby	Phoenix	10-20-54	4-1-54	_____	In view of all the delinquencies found during the inspection of the San Juan Office dated 10-12-54.
<i>V. P. K.</i>					
E.A. Soucy	Albany	12-10-54 Continued	11-10-54 3-24-55	3-8-55	Because of weaknesses reported as result of inspection of 11-10-54. Continued 3-24-55 because of the number & seriousness of the weaknesses found during the recheck inspection.
J.A. Roche	Buffalo	1-24-55 Continued	1-14-55 3-11-55	2-26-55	In view of the delinquencies found during the inspection of 1-14-55. Continued 3-11-55 because of weaknesses still existing in office.
F. Hallford	Pittsburgh	3-10-55	12-17-53	_____	Because of his lack of thoroughness in the supervision of the Selective Service Act, 1948 - Conscientious Objector investigation

26 APR 19 1955

REPORT OF MEDICAL EXAMINATION

1. LAST NAME—FIRST NAME—MIDDLE NAME KEY, VICTOR PERL			2. GRADE AND COMPONENT OR POSITION SA INSPECTOR		3. IDENTIFICATION NO.
4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) 2770 N. Piedmont, Arlington, Va.			5. PURPOSE OF EXAMINATION ANNUAL		6. DATE OF EXAMINATION 4-22-55
7. SEX M	8. RACE W	9. TOTAL YRS. GOVT. SERVICE MILITARY CIVILIAN	10. DEPARTMENT, AGENCY, OR SERVICE		11. ORGANIZATION, UNIT
12. DATE OF BIRTH 9-24-04		13. PLACE OF BIRTH Silver Springs, Mo.		14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN	
15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS Bethesda				16. OTHER INFORMATION	

17. RATING OR SPECIALTY		TIME IN THIS CAPACITY: TOTAL	LAST SIX MONTHS
CLINICAL EVALUATION		NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary.)	
NORMAL	ABNOR- MAL	(Check each item in appropriate column: enter "N. E." if not evaluated)	
X		18. HEAD, FACE, NECK, AND SCALP	
X		19. NOSE	
X		20. SINUSES	
	X	21. MOUTH AND THROAT	
X		22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71)	
X		23. DRUMS (Perforation)	
X		24. EYES—GENERAL (Visual acuity and refraction under items 59, 60, and 61)	
X		25. OPHTHALMOSCOPIC	
X		26. PUPILS (Equality and reaction)	
X		27. OCULAR MOTILITY (Associated parallel movements, nystagmus)	
	X	28. LUNGS AND CHEST (Include breasts)	
X		29. HEART (Thrust, size, rhythm, sounds)	
X		30. VASCULAR SYSTEM (Varicosities, etc.)	
X		31. ABDOMEN AND VISCERA (Include hernia)	
X		32. ANUS AND RECTUM (Hemorrhoids, fistulas) (Prostate if indicated)	
X		33. ENDOCRINE SYSTEM	
	X	34. G-U SYSTEM	
X		35. UPPER EXTREMITIES (Strength, range of motion)	
	X	36. FEET	
X		37. LOWER EXTREMITIES (Exempt feet) (Strength, range of motion)	
X		38. SPINE, OTHER MUSCULOSKELETAL	
	X	39. IDENTIFYING BODY MARKS, SCARS, TATTOOS	
X		40. SKIN, LYMPHATICS	
X		41. NEUROLOGIC (Equilibrium tests under item 70)	
N		42. PSYCHIATRIC (Specify any personality deviation)	
Females only		(Check how done)	
		43. PELVIC <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL	

Smokers throat (cut down on cigarettes)

Scattered rales (cigarettes 2 pkg.)

Atrophy rt. testicle (mumps)

Old fx rt. ankle asymp. - NCD

As before

1 in 28
ENCL

(Continue in item 73)

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively)		REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES
O.—Restorable teeth X.—Missing teeth (6 X 6).—Fixed bridge, brackets to include abutments I.—Nonrestorable teeth XXX.—Replaced by dentures		no missing teeth

R	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	L
I	32	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17	E

45. URINALYSIS: SP. GR. 1.010			46. CHEST X-RAY (Place, date, and number, result)		47. SEROLOGY (Specify test used and result)	
ALBUMIN	SUGAR	MICROSCOPIC	Negative		Negative	
Neg.	Neg.	Neg.	Negative		Negative	
48. EKG			49. BLOOD TYPE AND RH FACTOR		50. OTHER TESTS	
Normal						

67-36842-271

6 MAY 13 1955

8318 MAY 19 1955

MAY 12 1955

MEASUREMENTS AND OTHER FINDINGS

51. HEIGHT 67 3/4		52. WEIGHT 164 1/2		53. COLOR HAIR brown		54. COLOR EYES blue		55. BUILD: SLENDER <input type="checkbox"/> MEDIUM <input checked="" type="checkbox"/> HEAVY <input type="checkbox"/> OBESE <input type="checkbox"/>		56. TEMP.	
57. BLOOD PRESSURE (Arm at heart level)						58. PULSE (Arm at heart level) MAY 11 8 52 AM '55					
SITTING SYS. 104 DIAS. 64		RECUM- BENT SYS. DIAS.		STANDING (3 min.) SYS. DIAS.		SITTING 88		AFTER 88		AFTER 88	
59. DISTANT VISION				60. REFRACTION				61. NEAR VISION			
RIGHT 20/20		CORR. TO 20/		BY		S.		CORR. TO		BY	
LEFT 20/20		CORR. TO 20/		BY		S.		CORR. TO		BY	
62. METEOROPHORIA: (Specify distance) ES° EX° R. M. L. M.				63. ACCOMMODATION RIGHT LEFT				64. COLOR VISION (Test used and result) AOC 1940 18/18			
65. DEPTH PERCEPTION (Test used and score)				UNCORRECTED				CORRECTED			
66. FIELD OF VISION				67. NIGHT VISION (Test used and score)				68. RED LENS			
69. INTRAOCULAR TENSION				70. HEARING				71. AUDIOMETER			
RIGHT WV 15/15 SV 15/15				LEFT WV 15/15 SV 15/15				RIGHT			
								LEFT			

73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY

Old sacro-iliac - asymp. at this exam.

ENT Consult: 4-22-55 Intermittent hoarseness - heavy smoker - scattered rales thru out chest - chronic sinusitis. Feel we should check vocal cords. Smokers throat /S/ N.P. Aspen

No evidence of sinus infection. Has chronic rhinitis. Larynx clear except some evidence of irritation over anterior portion of vocal cords. Recommend D.C. smoking & steam inhalations.

/S/ J. Davis

(Use additional sheets of plain paper if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)

Stop smoking

76. PHYSICAL PROFILE

P	U	L	H	E	S

77. EXAMINEE (Check)

☒ IS
☐ IS NOT

QUALIFIED FOR strenuous phys. exertion & use of firearms.

PHYSICAL CATEGORY

A	B	C	E

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

79. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

/S/ N. P. Aspen

80. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which)

SIGNATURE

/S/ Frank N. Ellis

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY

SIGNATURE

NUMBER OF AT-
TACHED SHEETS

ATTACHMENT TO STANDARD FORM 88
(Revised July 21, 1952)

Report of Medical Examination

FOR INFORMATION AND GUIDANCE OF MEDICAL EXAMINER:

The following portions of the attached examination report form need not be completed:

2	67
3	68
11	69
14	71 (unless other
17	examination indi-
62	cates desirable)
65	72

Item 48, the electrocardiogram, is not required unless the examinee is over 35 years of age or unless other examination indicates such is desirable.

If the examinee is an applicant, the Chest X ray and blood type and Rh factor (Items 46 and 49) are not necessary unless the facilities for affording same are readily available to the examiner.

FOR ALL EXAMINEES, WHETHER CLERICAL OR SPECIAL AGENT APPLICANTS OR EMPLOYEES:

The medical examiner should answer the following question:

Examinee is qualified for strenuous physical
(is or ~~is not~~)
exertion. (Designate which)

FOR ALL MALE EMPLOYEES OR APPLICANTS:

The medical examiner is requested to answer the following:

Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

No
If answer is "yes" please specify.

IT IS ESSENTIAL THAT ALL STATEMENTS IN ITEMS 59, 61, 64 AND 70 PERTAINING TO VISUAL ACUITY, COLOR VISION AND HEARING BE COMPLETED IN DETAIL.

Nelson P. [Signature]
(Signature of Medical Examiner)

27 April 55
(Date)

67-36842-271
ENCLOSURE

May 3, 1955

PERSONAL AND CONFIDENTIAL

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

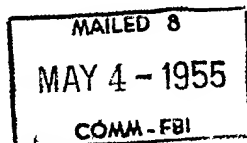
The Bureau has noted that you reviewed and approved a proposed letter to all Special Agents in Charge which had been prepared by an agent under your supervision and related to revised thumbnail sketches on the Liberty Book Club and the Wholesale Book Corporation. You should have observed that the sketch on the Liberty Book Club did not comply with existing instructions inasmuch as it concealed the identity of an individual who furnished data regarding the Liberty Book Club.

In the future you will be expected to exhibit more care and closer observance of existing instructions in handling matters of this nature.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director



DCM:klm
(4)

cc: Mr. Belmont (Personal Attention)

Based on memo from Mr. Belmont to Mr. Boardman 4/26/55, GFW:baw:lfj

Olson _____
Boardman _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

62-100000-270
4/26/55
Numbered
2 MAY 6 1955
FEDERAL BUREAU OF INVESTIGATION

26 MAY 11 1955

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. L. V. BOARDMAN *for 5/17/55*

FROM : A. H. BELMONT

SUBJECT: MEXICAN BORDER COVERAGE

DATE: April 18, 1955

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Domestic Intelligence Div.
Reference is made to my memorandum dated April 13, 1955.

In accordance with the Director's instructions that the second border coverage conference be held not later than June 1, 1955, instructions have been sent to the field advising that the conference has been tentatively scheduled for May 23, 24 and 25, 1955. The border offices and the Legal Attache's office have been instructed to submit their suggestions for the agenda for that conference and the agenda will be drafted as soon as those replies are received.

In connection with the submission of statistics relative to security subjects, all foreign offices have been instructed to submit such statistics relative to American Security Index subjects and American Espionage subjects under investigation in their countries in conjunction with the regular semiannual accomplishments reports. In order that we may have on hand immediately an up-to-date set of such figures concerning security investigations in our foreign offices, those offices have been instructed to send in at once those statistics as of April 15, 1955.

The Director inquired as to why the Domestic Intelligence Division has not taken action to effect extension of the Legal Attache's security coverage in the northern part of Mexico. The Resident Agency in Monterrey was opened to extend our coverage in northern Mexico in 1951. Monterrey is the largest city in that part of Mexico, we have considerable work there and a consulate exists which serves as a cover for our Agents although it is 150 miles south of the border. We now have two Agents assigned to Monterrey. Arrangements were subsequently made for the Senior Resident Agent at Monterrey to confer periodically with the SAC at San Antonio and with San Antonio Agents handling investigations along the border in order that there can be coordination between the security investigations handled in the northern part of Mexico out of the Monterrey Resident Agency and those of the border coverage Agents in the San Antonio Division. In 1952 a resident agency was also opened at Guaymas, Mexico, to handle coverage in the northern part of the country. That resident agency was closed when the Consulate at Guaymas was eliminated by the State Department and we, therefore, established a resident agency at Guadalajara out of which the west coast road trip territory is handled to cover criminal and security work up to the

WLF:mlp

(5)

- 1 - Mr. Boardman
- 1 - Mr. Belmont
- 1 - [redacted]
- 1 - sect. file.

b6
b7C

border area and to cover the Bureau subjects who arrive in Mexico by the west coast highway.

On February 8, 1955, the Legal Attache was instructed to transfer an informant to Nuevo Laredo from Mexico City if a suitable one could be found, or to ascertain from available informants in Mexico City the identity of an individual in Nuevo Laredo who would serve as a suitable informant. The Legal Attache was again followed on this matter on March 16, 1955. The Legal Attache has likewise been instructed to draw up concrete plans for the further extension of his security coverage in northern Mexico.

Mexico City is the focal point for security investigations in Mexico, as the headquarters of the Communist Party of Mexico and the Soviet Embassy are located there. We have built up our coverage in Mexico City over a period of several years and last fall the Legal Attache was authorized to begin an intensified coverage of Soviet activities in Mexico City. This coverage relates not only directly to subversive activities in Mexico City but since Mexico City is the center of Communist and Soviet activities it is closely related to security investigations along the border.

The question of security coverage by the Legal Attache's office in the northern part of Mexico was included on the agenda of the border coverage conference held at El Paso in January, 1955, and it is being placed on the agenda of the May, 1955, conference and it will be given primary consideration by that conference.

The Director inquired as to who has been in charge of the border coverage program. In answer to the Director's question, this is to advise that the program has been handled in the Domestic Intelligence Division. The administrative aspects of the program are supervised in the Liaison Section, and have been since its inception, in connection with the Foreign Liaison program. Inspector V. P. Keay was in charge of the Liaison Section until June, 1954, when SA [redacted] became Chief of the Section. SA [redacted] has been the supervisor in charge of the Foreign Liaison Desk. I and Inspector Keay continue to maintain over-all supervision of the entire program.

*Since December, 1948.

b6
b7c

4/19/55 - I recommend censure and probation for SA [redacted] and censure for [redacted] Keay, Belmont and Boardman, for their ineffective supervision of the Mexican Border Coverage Program.

LVB

4/19/55
H 4 X K L - 1 - 2 - L V X K

May 2, 1955

COPY-137

MEMORANDUM FOR THE DIRECTOR

The following Special Agents in Charge are presently on probation:

<u>NAME</u>	<u>OFFICE</u>	<u>DATE</u>	<u>LAST</u> <u>INSPECTION</u>	<u>DATE OF LAST</u> <u>RECHECK</u>	<u>REASON</u>
F. E. Crosby	Phoenix Inspection began 4-1855	10-20-54	4-1-54	_____	In view of all the delinquencies found during the inspection of the San Juan Office dated 10-12-54.
<p style="text-align: center;">L. V. P. KEAY</p>					
E. A. Soucy	Albany Continued	12-10-54 3/24/55	11-10-54	3-8-55	Because of weaknesses reported as result of inspection of 11-10-54. Continued 3- 24-55 because of the number and seriousness of the weaknesses found during the recheck inspection.
J. A. Roche	Buffalo Continued	1-24-55 3-11-55 4-15-55	1-14-55	2-26-55	In view of the delin- quencies found during the inspection of 1-14-55. Continued 3-11- 55 because of weaknesses still existing in office. Con- tinued 4-15-55 because of the excessive number of

18 MAY 19 1955

COPY-137

<u>NAME</u>	<u>OFFICE</u>	<u>DATE</u>	<u>LAST INSPECTION</u>	<u>DATE OF LAST RECHECK</u>	<u>REASON</u>
F. Hallford	Pittsburgh	3-10-55	4-29-55	_____	errors which have been discovered in correspondence received from his office. Because of his lack of thoroughness in the supervision of the Selective Service Act, 1948 - Conscientious Objector investigation
	Inspection report has not been submitted				
N. H. McCabe	Philadelphia	3-30-55	3-18-55	_____	Because of the numerous serious delinquencies found during the inspection.
C. Doyle	San Juan	4-7-55	10-12-54	3-24-55	In view of the weaknesses found existing in the San Juan Office during the recheck inspection of 3-24-55. Continued 4-15-55 because of the
	Continued	4-15-55			

b6
b7C



COPY-137

<u>NAME</u>	<u>OFFICE</u>	<u>DATE</u>	<u>LAST INSPECTION</u>	<u>DATE OF LAST RECHECK</u>	<u>REASON</u>
C. DOYLE	SAN JUAN Continued	4-7-55 4-15-55	10-12-54	3-24-55	excessive number of errors which have been dis- covered in correspon- dence received from his office.
[REDACTED]	Charlotte	4-15-55	7-13-54	11-27-54	Because of the excess- ive number of errors which have been dis- covered in correspon- dence received from his office.
C. W. Brown	Denver	4-15-55	7-31-54	_____	Because of the excess- ive number of errors which have been dis- covered in correspon- dence received from his office.
[REDACTED]	Albuquerque	4-15-55	7-9-54	10-27-54	Because of the excess- ive number of errors which have been dis- covered in correspon- dence received from his office.

COPY-137

<u>NAME</u>	<u>OFFICE</u>	<u>DATE</u>	<u>LAST INSPECTION</u>	<u>DATE OF LAST RECHECK</u>	<u>REASON</u>
N. R. Johnson	Oklahoma City	4-15-55	9-16-54	_____	Because of the excessive number of errors which have been discovered in correspondence received from his office.
[REDACTED]	El Paso	4-15-55	11-8-54	_____	Because of the excessive number of errors which have been discovered in correspondence received from his office.
[REDACTED]	Milwaukee	4-15-55	1-23-54	_____	Because of the excessive number of errors which have been discovered in correspondence received from his office.
J. H. Williams	Honolulu	4-15-55	3-2-55	_____	Because of the excessive number of errors which have been discovered in correspondence received from his office.

b6
b7C

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS)
ON PROBATION

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>REASON</u>
L. V. BOARDMAN	Assistant to the Director	2-23-55	Because of lack of analysis and foresight manifested by him and his subordinates in the Domestic Intelligence Division in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
A. H. BELMONT	Assistant Director Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
V. P. Keay	Inspector in Charge (Internal Security Liaison Section)- Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.
F. J. Baumgardner	Chief, Internal Security Section Domestic Intelligence Division	2-23-55	Because of lack of analysis and foresight manifested by him in making changes in investigative reports in which former confidential informant Harvey Matusow had furnished information.

Respectfully,

(s) JPM

J. P. Mohr

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. L. V. Boardman

DATE: April 26, 1955

FROM : Mr. A. H. Belmont

SUBJECT: THUMBNAILED SKETCHES OF
SUBVERSIVE ORGANIZATIONS
INTERNAL SECURITY - C
Bufile 100-7255

Tolson _____
Boardman _____
Belmont _____
Clegg _____
Glavin _____
Ladd _____
Nichols _____
Parsons _____
Rosen _____
Tamm _____
Trotter _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

There was attached to a memorandum dated 3-29-55 in the captioned matter, a proposed SAC Letter revising thumbnail sketches previously furnished the field on the Liberty Book Club (LBC) and the Wholesale Book Corporation (WBC). The revision consisted of deleting data re these organizations furnished by Harvey Matusow. No other current thumbnail sketches furnished the field contain data from Matusow.

The sketch on the LBC contained the present and past addresses of that club which were furnished by [redacted] at the building in which the LBC was located. The identity of this individual was concealed by the use of a T symbol. Mr. Tolson raised the question as to why a T symbol had been used in connection with setting forth the address of the LBC.

By SAC Letter 64-22 dated 4-29-54 the field was specifically instructed that in transmitting thumbnail sketches the sources of data utilized should be set out. These instructions were issued so that only accurate, documented data would be included in these sketches which receive wide use in the field and to prevent any opinions or unsubstantiated statements appearing therein.

The memorandum of 3-29-55 and the attached proposed SAC Letter were prepared by Supervisor [redacted] and were initiated as follows: [redacted] and John J. Henry in the Internal Security Section; W. V. Cleveland, V. S. P. Keay and Assistant Director Belmont in Mr. Belmont's office; J. L. McGovern and Mr. Boardman in Mr. Boardman's office and D. J. Dalbey and Inspector in Charge E. D. Mason in the Training and Inspection Division. Although the instructions were that sources of data utilized in these sketches be set out, in view of our cutting out concealment of sources wherever possible the use of the unnecessary T symbol in this instance should have been obvious to all concerned.

Enclosures

Mr. Boardman
Mr. Belmont
Mr. Boardman
Administrative Division

CFW: [redacted]
(7)

RECEIVED [redacted]

20 APR 1955

RECOMMENDATIONS:

(1) This matter was handled by the New York Office and at the Bureau in accordance with existing Bureau instructions relating to thumbnail sketches. These instructions are being changed so that sketches submitted in the future will contain no unnecessary T symbols. In view of the above, it is recommended that no administrative action be taken in this matter.

*sent
4-29-55
HWS*

(2) If you approve, it is recommended that the attached SAC Letter be sent to the field.

*sent
4-29-55
HWS*

(3) If you approve, it is recommended that the attached manual change be furnished the field.

ADDENDUM: LVB

Since we have been emphasizing necessity of eliminating every possible "T" informant, failure to do so in this case warrants censure for [redacted] Henry, Cleveland, Keay and Belmont. No recommendation as to Dalbey and Mason.

and the Hoover

*Done
4-29 JAGUE
HWS
4-28*

*Jague
4-29 L*

PERMANENT BRIEFS OF THE PERSONNEL FILES OF [redacted] HENRY, CLEVELAND, AND MCGOVERN ARE ATTACHED.

*Letter sent
5-4-56 HWS*

*Centimally agree.
H.*

*7/27/56
HWS*

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: May 18, 1955

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

FROM : MR. V. P. KEAY *[Signature]*

cc Mr. Belmont

SUBJECT: REQUEST FOR ANNUAL LEAVE

This is to request seven days' annual leave from 9:00 AM, May 27, to 5:30 PM, June 7, 1955. This leave is requested at this particular time for the purpose of seeing after my parents who reside in Missouri, who are elderly and who are not in good health. It should be noted that I am presently on probation.

VPK:td
(2)

RECORDED - 144

MAY 27 1955

[Handwritten: 42-272]

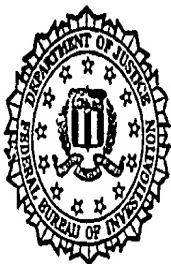
[Handwritten: 5]

[Handwritten: MAY 26 1955]

[Handwritten: 10-26-1955]

[Handwritten: 10-26-1955]

[Handwritten: 10-26-1955]



FD-253 (11-22-54)

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to
File No.Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

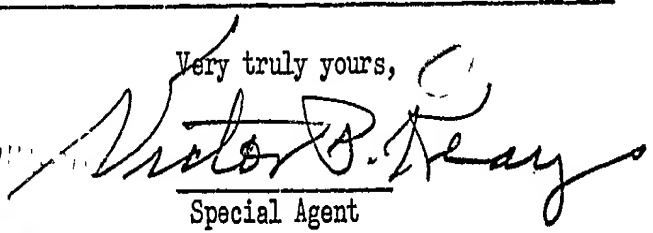
The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Virginia M. Reay Relationship Wife Date 5/26/55
Address 2770 W. Piedmont St. Arlington, Va.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name Samy Relationship _____ Date _____
Address _____

Very truly yours,


Special Agent

MAY 26 1955

second page is missing

May 16, 1955

MEMORANDUM FOR MR. TOLSON
MR. BOARDMAN
MR. BELMONT
MR. NICHOLS
MR. HARBO
MR. MOHR

In regard to the attached memorandum of May 13, 1955, from Mr. Belmont to Mr. Boardman, concerning the handling of the Border Coverage Program, it is quite obvious from Mr. Belmont's memorandum that there has been too much left to assumption and too little nailed down as specifics.

As regards Supervisor Ferris, it is obvious that he has not measured up to the responsibilities assigned him, but he certainly should not be made the "goat" when those above him with equal if not greater responsibility, namely, Messrs. Roach, Keay, Belmont, and Boardman, completely ignored their responsibilities.

Letters of censure, if not already sent, should be addressed to Messrs. Ferris, Roach, Keay, Belmont, and Boardman, as to the gross mishandling of the Mexican Border Coverage Program.

It is my desire that henceforth such conferences, as Mr. Belmont states he has held with various Special Agents in Charge, be reduced to writing and be confirmed by written instructions to the Special Agent in Charge where it is necessary. As the situation exists now, the Inspectors, who are inspecting the border offices looking into the Border Coverage Program, find little or no evidence of instructions or proper follow-up from Washington and there is no record here that such instructions were orally issued to the respective Special Agents in Charge when they were here for conferences.

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

As regards Supervisor Ferris: continued assignment to the Foreign Liaison Desk for a period of 60 days. I will agree to this but in the meantime I want the Inspection Division to immediately make a check of what he has done in the past in supervising foreign liaison work because I

67-141-10000

4 MAY 19 1955

INSPECTION DIVISION

5 MAY 25 1955

OFFICE OF THE DIRECTOR • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: 4-20-55

FROM : H. L. Edwards

SUBJECT: MEXICAN BORDER COVERAGE

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Confidential
Domestic Intelligence Div.

In connection with a memo from Mr. Belmont to Mr. Boardman 4-13-55, the Director expressed his extreme displeasure with the lack of aggressive supervision at the Seat of Government of the Mexican Border Coverage Program and the Bureau Office in Mexico City. The Director commented, "I can't too strongly stress my displeasure with the completely lethargic attitude of the Dom. Int. Div. which obviously has allowed this whole program to go to seed. Just who has been in charge of it?"

The attached memo 4-18-55 from Mr. Belmont to Mr. Boardman pointed out that the administrative aspects of the program have been supervised since its inception in the Liaison Section in connection with the Foreign Liaison Program. Inspector V. P. Keay was in charge of the Liaison Section until June, 1954, when SA R. R. Roach became Chief of the Section. SA Nathan L. Ferris has been supervisor in charge of the Foreign Liaison Desk since December, 1948. Mr. Belmont and Inspector Keay have maintained over-all supervision of the entire Mexican Border Coverage Program.

A Border Coverage Conference to speed up the program was held in January, 1955, and the Director instructed that the second Border Coverage Conference be held not later than June 1, 1955. The Domestic Intelligence Division has now advised that the second conference has been tentatively scheduled for May 23, 24, and 25, 1955.

Mr. Belmont's memo of 4-13-55 indicated it was not possible at the Seat of Government to estimate with relative accuracy the amount of security work in Mexico and that statistics which would reflect current information about American Communists in Mexico are not kept. The Director indicated that the Domestic Intelligence Division did not have this information since the Mexico City Office had been allowed to operate to suit itself. The Domestic Intelligence Division has now advised in connection with the submission of statistics relative to security subjects, all foreign offices have been instructed to submit such statistics relative to American Security Index subjects and American Espionage subjects under investigation in their countries in conjunction with the regular semiannual accomplishments reports to Foreign

Attachments (4)
NEM:kln
(2) (100)

RECEIVED
APR 21 1955
J. Edgar Hoover

offices have been instructed to submit immediately statistics in this regard as of 4-15-55. b7E

The Domestic Intelligence Division also pointed out that on 2-8-55, the Legal Attache was instructed to transfer an informant to Nuevo Laredo from Mexico City, if a suitable one could be found, or to ascertain the identity of an individual in Nuevo Laredo who would serve as a suitable informant. This matter was followed on 3-16-55. The Legal Attache has been instructed to draw up concrete plans for the further extension of his security coverage in northern Mexico.

Mr. Boardman recommended censure for himself, Mr. Belmont, Inspector Keay, and SA Roach and censure and probation for SA Ferris for their ineffective supervision of the Mexican Border Coverage Program.

RECOMMENDATIONS OF THE ADMINISTRATIVE DIVISION:

In view of the lack of aggressive supervision afforded the Mexican Border Coverage Program and the Mexico City Office by the Domestic Intelligence Division, it is recommended:

1. That SA Nathan L. Ferris, Supervisor of the Foreign Liaison Desk, be censured.

*Recommend censure
and probation*

✓ Jones 4-21
4/20
✓ Jones 4/20
4/20

2. That SA R. R. Roach, Chief of the Liaison Section since June, 1954, be censured.

3. That Inspector V. P. X Keay who was in charge of the Liaison Section until June, 1954, and who has since continued to maintain over-all supervision of the Mexican Border Coverage Program be censured.

KEYAY IS ON PROBATION.

4. That Mr. Belmont be censured for his failure to see to it that this program was aggressively supervised by the Domestic Intelligence Division. **BELMONT IS ON PROBATION.**

5. That Mr. Boardman be censured for his failure to insure that the Domestic Intelligence Division was aggressively supervising the Mexican Border Coverage Program. BOARDMAN IS ON PROBATION.

PERMANENT BRIEFS OF THE PERSONNEL FILES OF ITS LAST EMPLOYER, AND
ALL ANALYSIS ARE ATTACHED.

**FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

Name of Employee: Victor P. Reay

Where Assigned: Domestic Intelligence Div. Front Office
(Division) (Section, Unit)

Payroll Title: Inspector GS-16 \$12,000

Rating Period: from April 1, 1954 to March 31, 1955

ADJECTIVE RATING: SATISFACTORY
Outstanding, Satisfactory, Unsatisfactory

Employee's
Initials
*

Rated by: [Signature] Assistant Director 3/31/55
Signature Title Date

Reviewed by: [Signature] Assistant to Director 4/2/55
Signature Title Date

Rating approved by: [Signature] Assistant Director JUN 2 1955
Signature Title Date

RECORDED-150

TYPE OF REPORT

67-36842-273

Searched
Numbered

() Official

() Administrative

() Annual

() 60-day JUN 2 1955

() Transfer

() Separation from service

() Special

53 JUN 3 1955

84

3- [Signature]

* To be initialed
by on return
from leave

PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD - 185)

Name of Employee Victor P. Keay Title Inspector

Rating Period: from 4/1/54 to 3/31/55

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).
- Unsatisfactory.
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- | | |
|---|---|
| <u>✓</u> (1) Personal appearance. | <u>✓</u> (17) Firearms ability. |
| <u>+</u> (2) Personality and effectiveness of his personal contacts. | <u>0</u> (18) Development of informants and sources of information. |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load). | <u>+</u> (19) Reporting ability: |
| <u>+</u> (4) Physical fitness (including health, energy, stamina). | <u>0</u> (a) Investigative reports |
| <u>+</u> (5) Resourcefulness and ingenuity. | <u>0</u> (b) Summary reports |
| <u>+</u> (6) Forcefulness and aggressiveness as required. | <u>+</u> (c) Memos, letters, wires |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives. | (Consider: <u> </u> conciseness; <u> </u> clarity; <u> </u> organization; <u> </u> thoroughness; <u> </u> accuracy; <u> </u> adequacy and pertinency of leads; <u> </u> administrative detail.) |
| <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility. | <u>0</u> (20) Performance as a witness. |
| <u>+</u> (9) Planning ability and its application to the work. | <u>+</u> (21) Executive ability: |
| <u>+</u> (10) Accuracy and attention to pertinent detail. | <u>+</u> (a) Leadership |
| <u>+</u> (11) Industry, including energetic consistent application to duties. | <u>+</u> (b) Ability to handle personnel |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>+</u> (c) Planning |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'knowhow' of application. | <u>+</u> (d) Making decisions |
| <u>0</u> (14) Technical or mechanical skills. | <u>+</u> (e) Assignment of work |
| <u>0</u> (15) Investigative ability and results: | <u>+</u> (f) Training subordinates |
| <u> </u> (a) Internal security cases | <u>+</u> (g) Devising procedures |
| <u> </u> (b) Criminal or general investigative cases | <u>+</u> (h) Emotional stability |
| <u> </u> (c) Fugitive cases | <u>+</u> (i) Promoting high morale |
| <u> </u> (d) Applicant cases | <u>+</u> (j) Getting results |
| <u> </u> (e) Accounting cases | <u>0</u> (22) Ability on raids and dangerous assignments: |
| <u>0</u> (16) Physical surveillance ability. | <u> </u> (a) As leader |
| | <u> </u> (b) As participant |
| | <u>+</u> (23) Organizational interest, such as making of suggestions for improvement. |
| | <u>+</u> (24) Ability to work under pressure. |
| | <u>+</u> (25) Miscellaneous. Specify and rate: |
| | <u>✓</u> <u>Capability for Additional</u> |
| | <u>Responsibility</u> |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Security - administrator

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk Man - Inspector - Executive

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

84

March 31, 1955

VICTOR P. KEAY
INSPECTOR
EOD BUREAU: 6/25/34
GS-16; \$12,000

From April 1, 1954, to May 24, 1954, Mr. Keay served as Chief of the Liaison Section of the Domestic Intelligence Division. On May 24, 1954, he was designated Inspector in Charge (Branch Chief) of the Internal Security-Liaison Branch of the Division. In this capacity, he is responsible for the supervision of contacts with officials of other Government agencies, of contacts with certain foreign governments, and the activities of the Bureau's liaison representatives outside the country. He is also responsible for the supervision of a wide range of security and intelligence investigations relating to subversive groups and individuals, as well as investigations relating to such matters as sabotage, treason, Federal Train Wreck Statute, etc.

Mr. Keay has had extensive experience in varied phases of the Bureau's operations both in the field and at the Seat of Government. He is particularly experienced in Bureau policy and procedures. His judgment is sound, he is thoroughly loyal to the Bureau, and he has handled many delicate matters with success. He is a sincere, hardworking, conscientious Bureau official. He has represented the Bureau in dealings with other Government agencies and commissions, as well as with representatives of foreign governments, and has shown excellent ability to represent the Bureau and to protect the Bureau's interests.

The Director presented Mr. Keay with his 20-year service key on June 25, 1954.

Mr. Keay was censured on January 19, 1955, for failure to properly acknowledge a cablegram request by an inspector of the Panama Secret Police. He was placed on probation February 23, 1955, for failure to recognize the undesirable position in which the Bureau was placed in connection with certain instructions sent to the field in the Harvey Matusow matter. He was censured on March 10, 1955, for delay in the Internal Security Section in handling action on a letter from the Immigration and Naturalization Service.

Mr. Keay was commended by the Director on January 24, 1955, for the prompt, efficient handling of a special project on compiling information regarding confidential sources and informants.

Mr. Keay handles a large volume of work of a highly important nature in his position as Branch Chief of two Sections of this Division. He supervises the activities of a large number of personnel.

Mr. Keay is entitled to the rating of Satisfactory.

Initials

June 25, 1955

PERSONAL

Mr. Victor P. Keay
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Keay:

Today is your twenty-first anniversary as a member of the FBI and I could not let such an occasion pass without expressing my personal congratulations and best wishes. Your many contributions have had a direct relationship to the growth and prestige of the FBI and we are looking forward to having the benefit of your services and skills for many years to come.

With kindest regards,

Sincerely,

J. Edgar Hoover

Tolson ✓
Boardman ✓
Nichols ✓
Belmont ✓
Harbo ✓
Mohr ✓
Parsons ✓
Rosen ✓
Tamm ✓
 Sizoo ✓
Winterrowd ✓
Tele. Room ✓
Holloman ✓
Gandy ✓

JEH:eh

JUN 29 1955

SENT FROM D. O.	
TIME	5:00 PM
DATE	6/29/55
BY	

274

Copy-85

June 3, 1955

MEMORANDUM FOR THE DIRECTOR

SEAT OF GOVERNMENT OFFICIALS (INCLUDING SECTION CHIEFS) ON
PROBATION

NAME

TITLE

DATE

REASON

Inspector (Internal
Security-Liaison
Branch) - Domestic
Intelligence Division

2-23-55

Because of lack of analysis and
foresight manifested by him in
making changes in investigative
reports in which former confidential
informant Harvey Matusow had
furnished information.

EXCERPTS TAKEN FROM ORIGINAL FILED IN



b6
b7c

48
67 JUN 21 1955

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: June 8, 1955

FROM : J. P. MOHR

SUBJECT: MONTHLY PROBATION LIST

Tolson ✓
Boardman ✓
Nichols ✓
Belmont ✓
Mohr ✓
Kosen ✓
Tamm ✓
Neerrowd ✓
Tele. Room ✓
Holloman ✓
Gandy ✓

In reviewing the current monthly list showing Bureau officials on probation you noted that Mr. Boardman, Mr. Belmont, and Mr. Keay had been placed on probation in connection with the Matusow case on February 23, 1955, and you wanted to be advised whether either of them had subsequently been continued on probation as a result of some other administrative action.

You are advised that since being placed on probation Mr. Boardman has been censured on 7 occasions, Mr. Belmont on 8 occasions, and Mr. Keay on 4 occasions. No recommendations were made that either of them be continued on probation as a result of these censures and, consequently, the censure letters did not indicate such action. In every case where the administrative action consists of censure against an employee on probation and the recommendation is also made to the effect the employee is being continued on probation, this is set forth in the letter to the employee and the probationary list reflects the date and reason for the continued probation. This has happened in a number of occasions as reflected on the probation list. It did not happen in the cases of Messrs. Boardman, Belmont and Keay.

ACTION

L. V. BOARDMAN

H. H. KEAY

None. This is for your information. V F X KEAY

V. J. Mohr

REC-6
(2)

24 I recall several of these were of sufficient seriousness as to warrant "continued probation"

REC'D RECORDS SEC

JUN 10 5 58 PM '55

RECORDED-27

67-38609-526

JUN 15 1955

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE:
May 13, 1955

FROM : L. V. Boardman

SUBJECT: SPECIAL AGENT NATHAN L. FERRIS
Supervisor in Charge
FOREIGN LIAISON UNIT,
Liaison Section,
Domestic Intelligence Division
GS-14, \$9800

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

With reference to the delay in the submission of an analysis of the effectiveness of the work of Supervisor Ferris, the Director commented, "I asked for this at least a week ago. Why is it that it has taken so long?"

I received a memorandum dated 5/5/55, authored by Section Chief Roach, which purported to be an analysis of Ferris' work. In my opinion the analysis was inadequate, because it was merely an appraisal of the effectiveness of his work and did not reflect that an actual analytical review of his performance had been made. I discussed this inadequacy with Belmont on 5/5/55 and returned it with specific instructions that his work actually be reviewed.

I next received a memorandum dated 5/9/55, prepared by Inspector Keay, which reflected the results of an examination of the files and projects handled by Ferris. It was Keay's conclusion that Ferris should remain on this desk for a 60-day probationary period, at the end of which time a reanalysis should be made of his work to see whether he had exhibited the aggressiveness needed to make the Mexican Border Coverage Program effective. On the basis of the information available to me I felt Ferris should be removed, and requested further consideration by Inspector Keay.

I received the attached memorandum dated 5/12/55 from Belmont which recommended the removal of Ferris from the Foreign Liaison desk and his transfer to the Espionage Section. This recommendation did not make sense to me because, if it was concluded that he should be removed from the Foreign Liaison desk, it was not logical to have him function as a supervisor in the Espionage Section. I asked Belmont whether he or Keay had interviewed Ferris and pinpointed to Ferris his shortcomings, which caused the recommendation for removal. Ferris had not been interviewed.

5/13/55
LVB:CSH - Memo. to L. V. Boardman, re: Ferris

53 JUN 14 1955

I had a very frank discussion with Ferris, from approximately 7:30 until 10:30 p.m., 5/12/55. Several points were developed during this discussion, which are briefly summarized hereinafter.

Approximately 6 months after the Mexican Border Coverage Program was instituted, Ferris became supervisor of the Foreign Liaison desk, one of the duties of which was this program. Ferris points out that the Mexican Border Coverage Program was instituted with a high degree of secrecy because of lack of FBI jurisdiction to develop informant coverage in Mexico, this being within the province of CIA. CIA's inadequacy compelled us to take steps to preclude a "Pearl Harbor in our own backyard."

Initially, only one agent per border office was assigned to this program. In 1949 the San Diego Office was authorized to assign one additional agent, and in 1951 additional agents were authorized for assignment in the San Antonio Office because of the length of the Mexican border and the obvious need for greater coverage.

Ferris admits lack of foresight and planning in not recommending removal of some of the secrecy "unraps" from this program to permit rectifying admitted insufficiency of coverage. I am compelled to conclude, after discussion with Ferris, that this blame should also be borne by Keay and Belmont.

Upon questioning Ferris as to whether he recognized the inadequacy of the coverage and made any effort to correct these inadequacies, Ferris pointed out that he had written numerous letters to the field pointing out their inadequacies. I told Ferris this was obviously ineffective paper supervision, and inquired whether he had ever recommended any administrative action because of these shortcomings. He stated he had not. He pointed out, however, that each time a border office SAC came to the seat of government for conference, he prepared a memorandum for Belmont, pointing out the inadequacies and making recommendations for improvement of the coverage. He stated these were informal memoranda for Belmont's use. I asked whether he had any tickler copies and he stated most of them had been destroyed, but did exhibit ticklers of four such memoranda still in his possession.

I reviewed these ticklers and find that one prepared by Ferris in March 1954 for Belmont's use in conferring with SAC G. B. Norris, contains such statements as "It appears that the SAC has paid relatively little attention to this project up until the very recent past." The memorandum, after pointing out that the August semiannual report of developments

in this project, due August 1953, was not submitted until December 1953, further indicated that the lack of adequate attention was further borne out by the fact that the Phoenix Office had only one informant utilized in connection with this program and that this informant was of very limited value. Ferris then has the statement, "This is considered to be a very unimpressive showing, particularly considering the fact that two agents are authorized to work on this project." Ferris continues in his memorandum for two pages to point out the inadequacies and that Phoenix should be instructed to take immediate effective steps. Certainly in this memorandum Ferris clearly pointed out to Belmont the inadequacies of the program in so far as the Phoenix Office was concerned.

What did Belmont do about this?

In an informal memorandum for Belmont dated 5/21/53, to be used by Belmont in conferring with SAC M. P. Chiles of San Antonio, Ferris in three pages points out weaknesses in the coverage maintained by San Antonio, including lack of informants.

What action did Belmont take?

Ferris, in an undated memorandum for Belmont's use in a discussion with SAC Galen Willis of San Diego, observes that San Diego has been making very good progress, and makes certain observations to insure that San Diego will further increase its efforts.

In another similar memorandum for Belmont's use in conferring with SAC C. W. Brown of El Paso (undated, but prepared Ferris believes in 1954), Ferris points out generally the improper approach being taken by the El Paso Office in securing coverage and gives observations as to the proper approach to be made.

What did Belmont do?

I asked Ferris many questions concerning this program and gained the distinct impression that Ferris appears to be very conversant with the situation, is possessed of considerable enthusiasm concerning the program, but has not obviously translated that enthusiasm into aggressive action. However, as indicated in the afore-mentioned memoranda cited, he certainly pointed out to his superiors some of the shortcomings of the program.

Ferris did not seek to excuse his lack of aggressiveness, nor did he seek to shift the blame to Belmont and Keay. He was very forthright in his answers to some very frank questions I posed to him. I was forced to the conclusion that if I were to recommend Ferris' immediate removal from supervisory duties I would in effect be making him the "goat" in the situation.

Ferris informs me that if the Director decides that he should be permitted to remain on the desk, he will aggressively insist that the border offices and the office of the Legal Attache in Mexico City perform effectively, and he will recommend appropriate administrative action for any deficiencies noted.

I have some doubts as to whether Ferris can suddenly acquire an aggressiveness not previously demonstrated by him since he took over this desk in December 1948. However, I do feel that the lack of aggressiveness in this entire program is not shared solely by Ferris, but by Roach, Keay, Belmont and myself.

Belmont, in his attached memorandum dated 5/12/55, points out that Ferris' duties on the Foreign Liaison Desk, in addition to handling the Border Coverage Program, consist of supervision of the offices of the Legal Attaches in Mexico City, Havana, and Rio de Janeiro, administratively, and Belmont points out that the investigative cases in these countries are handled by substantive supervisors. He also has duties involving all offices abroad, such as war plans, procedural matters common to all offices, home leave, security and effectiveness of communications, and inquiries from other parts of the Bureau. Belmont points out that the volume of the work on this desk is extremely heavy. Belmont observes that the quality and effectiveness of the work of Ferris, for an extended period, on an over-all basis, seems good, with the exception of his handling of the Border Coverage Program.

R.A. X Roach A. H. X Belmont
RECOMMENDATION: V. F. X Keay L. J. X Belmont

It is recommended that Ferris remain on the Foreign Liaison Desk for a period of 60 days, after which time his work is to be reassessed, with the view to determining whether he has afforded his work the aggressive attention essential to insure success of the Mexican Border Coverage Program.

↓ JB
I have to agree, since the blame seems to largely rest with his superiors.

Did we have the answers to Tolson's questions before last. H.

what assurance is there that these 4 officials can administer this program?

5/13

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 5/31/55

FROM : R. T. HARBO

SUBJECT: SUPERVISION OF FOREIGN LIAISON DESK
BY SA NATHAN L. FERRIS

Tolson
Boardman
Belmont
Harbo
Mohr
Parsons
Rosen
Tamm
 Sizoo
Winterrowd
Tele. Room
Holloman
Gandy

SYNOPSIS

Background of Ferris and Duties:

Entered on duty 11/3/30; appointed Special Agent (Limited) 10/15/41; appointed Special Agent 1/16/43 and assigned to Domestic Intelligence Division; subsequently assigned to Mexico City; Santiago, Chile; Mexico, and Domestic Intelligence Division. Currently in charge of Foreign Liaison supervision and has one other Agent subordinate to him. GS-14, nonveteran. Placed on probation 4/25/55 for ineffective supervision of Communist informant coverage along the Mexican border. File shows Ferris is considered as one of the most experienced SOG employees in foreign liaison operations; adept at handling intricate and troublesome problems; recommended for further administrative advancement (3/31/55). Censured 3/22/55 for inaccuracy in a memorandum; commended 12/9/54 for handling visit of Mexican Attorney General to Washington; commended 5/31/54 for handling visit of Cuban official. Numerous statements on file that Ferris is a valuable man on his present assignment. Inspector's analysis shows Ferris to be singularly qualified for foreign liaison supervision by virtue of past experience, knowledge and temperament.

Personal duties of Ferris Leavis, of: supervising Mexico City (14 Agents, 11 Stenographers), Havana (3 Agents, 2 stenographers); Rio de Janeiro (1 Agent, 1 steno); supervises one other Agent assigned to foreign liaison work at SOG; foreign name checks and investigations for police and intelligence agencies; liaison foreign police and intelligence authorities; foreign visitors at SOG; coordination by examining all outgoing and incoming mail from legal attaches.

In his supervision of Rio, Mexico City and Havana, Ferris acts, as a general coordinator in that investigative cases are supervised by substantive supervisors; personnel matters are supervised by Administrative Division; supplies and finances are supervised by Administrative Division. Generally speaking,

cc: Mr. Boardman
Mr. Belmont.

Administrative Division

Enclosure

6/17 JUL

the procedure is that Ferris keeps generally informed of activities in each of the offices but the primary supervisory responsibility rests with other divisions at the SOG as to each phase of activities except: Ferris personally supervises Communist coverage along the Mexican border; authorizes the use of informants in the three offices; confers with foreign liaison Agents when at SOG; handles inquiries from other parts of the Bureau about liaison operations; prepares budget and annual report material; War Plans of all offices; home leave regulations; special allowances and legislative benefits to employees abroad; security and effectiveness of communications channels with foreign offices. Ferris is responsible for providing training to new employees going on foreign assignment and making appropriate arrangements such as passports, inoculations and shipment of effects. He handles field relations with other agencies whenever they relate to foreign matters.

Ferris' overtime during the past six months averaged 3 hours, 35 minutes daily.

Weaknesses of Ferris, Past and Present:

1. Daily Bureau records show that until June, 1954, Ferris, as supervisor in charge of foreign liaison, had not demanded prompt repayment of funds advanced to employees on foreign assignment. Some repayments had not been made even after a lapse of a year; since June, 1954, these accounts have been handled properly. Assistant Director, Belmont, notes that he does not consider the lapse of time in repayment of fund advances as reflecting upon the quality of supervision by Ferris, but rather that an erroneous policy had been followed prior to June, 1954, as the Bureau's policy changed at this time.

2. Delays in dispatching Stott memoranda to London in 1950 were subsequently corrected according to Bureau records and current inquiry.

3. The Legal Attache at Rio de Janeiro from 1950 - 1955 was Martin Carlsen; replaced in April, 1955, because of ineffective operations. An inspection was made at Rio by Inspector B. C. Brown and a summary of his findings submitted 10/28/54 recommended replacement of Carlsen. Six-months' summaries which had been submitted by the Legal Attache at Rio previously reflected ineffective operations. Ferris recognized inadequacies of Rio Legat and same called to Rio office's attention 9/20/54. Although Ferris was not responsible for the supervision of the Rio office at that time, he was supervisor in charge of all the foreign liaison offices, and it appears that he should have recognized the

Who was responsible?

Where is he now?
deficiencies sooner. Assistant Director Belmont points out that during 1954 the Rio office was supervised by SA [redacted] and had primary responsibility under Ferris, the Supervisor in Charge. Domestic Intelligence Division submitted a memorandum 10/27/54 recommending the removal of Carlsen as Legal Attache in Rio.

Was this the result of the inspection rather than initiative of Dom. Int. Div.?
4. Inspection of Mexico City Office, May 1955, reflects delinquencies over an 8-month period considered prior to May 1955, had ranged from a high of 44% in December 1954 to a low of 33% in January 1955. Ferris followed up the administrative report of February by letter instructing efforts should be made to reduce the delinquencies. This was by letter 4/26/55.

Assistant Director Belmont points out although the delinquency figures would be considered high for domestic offices, they are not considered unnecessarily high for a foreign office as a foreign office must cover leads through informants.

With this I completely disagree. N.
5. Inadequacies in coverage along the Mexican border for which Ferris is personally responsible have been previously adjudicated by the Bureau and Ferris was censured and placed on probation.

6. Detailed analysis of work of Ferris including review of 72 cases (29 name checks and 43 police cooperation or investigative matters) during current inspection revealed no delinquencies or delays. Analysis of other phases of supervision of Ferris shows matters well handled.

Performance of Rio de Janeiro, Havana, Mexico City, which offices are supervised by Ferris:

Statistical Accomplishments for Rio, Havana and Mexico City for the Last Six Months of 1954

	Recoveries		Fugitives	
	Autos	Money Value	Located	Delinquency (4/30/55)
Rio	0	0	0	42.66%
Havana	1	\$ 1,200	3	35.11
Mex. City	34	\$68,520	61	39.75

Inspector detected no delinquencies in performance or supervision of Rio, Havana, or Mexico City attributable to Ferris.

Conclusions as to Performance of Supervisor Ferris:

Delinquencies mentioned hereinbefore have been previously known to the Bureau; no new ones developed during current inquiry. Inspector evaluated all phases of work of Ferris and found that Ferris is singularly qualified for his present assignment; shows enthusiasm, excellent working knowledge of liaison operations; appears to be competent. Ferris assures more vigorous supervision and attention to details in future to eliminate recurrence of type of weaknesses which have occurred earlier. As to the weaknesses of Ferris regarding border coverage, Inspector holds Section Chief Roach, Division #1 Man Keay, Assistant Director Belmont and Assistant to the Director Boardman jointly responsible with Ferris; Roach, Keay and Belmont were aware of the weaknesses but did not take the necessary steps to have them corrected with regard to Border Coverage. Deficiencies on the part of these superiors of Ferris have already been adjudicated.

RECOMMENDATION:

1. Ferris is currently on probation and the Director has authorized continuation of Ferris on the Foreign Liaison Desk for a period of 60 days pending a check as to other phases of Ferris' work. It is recommended that Ferris be continued on foreign liaison duties.

*This is a shameful commutation
as to lack of interest in suppressing
mess of Belmont, Keay & Roach.*

*OK, but Harbo
should expedite
checks on work
of legal attaches*

6-6

*I agree. I am
not at all satis-
fied as to this
set-up either
here or abroad.
Apparently Bel-
mont, Keay,
Roach & Ferris
have been com-
pletely impervious
to the situation.*

SUMMARY

Background of Ferris

Ferris EOD 11/3/30; appointed Special Agent (L) 10/15/41; Special Agent 1/16/43; supervisor since 1945. He is GS-14, non-veteran. Superiors have described him as conscientious, has depth in handling intricate and troublesome problems, is one of the most experienced Seat of Government employees on foreign liaison operations and recommended for further administrative advancement (3/31/55).

Statistics

He supervises three offices, Rio de Janeiro, Mexico City and Havana. Accomplishments for those offices for the last six months of 1954 are as follows:

	<u>Recoveries</u>			<u>Fugitives</u>
	<u>Autos</u>	<u>Money Value</u>	<u>Located</u>	<u>Delinquency(4-5)</u>
Rio	0	0	0	42.66%
Havana	1	\$ 1,200	3	35.11
Mex. City	34	\$68,520	81	39.75

Inspector detected no delinquencies in performance or supervision of Rio, Havana, or Mexico City attributable to Ferris.

Statistics show very productive results for the first six months of the fiscal year in all foreign liaison offices, 131 fugitives located, recoveries totaling \$153,31.. Statistics are made primarily in Mexico City Office which has functioned effectively in locating important fugitives, including Gus Hall, and a Smith Act subject for the San Juan Office.

Name checks and foreign police inquiries handled by the Foreign Liaison Unit amount to an average of 250 per month.

Liaison Desk Supervision

(See next page)

He has been on the Foreign Liaison Desk since 12/15/48. He has been Supervisor in Charge of the Foreign Liaison Desk since September, 1951.

Seventy-two cases were reviewed by the Inspector which had been handled personally by Ferris. These 72 divided as follows: 29 name checks, 43 individual cases - police cooperation and investigations. Accuracy of information reviewed in 17 cases. No delinquencies noted concerning handling of 72 cases. No instances of delay noted.

1. Until June, 1954, Ferris had not demanded prompt repayment of advances of funds to employees on foreign assignment. Prior to that time advances in some instances were not repaid for over one year after they were granted. In June, 1954, five employees were delinquent in fund-advance repayments. One from Legat in Paris. Four from Mexico City office. One employee in Mexico City office, [redacted] Clerk, received advance in January on transfer to office and requested return to states and resigned. Advance account settled in Sept., 1954.

Since June, 1954, 6-month rule in effect for repayment of fund advances by Foreign Liaison offices. Ferris has followed this matter closely since June. No employees now in Foreign Liaison delinquent in repayment of advances. Since June, Assistant Director Belmont states he does not consider this as a reflection on loose supervision by Ferris but that it reflects before June, 1954, an erroneous policy had been followed. Bureau's policy as to the 6-month rule was clarified at that time.

2. Ferris was censured in 1950 for weakness in procedure in dispatching [redacted] memoranda to the Legat in London. These memoranda had been held for three weeks.

b7D

3. The Legat from 1950 until 1955 at Rio de Janeiro was Martin Carlsen. He was replaced in April, 1955, because of ineffectiveness. A review by the Inspector of the 6-month summary report of accomplishments from the Rio de Janeiro office reflected that the delinquency of cases had increased, investigative coverage was insufficient, and the summary named individuals who were contacts of the Legat but the summary did not reflect any result of these contacts. Although Ferris was not personally supervising Rio during 1954, he was Supervisor in Charge of the unit and should have recognized the incomplete 6-months' summaries which had been furnished by the Rio office. SA [redacted] was immediately responsible for supervising Rio and the incomplete summary of 7/1/54 was called to Rio Legat's attention 9/20/54. Inspector B. C. Brown made an inspection of the Rio office and in his summary 10/26/54 recommended Carlsen be replaced. A memorandum from Domestic Intelligence Division 10/27/54, made a recommendation to replace Carlsen.

4. Inspection of Mexico City, May, 1955, reflects office (8 mos.) delinquencies range from high of 44% to low of 33% in January. The only follow-up of the general delinquencies from the Bureau (The Foreign Liaison Desk) relates to the February delinquency report which was dated 4/26/55. Assistant Director Belmont states he does not consider present delinquency figures in Mexico City as unnecessarily high as work must be done through informants and office cannot be gauged by domestic delinquency figures.

Responsibilities of Superiors:

Inspector asked Ferris if his superiors had ever pointed out to him that any of the programs handled on the Foreign Liaison Desk were improperly handled or receiving inadequate attention. Ferris stated he had discussed procedures to improve programs handled on the Foreign Liaison Desk but no particular program had been pointed out as being inadequate. He said his superiors had pointed out inadequacies concerning the informant coverage along the Mexican border.

Messrs. Roach, Keay and Belmont were asked by the Inspector if they considered Ferris had inadequately handled duties assigned the Foreign Liaison Desk. Keay and Belmont stated that they had not considered Ferris derelict in his supervisory duties and responsibilities. Both pointed out they would have noted such deficiencies in his personnel ratings if they had considered his work unsatisfactory. Section Chief Roach stated he considered Ferris to have been competent and aggressive as a supervisor in all types of the Foreign Liaison Desk's operations with the exception of the Border Coverage program. Each of Ferris' superiors stated they shared the responsibility for inadequacies concerning the Border Coverage program.

Responsibilities of Ferris:

Responsibilities of Ferris were outlined in a memo Belmont to Boardman 5/9/55 as follows:

"Legal Attache Office Supervision of -
Mexico City (14 Agents, 11 Steno-clerks), Havana (3 Agents, 2 Stenos) and Rio de Janeiro (1 Agent, 1 Steno).

Administrative Matters

Expense accounts (Personal and Office), Office rental arrangements and general expenses, supplies and equipment - correspondence and arrangements to obtain/ follow through to make sure properly shipped if sent from U.S. (including automobiles, etc.), miscellaneous problems arising in administration of foreign policy.

Productivity and Justification

Follow productivity of offices through monthly administrative reports and other devices used for domestic field as well as through semiannual reports. Also reviews incoming mail from all offices for productivity and for potential problems of an administrative nature or ones that affect the functioning of our operations abroad. Preparation of justification memos as needed.

Personnel

Submission of recommendations for Administrative Division's consideration re personnel for foreign offices and qualifications needed employees.

Training and preparation of new personnel selected for foreign assignment including arrangements for passports, inoculations, shipment of belongings, etc.

Office personnel matters (replacements for persons on leave, etc.)

Informants



b7E

Relations with Other Agencies Abroad

Handling field relations with other agencies and matters arising involving relations with the E_mbassy and with foreign police and intelligence agencies.

Mail

Review all outgoing mail from other Sections of Bureau for policy and procedures for transmittal to foreign offices.

General Foreign Liaison Matters

Handle matters pertaining to all offices:

1. War plans for all offices.
2. General Administrative and procedural matters common to all offices.
3. Home leave regulations.
4. Special allowances and benefits under legislation re employees abroad.
5. Security and effectiveness of channels of communication with foreign offices.
6. Handle inquiries from other parts of Bureau re facilities and channels available through Liaison offices and information on established policies and procedures (necessary as many Supervisors handle foreign leads only occasionally and so call Foreign Liaison Desk for information).
7. Preparation of budget and annual report material.

Projects

Communist Coverage Along the Mexican Border (General administration)

Authorization for use of informants

Review of six months' progress report (now 30-day reports)

Conferences with Agents and SAC's when at SOG for

In-Service and conferences.

Preparation of rough draft memos for use of officials in discussing program with SAC's.

Duties as Supervisor in Charge

Monthly delinquency check

Monthly unit check (property, etc.)

Periodic destruction of ticklers

General supervision clerical personnel (2 clerks)"

Foreign Liaison Desk duties are primarily those of coordination. Substantive case supervision responsibilities which would reflect the results of production and value of informants in individual matters are handled by the substantive supervisors in Divisions 5 and 6.

FOREIGN BUREAU OFFICES
Abstracts Outgoing Communications - January 1, 1955 to May 1, 1955 (4 months)

	<u>Investigative</u> (Security)	(Criminal)		<u>Admin. & Miscell.</u>	<u>Total</u>	<u>No. Handled by Ferris</u>	(deadlines set)	(Admin. action recommended)
Mexico City	353	207	146	97	450	124	27 (none specific)	0
Madrid	10	9	1	12	22	2	2	0
London	109	97	12	26	135	1	0	0
Ottawa	206	153	53	25	231	0	0	0
Paris	118	96	22	28	146	12	0	0
Rio de Janeiro	14	8	6	20	34	8	3	0
Rome	6	5	1	18	24	5	1	0
Salzburg	37	36	1	8	45	1	0	0
Tokyo	27	22	5	22	49	1	0	0
Heidelberg	69	59	10	22	91	0	0	0
Havana	44	34	10	26	70	25	1	0

Out of 1297 items of outgoing correspondence Ferris handled 179 or 14%. Deadlines were set in 34 instances or 19% of those handled by him. Review shows no action warranted. Administrative action was recommended and approved in three instances by memorandum from Ferris regarding improper handling of Border Coverage Program.

There are presently 2 supervisors in the Foreign Liaison Unit, [redacted] and N. L. Ferris. Ferris supervises the three Latin American offices, Rio de Janeiro, Havana and Mexico City. The latter two offices are investigative in scope and production primarily, of statistics, is made in these two offices. The remaining 8 offices are principally of a liaison character.

Ferris supervises War Plans in all foreign liaison offices. Delinquencies in not promptly sending War Plans by Legat, Rome, and Legat, Mexico City, were pointed out. File reflects plans have been forwarded from these two Legats and Ferris set deadlines in order that these two items would be received without undue delay.

As of May 1, 1955, there were 885 cases pending in the foreign offices supervised by Ferris; however, most of these cases are of a substantive type and are therefore supervised by the substantive supervisor and Ferris has only coordinating responsibility.

The volume of the work is reflected in part from a review of the abstracts of incoming communications from foreign liaison offices. For the 4-month period January 1, 1955, to May, 1955, figures are as follows:

(See chart next page)

Observations Concerning Qualifications of Ferris:

Ferris' overtime in past 6 months has amounted to 3 hours 35 minutes daily. He has been continuously described in performance ratings as devoted, conscientious, loyal, adept in handling intricate and troublesome problems, and singularly qualified for handling foreign liaison matters. He has been recommended for further administrative responsibilities.

FOREIGN BUREAU OFFICES

ABSTRACTS OF INCOMING COMMUNICATIONS FROM JAN. 1, 1955 TO MAY, 1955 (4 MOS.)

	<u>Total #</u>	<u>Avg. per mo.</u>	(22 work days) <u>Avg. per day</u>	<u># Clerical Emp. in Off.</u>	<u>Total pers.</u>
Mexico City	829	207	9.4	11	25
Madrid	105	26	1.1	1	2
London	249	62	2.8	2	4
Ottawa	474	118	5.4	1	2
Paris	489	122	5.5	2	5
Rio de Janeiro	110	27	1.2	1	2
Rome	72	18	.8	1	2
Salzburg	174	43	2.	1	2
Tokyo (no Clerk)	95	24	1.1	1 (Recent)	2
Wilmington	544	136	6.2	1	2
Havana	279	70	3.2	2	5

Total Inc. Com. 3402

Total avg. per day 3.5

SALARY MATTERS - FOREIGN LIAISON OFFICESPersonnel

<u>Name</u>	<u>Position</u>	<u>Grade</u>	<u>Salary</u>
(Austria)			
Cornelius A. Moynihan	Liaison Representative	GS-15	\$10,800
[REDACTED]	Clerk (Steno)	GS-8	4,870
(Brazil)			
Martin Carlsen	(ord. to San Diego, Cal. 3/28/55)	GS-15	10,800
John J. Mannion	Legal Attache	GS-13	8,960
[REDACTED]	Stenographer	GS-5	4,160
(Canada)			
Glenn H. Bethel	Liaison Representative	GS-15	10,800
[REDACTED]	Stenographer	GS-7	4,330
	Legal Attache	GS-15	11,300
Clark D. Anderson	Asst. Legal Attache	GS-14	9,800
John J. Nachter	" " "	GS-13	8,760
[REDACTED]	Clerk (Steno)	GS-8	5,120
	" "	GS-8	4,745
(England)			
John A. Cimperman	Legal Attache	GS-15	11,050
J. Philip O'Brien	Asst. Legal Attache	GS-14	9,800
[REDACTED]	Secretary (Steno)	GS-8	5,370
	" " "	GS-8	5,245
(France)			
[REDACTED]	Legal Attache	GS-15	11,050
[REDACTED]	Asst. Legal Attache	GS-14	9,800
	" " "	GS-14	9,600
[REDACTED]	Secretary (Steno)	GS-8	5,120
	Steno-translator	GS-8	4,870
(Germany)			
George A. VanNoy	Liaison Representative	GS-15	10,800
[REDACTED]	Stenographer	GS-8	4,870
(Italy)			
[REDACTED]	Legal Attache	GS-14	9,800
	Secretary Stenographer	GS-8	4,995

<u>Name</u>	<u>Position</u>	<u>Grade</u>	<u>Salary</u>
(Mexico)			
[Redacted]	Legal Attache	GS-15	\$11,550
Edwin L. Sweet	Ass't. " "	GS-14	10,200
[Redacted]	" " "	GS-14	9,800
John J. Creeden, Jr.	Special Ass't. to Consul General	GS-14	9,800
Henry C. Johnson	Ass't. Legal Attache	GS-14	9,800
George F. Munro	" " "	GS-14	9,800
Joseph B. Garcia	" " "	GS-14	9,800
[Redacted]	Special Ass't. to Consul General	GS-14	9,600
Edwin O. Johnson	Special Ass't. to Consul General	GS-14	9,600
Wade E. Knapp	Assistant Attache	GS-14	9,600
[Redacted]	" "	GS-14	9,600
[Redacted]	Spec. Ass't. to Consul Gen.	GS-14	9,600
Joseph T. Genco	Ass't. Attache	GS-13	8,760
James T. Haverty	" "	GS-13	8,760
[Redacted]	Receptionist (Steno)	GS-8	4,870
[Redacted]	Clk. (Stenographer)	GS-8	4,620
[Redacted]	Administrative Clerk	GS-7	4,955
[Redacted]	Assistant Chief Clerk	GS-7	4,580
[Redacted]	Stenographer	GS-7	4,455
[Redacted]	"	GS-7	4,455
[Redacted]	"	GS-7	4,330
[Redacted]	Administrative Clerk	GS-7	4,205
[Redacted]	Comm. Code Clerk	GS-7	4,205
[Redacted]	Stenographer	GS-7	4,205
[Redacted]	Clerk	GS-6	4,295

(Spain)

Joseph E. Preslev	Legal Attache	GS-15	11,300
[Redacted]	Secretary Steno.	GS-8	5,370

(Japan)

[Redacted]	Legal Attache	GS-14	9,600
[Redacted]	Special Employee	GS-10	5,500

It will be noted the average clerical salary in foreign offices amounts to \$4738. The Agent salary average in foreign offices amounts to \$10,018 annually. The average salary of Agents and stenos at the SOG on 4-30-55 was as follows:

Agents GS-13 \$8980
Stenos GS-4 3502.

During the fiscal year 1954 in addition to salaries \$56,035 was paid to employees on foreign assignment for quarter's allowance. Total clerical salaries in Foreign Liaison offices is \$113,747. Total Agent salaries in Foreign Liaison offices is \$300,548. Total salaries paid in foreign liaison offices is \$414,280.

Foreign Liaison Desk points out that grade and salaries of clerical employees approved by Job Description sheets. Offices having one Agent and one stenographer require that steno act as receptionist; chief clerk; typist; code clerk and particular reliance must be placed on the employee in matters concerning security of documents and reports. Salaries paid to personnel in foreign offices considered by Liaison Section as comparable to other Government agencies.

Production:

There are two offices, Havana and Mexico City, which produce most of the statistics. A detailed review of the Mexico City office reflects the following:

(See chart next page)

STATISTICS MEXICO LEGAT (Bufile 64-4532-1131) Let to Bu 1-17-55

Last Six Mos. Calendar Year 1954 (July thru Dec. 1954)

Fugitives

Mexico City (Fug & SS dwlmg. located)		Guadalajara Res A.		Monterrey R. A.		Totals
Class	*	cl	*	cl	*	
25	33	25	13	25	3	51
42	9	42	12	26	3	22
52	1	47	2	42	2	8
76	3	76	1			
87	2	87	1			
88	2	88	2			
106	1	115	1			
			22			
Total	51					

12 cars Value \$32,720.00 68,520

Cars Rec. 8 Value \$11,590.00

Autos Recov. 14 Value \$23,850.00

False SS Reg detected 9

1

0

10

Details

1. Arrest of Smith Act Subject (Puerto Rico) Ramon Mirabal Carrion

2. Arrest of I.O. Fug #2746 Abraham John Hinton

SS del & fug

higher than 21 domestic F.O. for like period.

34 autos (same a Buffalo office " ")

During the past year name checks and foreign invests. increased from 2314 in Mar. 52 for year ending Mar. 53 to 3052

for year ending March, 55,

Cases pending all Legats 3/53 1320
" " " " 4/55 1715

CONCLUSIONS AND RECOMMENDATIONS:

Set out following Synopsis.

PERMANENT BRIEF OF SA NATHAN L. FERRIS ENCLOSED.

SECTION CLOSED